



# Creating an Email Account with Yahoo.

your first name and middle initial with your last name and Date of Birth: john.r.smith1975  
if it's taken, try another combination.

## Select an ID and password

7) Yahoo! ID and Email  @ yahoo.com

In the field marked 8, click inside the white box and type a password. After you type a username you will need to create a password that you will remember. Refer to the handout on password creation to assist you. You will be asked to type it in twice for verification. Remember to write down your username and password and keep them in a safe place You may choose to enter an alternate email address but it is not required. It is suggested that you set a security question.

8) Password  Password Strength

In the field marked 9, you will need to select a secret question that you will be asked in the event of losing your password/not remembering it. This question is to identify you and the answer should only be known by you. Select a question from the dropdown menu by clicking the down arrow and then type the answer into the white box below it marked 10.

## In case you forget your ID or password...

Alternate Email (optional)

9) Secret Question 1 - Select One -

10) Your Answer

In the field marked 12, you will see a box of letters jumbled together. Look at the word and see if you can make out the 8 characters, then type them in the box marked 11. If you cannot make it out, ask a librarian for assistance.

11) Type the code shown

12) 

Then click **create my account** and your email is ready to be used!