

CITY MANAGER'S OFFICE

Mission

Our mission is to ensure that the City of Clearwater government provides the municipal services and infrastructure necessary for a high quality of life for all our citizens.

Program Description

The City Manager is appointed by the City Council and serves as the chief executive and administrative officer of the City. The City Manager is a professional administrator retained by the City Council to administer the operation of the City. The City Manager's role is to carry out City Council policy in an efficient and effective manner.

DEPARTMENT SUMMARY					
	Actual 2004/05	Actual 2005/06	Budget 2006/07	Budget 2007/08	% Change
Personnel	551,720	857,408	951,250	943,170	-1%
Operating	54,151	78,570	91,920	91,350	-1%
Internal Services	109,538	121,445	126,350	134,180	6%
Transfers	100,000	100,000	100,000	100,000	0%
Total City Manager's Office	815,409	1,157,423	1,269,520	1,268,700	0%

DEPARTMENT FULL TIME EQUIVALENT POSITIONS				
	Actual 2004/05	Actual 2005/06	Budget 2006/07	Budget 2007/08
City Manager's Office	6.0	10.0	9.0	9.0
Total City Manager's Office	6.0	10.0	9.0	9.0

Program Highlights

- ❖ The City Manager's Office is supported by nine (9) full time equivalent (FTE) positions, the same as the 2006/07 budget. Reorganization within the Department has resulted in the elimination of two positions, an Executive Staff Assistant and a Management Intern. In addition, two positions have been transferred from Economic Development into the CRA Operations cost center within the City Manager's Office. This includes the Downtown Manager (previously known as the Assistant Economic Development Director) and a Program Coordinator. These changes result in a 1% reduction in personnel service costs for the 2007/08 budget.
- ❖ The citywide Emergency Management program is also funded within the City Manager's Office. This function represents a funding level of \$112,810 of the total program budget, an increase of 5% over the 2006/07 budget.
- ❖ Transfers of \$100,000 provide funding the Special Program project for the "City Manager's Flexibility Fund" which provides a source of funding for the City Manager to handle small unbudgeted problems that arise during any fiscal year. This is the same level of funding as provided in the 2006/07 budget.
- ❖ There have been no other significant changes in the City Manager's program. The Budget for this Department reflects basically the same level of funding as the 2006/07 budget.