

Mission

Maintain the Marine and Aviation Department as a revenue-producing department with a well trained and dedicated staff that provides high quality marine and aviation related services with excellent customer satisfaction to our citizens and customers.

Department Description

The Marine & Aviation Department consists of five programs: Marina Operations, Beach Guard Operations, Airpark Operations, Sailing Center Operations, and Pier 60 Operations. The department currently has 44.2 full-time equivalent positions servicing these areas.

Department Summary							
	<i>Actual</i> 2000/01	<i>Actual</i> 2001/02	%	<i>Budget</i> 2002/03	%	<i>Budget</i> 2003/04	%
General Fund							
Pier 60 Operations	337,908	334,019	-1.2%	333,060	-0.3%	379,120	13.8%
Sailing Center	<u>169,015</u>	<u>182,030</u>	<u>7.7%</u>	<u>168,220</u>	<u>-7.6%</u>	<u>57,450</u>	<u>-65.8%</u>
Subtotal	506,923	516,049	1.8%	501,280	-2.9%	436,570	-12.9%
Marine & Aviation Fund							
Marina Operations	2,743,188	2,827,306	3.1%	2,938,080	3.9%	2,927,750	-0.4%
Airpark	<u>144,668</u>	<u>159,243</u>	<u>10.1%</u>	<u>243,780</u>	<u>53.1%</u>	<u>258,490</u>	<u>6.0%</u>
Subtotal	2,887,856	2,986,549	3.4%	3,181,860	6.5%	3,186,240	0.1%
Parking Fund							
Beach Guards	464,946	513,635	10.5%	537,620	4.7%	<u>629,030</u>	<u>17.0%</u>
TOTAL	3,859,725	4,016,233	4.1%	4,220,760	5.1%	4,251,840	0.7%

Department Full-Time Equivalent Positions				
	<i>Actual</i> 2000/01	<i>Actual</i> 2001/02	<i>Budget</i> 2002/03	<i>Budget</i> 2003/04
General Fund				
Pier 60 Ops	5.3	5.3	5.9	5.9
Sailing Center	<u>2.5</u>	<u>2.5</u>	<u>0.0</u>	<u>0.0</u>
Subtotal	7.8	7.8	5.9	5.9
Marine & Aviation Fund				
Marina Operations	14.5	15.5	18.6	18.6
Airpark	2.0	1.0	2.4	<u>2.4</u>
Subtotal	16.5	16.5	21.0	21.0
Parking Fund				
Beach Guards	16.3	17.3	17.3	17.3
TOTAL	40.6	41.6	44.2	44.2

Program Description

Pier 60 is a city owned fishing pier and fills a void in the community by providing a fishing facility in the area. The pier was rebuilt in 1994 at a cost of over \$2.2 million with a bait house and six covered pavilions. It has a snack bar, restrooms, and up-to-date tide and weather information and is open 24 hours a day.

Program Summary							
	<i>Actual</i>	<i>Actual</i>		<i>Budget</i>		<i>Budget</i>	
	<i>2000/01</i>	<i>2001/02</i>	<i>%</i>	<i>2002/03</i>	<i>%</i>	<i>2003/04</i>	<i>%</i>
Personnel	187,408	202,645	8.1%	185,140	-8.6%	215,710	16.5%
Operating	125,042	110,283	-11.8%	124,450	12.8%	139,150	11.8%
Internal Services	5,458	6,091	11.6%	8,470	39.1%	9,260	9.3%
Transfers	<u>20,000</u>	<u>15,000</u>	<u>-25.0%</u>	<u>15,000</u>	<u>0.0%</u>	<u>15,000</u>	<u>0.0%</u>
Total	337,908	334,019	-1.2%	333,060	-0.3%	379,120	13.8%
Program Full-Time	5.3	5.3		5.9		5.9	
Equivalent Positions							

Program Highlights

- ❖ Pier 60 is a General Fund operation and is supported by 5.9 full-time equivalent positions, the same as the 2002/03 budget.
- ❖ Personnel costs represent 57% of the Pier 60 Operations program budget and are 16.5% higher than the previous year's budget. However, the actual increase is less than 16.5% and is due to the .6 FTE added in September 2003 and was not funded in the adopted budget, but instead was funded as a budget amendment at first quarter. Personnel costs are also affected by rising medical insurance premiums.
- ❖ Operating costs in this budget increase 11.8% over the previous budget. Inventory purchases for resale at the Pier, which account for 25% of the Pier 60 Operations, are expected to increase 5.5%. Additionally, the Pier will begin paying utility costs for water and electrical service. These charges, previously paid out of the Marina and Aviation Fund, are budgeted at \$11,000 in the 2003/04 budget year.
- ❖ Interfund transfers of \$15,000 in the 2003/04 approved budget reflect transfers to the Capital Improvement project for routine maintenance on Pier 60. This is the same level of funding as in the 2002/03 budget.
- ❖ There have been no other significant changes to the Pier 60 program budget in this fiscal year. The approved 2003/04 budget for this program reflects an increase of 13.8% over the 2002/03 budget due to salary adjustments, medical insurance premiums, and water and electrical fees.
- ❖ The Pier 60 program is a self-supporting program. Anticipated program revenues of \$383,700 more than offset program expenditures of \$379,120.

SAILING CENTER OPERATIONS

Program Description

The Clearwater Community Sailing Center on Sand Key takes advantage of waterfront property owned by the city and fills a void in the area for an upscale sailing facility. The center opened in November of 1991 and serves the sailing community of Clearwater and the surrounding areas. The center provides beginning and intermediate sailing classes, watercolor classes, yoga classes and has a multipurpose room for events, meetings, receptions and weddings. Plans include the addition of special facilities/boats for physically challenged individuals.

Program Summary							
	<i>Actual</i>	<i>Actual</i>		<i>Budget</i>		<i>Budget</i>	
	<i>2000/01</i>	<i>2001/02</i>	<i>%</i>	<i>2002/03</i>	<i>%</i>	<i>2003/04</i>	<i>%</i>
Personnel	90,778	95,714	5.4%	98,200	2.6%	-	-100.0%
Operating	28,222	30,991	9.8%	33,600	8.4%	15,150	-54.9%
Internal Services	39,195	55,325	41.2%	36,420	-34.2%	38,300	5.2%
Capital	10,820	-	-100.0%	-	n/a	-	0.0%
Transfers	-	-	n/a	-	n/a	<u>4,000</u>	<u>100.0%</u>
Total	169,015	182,030	7.7%	168,220	-7.6%	57,450	-65.8%
Program Full-Time Equivalent Positions	2.5	2.5		0.0		0.0	

Program Highlights

- ❖ In 2003 a 501C3 corporation, **Clearwater Community Sailing Center (CCSC)**, began managing the Sailing Center. As a result **CCSC** became responsible for many of the costs of running the facility. The City continues to pay a portion of the facility utility charges, custodial and maintenance services, and a \$4,000 transfer to a capital project to fund facility repairs.

CLEARWATER AIRPARK OPERATIONS

Program Description

Clearwater Airpark is a single paved runway facility on a 62-acre site and is currently operating as a general aviation airport. A Fixed Base Operator, (FBO) provides daytime management and customer service with flight service, aircraft rental, hangar and tie down rental, maintenance, charter and flight training. The department converted the Airpark to an enterprise fund starting in Fiscal year 2001 and has begun implementing portions of the approved masterplan. Future growth appears extremely favorable due to new Thangars, corporate hangars and an FBO building and the Airpark should be able to achieve economic self-sufficiency within the next 5 years or less.

Program Summary							
	<i>Actual</i>	<i>Actual</i>		<i>Budget</i>		<i>Budget</i>	
	<i>2000/01</i>	<i>2001/02</i>	<i>%</i>	<i>2002/03</i>	<i>%</i>	<i>2003/04</i>	<i>%</i>
Personnel	63,302	65,902	58.3%	104,340	58.3%	110,160	5.6%
Operating	54,639	80,968	-35.5%	52,210	-35.5%	59,360	13.7%
Internal Services	2,639	682	832.6%	6,360	832.6%	11,780	85.2%
Capital	6,012	-	n/a	-	n/a	-	n/a
Debt	18,076	11,691	506.2%	70,870	506.2%	67,190	-5.2%
Transfers	-	-	n/a	<u>10,000</u>	<u>n/a</u>	<u>10,000</u>	<u>0.0%</u>
Subtotal	144,668	159,243	53.1%	243,780	53.1%	258,490	6.0%
Program Full-Time	2.0	1.0		2.4		2.4	
Equivalent Positions							

Program Highlights

- ❖ The Marine & Aviation Fund supports the Airpark Operations program. The Marine & Aviation Fund is a self-supporting enterprise operation established to fund all operations and maintenance and improvements necessary to maintain the City's Marina and Airpark operations.
- ❖ The Airpark Operations program is supported by 2.4 full-time equivalent positions, the same as the previous adopted budget. Personnel costs account for 43% of the expenditures of the Airpark.
- ❖ The Airpark pays an interfund charge to the General Fund for maintenance of the Airpark grounds. This fee increased from \$5,310 in 2002/03 to \$11,950 in 2003/04 for the expanded Airpark grounds and accounts for the 13.7% increase in Operating costs.
- ❖ In fiscal year 2003/04 the Airpark will begin being assessed computer charges for services performed by the Information Technology Department. The new \$4,370 fee covers items which include computerized accounting, payroll, and web services and accounts for the 85.2% increase in Internal Service costs to the Airpark.
- ❖ Interfund transfers to the Capital Improvement program of \$10,000 in this budget provide funding for improvements to the airpark. This is the same level of funding as the previous year.

Program Description

This program is responsible for the operation and maintenance of the city owned marina facility, with 209 slips, including dock and piling replacement, over 400 marine informational & regulatory signs and routine repairs for all equipment within the department. The Harbormaster's office is responsible for the administration of all operations which includes serving as property manager for land and building leases assigned to the department, the Seminole Street Launch Ramp, the fuel dock which sells over 825,000 gallons of fuel each year. Future plans include investigating the possibility of adding rental slips at the Beach Recreational Facility.

Proposed Summary							
	<i>Actual</i> 2000/01	<i>Actual</i> 2001/02	%	<i>Budget</i> 2002/03	%	<i>Budget</i> 2003/04	%
Personnel	661,088	673,261	1.8%	773,520	14.9%	831,900	7.5%
Operating	1,873,665	1,956,393	4.4%	1,725,080	-11.8%	1,758,460	1.9%
Internal Services	73,912	79,723	7.9%	97,890	22.8%	73,790	-24.6%
Capital	26,008	-	-100.0%	-	n/a	-	n/a
Debt	7,715	1,929	-75.0%	-	-100.0%	-	n/a
Transfers	<u>100,800</u>	<u>116,000</u>	<u>15.1%</u>	<u>341,590</u>	<u>194.5%</u>	<u>263,600</u>	<u>-22.8%</u>
Total	2,743,188	2,827,306	3.1%	2,938,080	3.9%	2,927,750	-0.4%
Program Full-Time Equivalent Positions	14.5	15.5		18.6		18.6	

Program Highlights

- ❖ The Marine & Aviation Fund supports the Marina Operations program. The Marine & Aviation Fund is a self-supporting enterprise operation established to fund all operating, maintenance and improvements necessary to maintain the City's Marina and Airpark operations.
- ❖ The Marina Operations program is supported by 18.6 full-time equivalent positions, the same as the previous budget.
- ❖ Personnel costs represent 28% of the Marina Operations program budget. These costs increased for annual salary adjustments and increases in medical insurance premiums.
- ❖ In past years the Marine and Aviation Fund made annual \$50,000 contributions to the Clearwater Marine Aquarium to support the facility. The obligation for this series of payments has expired and is part of the reason Operating costs of the Marina increase only 1.9% in this approved budget.
- ❖ Inventory purchases for resale represent 41% of the Marina Operations program budget.
- ❖ During 2003 the Marina began using recently added staff employees to perform custodial services. With that change the outside custodial contractor was terminated and not included in this proposed budget. The \$20,000 savings results in a 24.6% decrease in Internal Services costs to the Marine program.

MARINA OPERATIONS

- ❖ Per Commission policy, the Marine and Aviation Fund makes a payment in lieu of taxes in the amount of \$123,600 to support the General Fund. Contributions of \$140,000 to the Capital Improvement Fund for Marine projects are 35% lower than funding required in the prior year. These transfers totaling \$263,600 are 22.8% lower than transfers made in the 2002/03 budget.
- ❖ The Marine and Aviation Fund is a self-supporting enterprise operation. Anticipated revenues of \$3,260,770 offset expenditures totaling \$3,186,240 for the Marina and Airpark Operations in this 2003/04 budget.
- ❖ There have been no significant changes to the Marina Operations program in this fiscal year. The approved 2003/04 budget for this program reflects a decrease of .4% from the 2002/03 budget.

BEACH GUARD OPERATIONS

Program Description

Public Safety is the primary responsibility for City of Clearwater beach lifeguards on Clearwater Beach and Sand Key Park. They provide supervision for the gulf waters and adjacent beach for approximately 1.5 miles of coastline on the beach and .5 miles at the park. The lifeguards also supervise special city events, give water safety education lectures at local area schools, and serve as goodwill ambassadors to millions of visitors to Clearwater Beach. The Junior Lifeguard program that involves teaching the fundamentals and physical skills required to be an ocean lifeguard continues to expand.

Program Summary							
	<i>Actual</i>	<i>Actual</i>		<i>Budget</i>		<i>Budget</i>	
	<i>2000/01</i>	<i>2001/02</i>	<i>%</i>	<i>2002/03</i>	<i>%</i>	<i>2003/04</i>	<i>%</i>
Personnel	364,944	411,891	12.9%	433,000	5.1%	515,780	19.1%
Operating	56,034	65,764	17.4%	70,740	7.6%	74,060	4.7%
Internal Services	42,969	35,980	-16.3%	32,530	-9.6%	30,190	-7.2%
Capital	999	-	n/a	1,350	100.0%	<u>9,000</u>	566.7%
Total	464,946	513,635	10.5%	537,620	4.7%	629,030	17.0%
Program Full-Time Equivalent Positions	16.3	17.3		17.3		17.3	

Program Highlights

- ❖ The Parking Fund supports the Beach Guard program. Those parking fees collected from the beach parking lots fund Beach Guard program costs.
- ❖ Beach Guard Operations is supported by 17.3 full-time equivalent positions, the same as the 2002/03 budget. **A review of job classifications determined that Beach Guard positions were not adequately compensated when reviewed against other employers and for the skills required and level of responsibility of the positions. Salary adjustments were made to correct this and are the primary reason personnel costs experience a 19.1% increase over the prior year's budget.**
- ❖ Personnel costs represent 82% of the Beach Guard Operations program budget.
- ❖ This budget includes \$9,000 for the purchase of a personal watercraft to be used for rescue operations on a year round basis. Previously a grant funded rescue vehicle provided coverage for a portion of each year.
- ❖ There have been no other significant changes to the Beach Guard Operations program in this fiscal year. The approved 2003/04 budget for this program reflects an increase of 17% over the 2002/03 budget.