

Foreword to the Capital Improvement Plan

In accordance with Clearwater's Financial Management Ordinance, the six-year Capital Improvement Program has been reviewed and updated for the 2006/07 Preliminary Budget. The following pages describe the projects and show their projected timing and funding sources.

The purpose of the Capital Improvement Program is to plan and better manage growth. Although the City of Clearwater has had a formal Capital Improvement Program in existence since fiscal year 1974/75, during that time, local planning was poor. Consequently, the State adopted the Local Government Comprehensive Planning and Land Development Regulation Act of 1975, which required local governments to prepare and adopt comprehensive plans. Revisions of the Act in 1985 and 1986 required local governments to ensure that their comprehensive plans were consistent with the State Comprehensive Plan. The Capital Improvement Plan provides the mechanism to implement the capital portion of the City Comprehensive Plan, the Local Government Comprehensive Planning and Land Development Regulation Act (as well as the appropriate revisions). All include requirements and rules that specifically relate to the Capital Improvement Program.

Clearwater's Capital Improvement Program - Document

This document includes a total of \$62,706,790 in projects for FY 2007 and a six-year total of \$350,635,000.

New Projects

Projects proposed for funding in FY 2007 that were not planned in the last year's Six Year Capital Improvement Plan include the following:

- ❖ Replace & Upgrade Airpacks
- ❖ Ladder Truck Equipment
- ❖ (Fire) Radio Replacements
- ❖ Thermal Imaging Cameras
- ❖ Personal Protective Equipment
- ❖ Beach Walk
- ❖ Parks & Beautification Truck
- ❖ Parks & Beautification Maintenance Building
- ❖ Sailing Center Expansion
- ❖ New City Hall
- ❖ Clearwater Customer Service Pickup Truck
- ❖ Transfer Yard Upgrade
- ❖ (Gas) Building Renovation
- ❖ Nutrient Analyzer

Penny for Pinellas Changes

- ✓ Druid Road Improvements – Originally funded at \$2,400,000 in FY '09, partial funding of \$1,150,000 has been moved forward to FY '07. The remaining funding of \$1,250,000 remains in FY '09.
- ✓ National Guard Armory – An additional \$400,000 in Penny funding has been proposed for FY '08. This has been offset by a decrease of \$725,000 in Penny for Pinellas funding in FY '08 in the Parks & Beautification Infrastructure Complex project, which has been eliminated.
- ✓ Parks & Beautification Complex – This project has been eliminated and the Penny funding has been reallocated to other Parks & Recreation projects.

- ✓ Parks & Beautification Maintenance Building – A new project funded in FY '07 for \$100,000. This increase is offset by the elimination of the Parks & Beautification Complex project.
- ✓ Sailing Center Expansion – A new project funded in FY '07 for \$400,000.

Future Bond Issue Stormwater & Water & Sewer Projects

Some projects may identify a funding source as "Future Bond Issue". These projects are being identified as having a need, but currently there is no funding source available.

POLICIES AND PROCEDURES

Capital Projects are utilized to account for resources used in the acquisition and construction of capital facilities and fixed assets. The City Council adopts the first year (FY 2007) of the six-year Capital Improvement Program as the Capital Improvement Budget. The appropriation of annual transfers to the Capital Improvement Fund is included in the budget of the specific source fund. Individual project budgets for the Capital Improvement Program are adopted on a multi-year program basis and do not lapse at year-end.

Authorization

The City of Clearwater Code of Ordinances, Chapter 2 (Section 2.516), sets forth the requirements for a Capital Improvement Program and Budget.

Responsibility

It is the responsibility of the department director charged with delivery of specific City services to anticipate the need for capital improvement expenditures in advance of having to initiate projects. This enables the development of a long-range financial plan to fund these needs. Further, it is the responsibility of the department director to ensure the long-range capital objectives interface and are consistent with the City of Clearwater's Long-Range Comprehensive Plan.

DEFINITIONS

Capital Improvement Project: A property acquisition, a major construction undertaking, or a major improvement to an existing facility or property, with a minimum useful life of at least three years and a cost greater than \$25,000.

Capital Improvement Program: A comprehensive schedule of approved capital improvement projects indicating priority as to urgency of need and ability to finance. The program shall be for a six-year period, the first year of which shall be adopted as the next fiscal year's capital budget. The program shall be revised annually and projected an additional year to allow for changed conditions and circumstances. Each fiscal year, the capital improvement program shall be submitted to the City Council for approval.

Capital Improvement Budget: The capital budget covers those approved projects contained in the first year of the six-year capital improvement program. The approved Capital Improvement Budget establishes the total dollar cost of each project and the source of revenue. Any change, which increases the cost of a project or changes the revenue source, must be approved by an amendment through the City Council.

Ongoing Projects: Ongoing projects do not automatically lose the previous year's budgeted amount, but are cumulative in nature, i.e., the previous fiscal year's remaining balance is added to the new approved budgeted amount.