

Mission

The Mission of the City Attorney's Office is to provide timely, cost-efficient, quality services and advice to support the City Council, the City Manager, and the City departments, boards and agencies in fulfilling their missions and goals; and to advance, advocate and safeguard the interests of the City within the bounds of the law.

Program Description

The City Attorney's Office provides timely, cost-efficient, quality services and advice to support the City Council, the City Manager, and all City departments, boards and agencies in fulfilling their missions and goals; and advances, advocates and safeguards the interests of the City within the bounds of the law.

- ❖ **Litigation** – Handles the defense of lawsuits against the City and the prosecution of City lawsuits against others. Also included in this function are matters involving land use/zoning, code violations, employee issues and civil forfeitures.
- ❖ **Transactional** – Assists departments in drafting or reviewing agreements and contracts, real estate transactions, and purchasing issues and procedures.
- ❖ **Legislation** – Drafts or assists City staff in drafting ordinances and resolutions and performs any research associated therewith.
- ❖ **Legal Advice** – Advises City staff on all legal issues including city code and state statute interpretation, employee matters, police advice and training, and general legal questions.

DEPARTMENT SUMMARY					
	Actual 2008/09	Actual 2009/10	Budget 2010/11	Budget 2011/12	% Change
Personnel	1,128,447	1,071,761	1,091,920	1,073,310	-2%
Operating	152,154	71,534	332,000	326,520	-2%
Internal Services	122,150	116,991	108,820	108,780	0%
Capital	4,130	4,701	6,000	6,000	0%
Total City Attorney's Office	1,406,881	1,264,987	1,538,740	1,514,610	-2%

CITY ATTORNEY'S OFFICE

DEPARTMENT FULL TIME EQUIVALENT POSITIONS				
	Actual 2008/09	Actual 2009/10	Budget 2010/11	Budget 2011/12
City Attorney's Office	12.0	11.0	11.0	11.0
Total City Attorney's Office	12.0	11.0	11.0	11.0

Program Highlights

- ❖ The City Attorney's Office is supported by eleven full time equivalent positions, the same as the 2010/11 budget.
- ❖ Personnel costs represent 71% of this program's budget.
- ❖ The operating budget of \$326,520 includes \$240,000 for outside professional services, a 1% reduction from the 2010/11 budget.
- ❖ Funding for the support of capital expenditures for books and publications remains the same at \$6,000, the same level as 2010/11 budget.
- ❖ There have been no other significant changes in the City Attorney's Office. The budget for this Department reflects a 2% decrease from the 2010/11 budget.