



Development & Neighborhood Services Department
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SHUTTER AND GARAGE DOOR REQUIREMENTS

Permits are required for all new and replacement shutters and garage door installations. A Notice of Commencement is required on all jobs having a value of **\$2,500.00** or more.

No permit is required for repairs to existing shutters or garage doors with a job value of **\$500.00 or less**.

REQUIREMENTS:

Two sets of plans showing the type of door or shutters and installation requirements. This can be the manufacturers engineered drawings. Along with a permit application and the required fees.

Contractors may file their master engineered set of plans for the various models of doors or shutters. There is a \$30.00 filing fee each time a new set is filed. When applying for a permit, the contractor will then submit two project copies that show the specific job conditions for this location. If this is done, then no additional plan review fee is required at the time of permit. The permit placard and the permitted plans must be posted at the job before inspections will be completed. Failure to have these documents posted may result in a **\$32.00** reinspection fee. A reinspection will be done once the document is posted and the fee paid. If plans are on file, contractor must have copy of plans on job site.

Contractors may use our permit by FAX program, along with setting up of an escrow account.

INSPECTIONS REQUIRED:

The minimum inspections required for shutters or garage door permits are as follows:

Replacement

- Final Building (110)
- Final Electric (204) if electric is included

Repair

- Final Building (110)
- Final Electric (204) if electric is included.

(If permit cost is less than \$500.00, no permit is required)

<p style="text-align: center;">ALL DOORS MUST MEET THE CURRENT BUILDING CODE REQUIREMENTS</p>
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WHO CAN INSTALL GARAGE DOORS?

1. A licensed general contractor.
2. A licensed residential contractor for residential installations.
3. A shutter opening/protective contractor, licensed with the Pinellas County Construction Licensing Board (PCCLB).
4. Homeowner with Owner/Builder affidavit form.

NOTE: The City of Clearwater requires the manufacturer's specifications to be on job site at the time of inspection.

Contractors may complete a certification form in lieu of an inspection. This form must also be signed by the customer.