

Mission

The Mission of the City Attorney's Office is to provide timely, cost-efficient, quality services and advice to support the City Council, the City Manager, and the City departments, boards and agencies in fulfilling their missions and goals; and to advance, advocate and safeguard the interests of the City within the bounds of the law.

Program Description

The City Attorney's Office provides timely, cost-efficient, quality services and advice to support the City Council, the City Manager, and all City departments, boards and agencies in fulfilling their missions and goals; and advances, advocates and safeguards the interests of the City within the bounds of the law.

- ❖ **Litigation** – Handles the defense of lawsuits against the City and the prosecution of City lawsuits against others. Also included in this function are matters involving land use/zoning, code violations, employee issues and civil forfeitures.
- ❖ **Transactional** – Assists departments in drafting or reviewing agreements and contracts, real estate transactions, and purchasing issues and procedures.
- ❖ **Legislation** – Drafts or assists City staff in drafting ordinances and resolutions and performs any research associated therewith.
- ❖ **Legal Advice** – Advises City staff on all legal issues including city code and state statute interpretation, employee matters, police advice and training, and general legal questions.

DEPARTMENT SUMMARY					
	Actual 2004/05	Actual 2005/06	Budget 2006-07	Budget 2007/08	% Change
Personnel	959,434	1,031,018	1,065,700	1,129,840	6%
Operating	236,665	327,540	412,200	417,010	1%
Internal Services	106,585	111,931	123,470	123,970	0%
Capital	13,540	14,416	15,000	6,000	-60%
Total City Attorney's Office	1,316,224	1,484,905	1,616,370	1,676,820	4%

DEPARTMENT FULL TIME EQUIVALENT POSITIONS				
	Actual 2004/05	Actual 2005/06	Budget 2006/07	Budget 2007/08
City Attorney's Office	11.7	12.0	12.0	12.0
Total City Attorney's Office	11.7	12.0	12.0	12.0

Program Highlights

- ❖ The City Attorney's Office is supported by twelve (12) full time equivalent (FTE) positions, the same as the 2006/07 budget.
- ❖ Funding for the support of capital expenditures for books and publications reflects a \$9,000, or 60%, reduction from the 2006/07 budget.
- ❖ Personnel costs represent 67% of this program's budget.
- ❖ There have been no other significant changes in the City Attorney's Office. The budget for this Department reflects an increase of 4% over the 2006/07 budget.
- ❖ The operating budget of \$417,010 includes \$315,000 for outside professional services, the same as the 2006/07 budget.