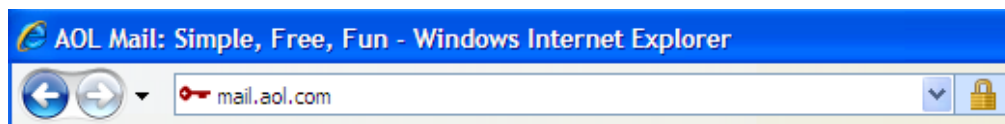


# Creating an Email Account with AOL.



In the address bar at the top of the page type in mail.aol.com – click:



In the field marked 1, click inside the white box and type your first name, (Example: John)

For the field marked 2, click inside the white box and type your last name, (Example: Smith)

1)  2)

Name: - First - Last

In the field marked 3, click inside the white box and type a username or an ID. A username is something that will identify you online. An example of a username would be your first name and middle initial with your last name and Date of Birth: john.r.smith1975 if it's taken, try another combination.

3)  @aol.com

Desired Username: [ ] @aol.com

In the field marked 4, click inside the white box and type a password. After you type a username you will need to create a password that you will remember. Refer to the handout on password creation to assist you. You will be asked to type it twice for verification. Remember to write down your username and password and keep them in a safe place. You may choose to enter an alternate email address but it is not required. It is suggested that you set a security question.

4)

Password: [ ]

In the field marked 5, you will need to select a secret question that you will be asked in the event of losing your password/not remembering it. This question is to identify you and the answer should only be known by you. Select a question from the dropdown menu by clicking the down arrow and then type the answer in the white box marked 6.

5)

Set a Security Question: [ Select a question... ]

[Or enter an alternate e-mail address](#)

6)

Your Answer: [ ]

# Creating an Email Account with AOL.

In the field marked 7, click inside the white box and type the zip code of the city where you live. If you do not know it, ask a librarian for assistance.

7)  
**Zip or Postal Code:**

In the field marked 8, select your date of birth from the drop down menu by clicking the down arrows. Month/Day/Year

8)  
**Date of Birth:**

In the field marked 9) you will be asked to click a small circle indicating your gender.

9)  
**Gender:**  Female  Male

In the field marked 10) you will see a box of letters jumbled together. Look at the word and see if you can make out the 8 characters, if you need help call a librarian for assistance. In the box marked 11 type the code you see in number 10.

10)  


If you cannot see the words clearly, click the button that says "Refresh Image". If you have headphones you can plug them into the computer and click the button "Audio Assistance" to have the word read aloud to you.

11)  
**Type the code above:**

The last step is to simply click "Submit". – Then your account is made and ready to be used!

By clicking "Submit" below, you electronically agree to our [Member Agreement](#) and [Privacy Policy](#) (the "Terms"), you acknowledge receipt of our Terms, and you agree to receive notices and disclosures from us electronically, including any updates of these Terms.