

Foreword to the Capital Improvement Plan

In accordance with Clearwater's Financial Management Ordinance, the six-year Capital Improvement Program has been reviewed and updated for the 2005/06 Preliminary Budget. The following pages describe the projects and show their projected timing and funding sources.

The purpose of the Capital Improvement Program is to plan and better manage growth. Although the City of Clearwater has had a formal Capital Improvement Program in existence since fiscal year 1974/75, during that time, local planning was poor. Consequently, the State adopted the Local Government Comprehensive Planning and Land Development Regulation Act of 1975, which required local governments to prepare and adopt comprehensive plans. Revisions of the Act in 1985 and 1986 required local governments to ensure that their comprehensive plans were consistent with the State Comprehensive Plan. The Capital Improvement Plan provides the mechanism to implement the capital portion of the City Comprehensive Plan, the Local Government Comprehensive Planning and Land Development Regulation Act (as well as the appropriate revisions). All include requirements and rules that specifically relate to the Capital Improvement Program.

Clearwater's Capital Improvement Program - Document

This document includes a total of \$54,601,960 in projects for FY 2006 and a six year total of \$339,652,470.

New Projects

Projects proposed for funding in FY 2006 that were not planned in the prior year's Six Year Capital Improvement Plan include the following:

- ❖ Replace & Upgrade Airpacks
- ❖ Ladder Truck
- ❖ Fire Exhaust Systems
- ❖ Fire Security Access Systems
- ❖ Crest Lake Park Improvements
- ❖ Parks & Beautification Truck
- ❖ Countryside Sports Complex
- ❖ Long Center Pool Project
- ❖ Fitness Equipment Replacement
- ❖ National Guard Armory Renovation
- ❖ Bayfront Promenade
- ❖ Beach Guard Facility Maintenance
- ❖ Fencing of (City) Facilities
- ❖ Long Center Major Infrastructure Improvements
- ❖ Building & Maintenance Vehicles
- ❖ Structural Evaluation of City Facilities
- ❖ Roadway & Traffic Asset Management
- ❖ Extended Cab Pick-Up Truck
- ❖ Development Services Pick Up Truck
- ❖ MSB Parking Lot Resurfacing & Improvements
- ❖ Storm Pipe System Improvements
- ❖ Lake Bellevue (Stormwater) Improvements
- ❖ Gas Inventory Work Management System
- ❖ Solid Waste Vehicle Acquisition

Project Highlights

Police Protection

- ❖ Funding for the Police Department computers is included in the Information Technology chargebacks to the Police Department operating budget. These computers are acquired through the City's lease program with Dell and administered through the Information Technology Department.

Fire Protection

- ❖ General Fund revenue for Fire Protection projects has increased \$252,910 over the 2004/05 budget. This is directly related to three projects: *Replace & Upgrade Airpacks, Exhaust Systems* and *Security Access Systems*. Two of these projects, *Exhaust Systems* and *Security Access Systems*, are new projects proposed by the Fire Department.
- ❖ The *EMS Capital Equipment* project Lease Purchase funding for 2006/07 has now been split between two years and \$145,000 has been moved forward a year and proposed for 2005/06.
- ❖ A new *Ladder Truck* for \$850,000, to be funded with Penny for Pinellas revenue, provides funding for the replacement of a 1987 100' Platform Aerial Truck.

Parking

- ❖ The transfer from the Parking Fund to support Parking Capital Improvement Projects remains at \$310,000, the same amount as the 2004/05 budget.
- ❖ A new project funded by the Parking Fund, *Beach Guard Facility Maintenance*, is included with the Marine Facilities projects. This project will fund the gradual replacement, as well as the continuous maintenance, of the Beach Guard towers and structures.

Park Development

- ❖ General Fund revenue for Park Development projects has increased \$295,000 over FY 2005. The majority of this increase, \$255,000, is strictly related to three new projects: *Crest Lake Park Improvements, Fitness Equipment Replacement* and *National Guard Armory Renovation*. The balance of the increase is the net increase for all the Parks & Recreation "R&R" type projects.
- ❖ Grant requirements dictate the improvements for *Crest Lake Park*.
- ❖ The additional *Parks & Beautification Vehicle* will provide transportation for a new Technical Team employee.
- ❖ The funding for the renovation of the *Countryside Sports Complex* will be a joint project with the City, Safety Harbor and Pinellas County. The City's share of the cost, although not shown in this project budget, will be funded from existing Parks & Recreation R&R Capital Improvement Projects.
- ❖ A new project, *Long Center Pool Project*, provides for the major renovation of the swimming pool facilities at the Long Center. This project is funded with Penny for Pinellas revenue.
- ❖ The new *Fitness Equipment Replacement* project will ensure the phased replacement of old and worn out fitness equipment in the City's five fitness centers.
- ❖ The *National Guard Armory Renovation* project will renovate and improve that facility so that the Special Events Division, Police Department and Electrical Section of the Parks & Beautification section can use the property. The funding designated as "Special Program Fund", is actually revenue collected from Special Events and will be transferred from the Special Program Fund into the project.

Marine Facilities

- ❖ The \$235,000 transfer from the Marine & Aviation Fund to support Marine & Aviation Capital Improvement Projects has increased \$10,000 over the 2004/05 budget. The additional \$10,000 is for air conditioning replacements at the Marina.
- ❖ *Bayfront Promenade* is actually the completion of the final portion of the old *Fishing Piers* project. Three fishing piers have already been constructed as part of the *Fishing Piers* project. However, the remaining element of the project, the promenade, must still be completed.

Libraries

- ❖ In FY 2006, the *Books & Other Library Materials* project is funded with a 3% increase over the 2004/05 budget.

Garage

- ❖ *Motorized Equipment Replacement-Cash* and *Motorized Equipment Replacement-Lease Purchase* are both funded based on a list of specific equipment to be replaced.

Maintenance of Buildings

- ❖ For the Building & Maintenance projects, an attempt has been made to keep the project funding consistent across the entire Six Year Plan. This is especially true for General Fund project budgets.
- ❖ A new project, *Long Center Major Infrastructure Improvements*, provides funding for major building improvements to the Long Center facility. This could include air conditioning replacements, roof replacement, painting, major electrical repairs and repairs to the fire systems. This project is funded with Penny for Pinellas revenue.
- ❖ *Building & Maintenance Vehicles* provides funding for the purchase of four new vehicles: three ¾ ton pickup trucks and one service van. These vehicles will provide transportation for four additional FTE's for Building & Maintenance.

Miscellaneous

- ❖ A new project, *Roadway & Traffic Asset Management*, will provide funding for an automated asset management system. This system will help manage and maintain the existing and future infrastructure. The FY 2006 funding will provide for the identification of the assets as well as the conditions of streets, signs, traffic signals, sidewalks and all other associated roadway assets. This project is funded with Local Option Gas Tax and General Fund revenue.
- ❖ The two new vehicle projects, *Extended Cab Pick-Up Truck* and *Development Services Pick-Up Truck*, both provide transportation for two new positions. Both vehicles will be Lease Purchased.
- ❖ *MSB Parking Lot Resurfacing & Improvements*, a new project, will provide funding for the construction of a metered public parking lot to the grass lot across the street from the MSB.

Stormwater

- ❖ All of the funding changes in the Stormwater projects are related to a restructuring of the projects that occurred at First Quarter of FY 2005. As a result, further changes were necessary throughout the entire Six Year Plan for all Stormwater projects.
- ❖ The Southwest Florida Water Management District grant funding in FY 2006 for *Stevenson Creek Implementation Projects* and *Lake Bellevue Improvements* has been awarded as part of the Stevenson's Creek Watershed Management Plan.
- ❖ The *Alligator Creek Implementation Projects - Phase II* Southwest Florida Water Management District grant has not been awarded, but is anticipated to be awarded in FY 2006.

Gas

- ❖ The increase to *Pasco New Mains & Service Lines*, as well as the decrease to *Pinellas New Mains & Service Lines*, is based on where the actual work is anticipated to occur. The West Pasco area will have 15,000 new customers phased in over the next ten years due to the Connertown & Bexley development. This expansion will be economy driven.

Solid Waste

- ❖ The \$60,000 transfer from the Solid Waste Fund to support Solid Waste Capital Improvement Projects is a decrease of \$365,000 from the 2004/05 budget. Several of the currently active Solid Waste projects have enough funding available to carry them through the 2005/06 budget year.
- ❖ *Vehicle Acquisition* provides funding for an additional tractor and trailer for the Transfer Station. This additional vehicle, along with one additional position, will reduce “wait-time” for the existing vehicles at the Transfer Station.
- ❖ *Vehicle Replacements* include the replacement of three vehicles in FY 2006: two 2000 Mack roll-off vehicles and a 1985 Case backhoe. All three are to be funded through the City’s Lease Purchase program.

Water & Sewer System

- ❖ All of the funding changes in the Water & Sewer Projects are related to a restructuring of these projects based on anticipated needs.
- ❖ The title change eliminating “WPC” (Water Pollution Control) and introducing “WWTP” (Wastewater Treatment Plant) in the Sewer project titles is strictly for consistency purposes.
- ❖ In the *Reclaimed Water Distribution* project, all grant funding has been eliminated in the Six Year Plan. The project budget will be amended as the actual cash from the grants is received.

Penny for Pinellas Changes

- ✓ Ladder Truck – A new project funded in FY 2005/06 for \$850,000 to purchase a replacement vehicle.
- ✓ Harborbluff Park – In last year’s budget, this project was proposed in FY 2006 with a budget of \$2,000,000. This project has now been eliminated and \$900,000 of this budget was allocated for the Fishing Piers project.
- ✓ Parks & Beautification Complex – Funding in FY 2008 for \$250,000 and \$2,850,000 in FY 2009 has been reduced to a total project budget of \$725,000 to be funded in FY 2008.
- ✓ Long Center Pool – A new project funded in FY 2005/06 for \$800,000 for major repairs to the existing pool and surrounding area.
- ✓ National Guard Armory – A new project funded in FY 2005/06 for \$150,000 for the renovation of the facility.
- ✓ Bayfront Promenade – A new project, this project has been on hold waiting for the Memorial Causeway Bridge to be completed. Funding of \$900,000 is allocated in FY 2005/06 to finish this project. This \$900,000 is available based on the elimination of the Harborbluff Park project.
- ✓ Long Center Infrastructure Improvements – A new project funded in FY 2005/06 for \$355,000; FY 2006/07 for \$300,000; FY 2007/08 for \$350,000; and FY 2009/10 for \$700,000 for major infrastructure improvements to this facility.

Future Bond Issue Stormwater & Water & Sewer Projects

Some projects may identify a funding source as “Future Bond Issue”. These projects are being identified as having a need, but currently there is no funding source available.

POLICIES AND PROCEDURES

Capital Projects are utilized to account for resources used in the acquisition and construction of capital facilities and fixed assets. The City Council adopts the first year (FY 2006) of the six-year Capital Improvement Program as the Capital Improvement Budget. The appropriation of annual transfers to the Capital Improvement Fund is included in the budget of the specific source fund. Individual project budgets for the Capital Improvement Program are adopted on a multi-year program basis and do not lapse at year-end.

Authorization

The City of Clearwater Code of Ordinances, Chapter 2 (Section 2.516), sets forth the requirements for a Capital Improvement Program and Budget.

Responsibility

It is the responsibility of the department director charged with delivery of specific City services to anticipate the need for capital improvement expenditures in advance of having to initiate projects. This enables the development of a long-range financial plan to fund these needs. Further, it is the responsibility of the department director to ensure the long-range capital objectives interface and are consistent with the City of Clearwater's Long-Range Comprehensive Plan.

DEFINITIONS

Capital Improvement Project: A property acquisition, a major construction undertaking, or a major improvement to an existing facility or property, with a minimum useful life of at least three years and a cost greater than \$25,000.

Capital Improvement Program: A comprehensive schedule of approved capital improvement projects indicating priority as to urgency of need and ability to finance. The program shall be for a six-year period, the first year of which shall be adopted as the next fiscal year's capital budget. The program shall be revised annually and projected an additional year to allow for changed conditions and circumstances. Each fiscal year, the capital improvement program shall be submitted to the City Council for approval.

Capital Improvement Budget: The capital budget covers those approved projects contained in the first year of the six-year capital improvement program. The approved Capital Improvement Budget establishes the total dollar cost of each project and the source of revenue. Any change, which increases the cost of a project or changes the revenue source, must be approved by an amendment through the City Council.

Ongoing Projects: Ongoing projects do not automatically lose the previous year's budgeted amount, but are cumulative in nature, i.e., the previous fiscal year's remaining balance is added to the new approved budgeted amount.