



**AGENDA ITEM REPORT**

**DATE:** May 19, 2020  
**DEPARTMENT:** Utilities  
**REQUESTER:** Pamela Keyes  
**TITLE:** Award Contract for Services to Repair, Replace or Supply Utility Plant Equipment

**I. MOTION REQUESTED**

- A) Award Invitation to Bid No. B190409JJB, Services to Repair, Replace or Supply Utility Plant Equipment - Annual, to John Mader Enterprises, Inc. dba Mader Electric Motors for the services to repair, replace or supply utility plant equipment, on an as needed basis, for an initial term of one year, in the amount of \$2,500,000.
- B) Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.
- C) Grant the County Manager or designee the authority to renew the contract, for up to three additional one year periods, and to execute all associated documents, as approved in the departments' annual adopted budgets, if doing so is in the best interest of Lee County, and there are no cost increases associated with the renewal.

**II. ITEM SUMMARY**

Awards a contract to John Mader Enterprises, Inc. dba Mader Electric Motors, to provide services to repair, replace or supply utility plant equipment, on an as-needed basis for an initial one year period in the amount of \$2,500,000. The contract can be renewed up to three additional one year periods, upon the agreement of both parties. Total budgeted expenses for this contract remain unchanged at \$2,500,000. The purpose of this contract is to provide Utilities with an on call vendor to make the various repairs in a timely manner and in cases of emergency. The type of equipment they service includes vertical turbine well pumps, feed pumps, horizontal split-case pumps, submersible well pumps, gearboxes, and compressors.

**III. BACKGROUND AND IMPLICATIONS OF ACTION**

- A) Board Action and Other History.  
 Procurement Management obtained bids for the project known as Invitation to Bid No. B190409JJB, Services to Repair, Replace or Supply Utility Plant Equipment - Annual. On the bid deadline of December 20, 2019, Procurement Management received one submittal. After conducting an analysis of the bid submission, John Mader Enterprises, Inc. dba Mader Electric Motors was determined to be the responsible bidder with the lowest responsive bid.

Staff recommends awarding a contract to John Mader Enterprises, Inc. dba Mader-Electric Motors for use on an as-needed basis to provide services to repair, replace, or supply utility plant equipment for an initial one year period in the amount of \$2,500,000. The contract can be renewed up to three additional one year periods, upon the agreement of both parties. Total expenditures for these services for Fiscal Year 2019 were \$2,088,919.56.

- B) Policy Issues
- C) BoCC Goals
- D) Analysis
- E) Options

**IV. FINANCIAL INFORMATION**

A)	Current year dollar amount of item:	\$2,500,000
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	No
F)	Fund: Operating and CIP Program: Utilities Project: Services to Repair, Replace or Supply Utility Plant Equipment Account Strings: Various	

G)	Fund Type?	Enterprise
H)	Comments: Expenditures will be as needed and within the departments' annual approved, adopted budgets.	

**V. RECOMMENDATION**

Approve

**VI. TIMING/IMPLEMENTATION****VII. FOLLOW UP****ATTACHMENTS:**

Description	Upload Date	Type
<u>B190409JJB - John Mader Enterprises Proposed Contract</u>	4/20/2020	Agreement

**REVIEWERS:**

Department	Reviewer	Action	Date
Utilities	Keyes, Pamela	Approved	5/6/2020 - 9:55 AM
Budget Services	Guttery, Angela	Approved	5/7/2020 - 7:57 AM
Budget Services	Winton, Peter	Approved	5/7/2020 - 8:41 AM
County Attorney	Swindle, Amanda	Approved	5/7/2020 - 11:18 AM
County Manager	Brady, Christine	Approved	5/11/2020 - 11:57 AM

## CONTRACT SUMMARY INFORMATION

SUMMARY: Purchase is made in accordance with the Terms and  
Conditions of Lee County Solicitation Number B190409JJB

Solicitation No.: B190409JJB

Project Title: Services to Repair, Replace or Supply Utility Plant Equipment  
- Annual

Start Date: 5/19/2020

Expiration Date: 5/20/2021

Board Date: 5/19/2020

Agenda Item: 28

Term: One Year

Renewal Options: Three (3) additional one (1) year periods

Address Book (E1) No.: 265469

Awarded Vendor: John Mader Enterprises, Inc. dba Mader-Electric Motors

Contact Person: Jerney Mader

Phone No.: 239-731-5455

Fax No.: 239-731-8165

Email Address: [maderelectricmotors@msn.com](mailto:maderelectricmotors@msn.com)

\*Please see Notes Section Below\*

Notes:

1. CONTRACT USE

- 1.1. Departments should use the existing contract B-160144 until its expiration date 8/18/2020 before transitioning to this contract unless otherwise discussed with procurement on a case by case basis

2. INVOICES

- 2.1. The Vendor's invoices shall include the following items:
- 2.1.1. The full name of the County employee who authorized the work to be done.
  - 2.1.2. Name of the facility where work was performed.
  - 2.1.3. Address or location of the facility.
  - 2.1.4. County work order, purchase order or contract number.
  - 2.1.5. Problem corrected and description of work performed.
  - 2.1.6. Identifiers for equipment worked on, e.g., lift station number, pump number, serial number, horsepower, manufacturer, etc.
  - 2.1.7. For labor, invoices shall include the name, classification, work performed, total straight time hours worked, total premium time hours worked, and extended amount.
  - 2.1.8. For repair components, the invoices shall include the item, quantity, unit price, and extended amount.
  - 2.1.9. For replacement equipment supplied and /or installed, the invoices shall include the item description, manufacturer, model number, serial number, location where delivered or installed, price, mark-up, and extended amount.
  - 2.1.10. For crew billing, invoices shall include premium time hours for crew, rate for crew, crane use hours, rate and extended amounts.
  - 2.1.11. For any subcontracted work, the invoices shall include the name of subcontractor, work performed, price, mark-up and extended amount.
    - 2.1.11.1. For miscellaneous items, e.g., overnight freight, pick-up or delivery charges, consumables, etc., invoices shall indicate such items as a separate line item.
  - 2.1.12. For miscellaneous items, e.g., overnight freight, pick-up or delivery charges, consumables, etc., such charges shall be pass-through charges at Vendor costs incurred.
  - 2.1.13. For specialty services, if any, the invoices shall include the service provided, name of provider, hours, rate and extended amount.
  - 2.1.14. In the event that the Vendor bills the County for charges from other sources, the Vendor shall provide invoices in order to verify any additional charges plus the markup percentage.
  - 2.1.15. Include on invoices for ALL labor type jobs date of when work started and completed.
- 2.2. Material Markup
- 2.2.1. Percentage markup for repair components and new equipment shall be above Vendor incurred costs for such items. County reserves the right at any point during the term of the Agreement, inclusive of any renewals, to request supporting documentation of Vendor invoiced amounts of material markup items.



Lee County Procurement Management Department  
2115 Second Street 1<sup>st</sup> Floor  
Fort Myers, FL 33901  
Main Line: (239) 533-8881  
Fax Line: (239) 485-8383  
[www.leegov.com/procurement](http://www.leegov.com/procurement)

Posted Date: January 8, 2020

**Notice of Intended Decision**  
**Bid Action**

**Bid Number:** B190409JJB

**Bid Title:** Services to Repair, Replace or Supply Utility Plant Equipment - Annual

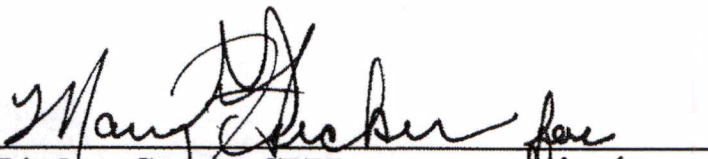
**Date of Bid Opening:** Friday, December 20, 2019

**Protest Deadline:** Monday, January 13, 2020

**Bid Tabulation:** *Available on Procurement Project Webpage*

John Mader Enterprises, Inc., having submitted the lowest responsible and responsive bid, is recommended for award to the Lee County Commission.

By:

  
Lindsay Cepero, CPPB  
Procurement Manager

*Note: All submitters are furnished this notice. A submitter who has cause to file a Notice of Intent to Protest against the award must do so in writing to the Procurement Management Director within seventy-two (72) hours of posting of the Notice of Intended Decision. It must clearly state that it is a protest and must include specific information required by the County's Procurement Ordinance 18-22. Failure to protest on a timely basis, or to include the required information, will invalidate the protest.*

[WWW.LeeGov.Com/Procurement](http://WWW.LeeGov.Com/Procurement) is the County's official posting site

**AGREEMENT FOR SERVICES TO REPAIR,  
REPLACE, OR SUPPLY UTILITY EQUIPMENT**

**THIS AGREEMENT** ("Agreement") is made and entered into by and between Lee County, a political subdivision of the State of Florida, hereinafter referred to as the "County" and John Mader Enterprises, Inc. dba Mader-Electric Motors, a Florida corporation authorized to do business in the State of Florida, whose address is 18161 N. Tamiami Trail, North Fort Myers, FL 33903, and whose federal tax identification number is 65-0048538, hereinafter referred to as "Vendor."

**WITNESSETH**

**WHEREAS**, the County intends to purchase the services to repair, replace or supply utility plant equipment from the Vendor in connection with "Services to Repair, Replace, or Supply Utility Plant Equipment - Annual" (the "Purchase"); and,

**WHEREAS**, the County issued Solicitation No. B190409JJB on November 19, 2019 (the "Solicitation"); and,

**WHEREAS**, the County evaluated the responses received and found the Vendor qualified to provide the necessary products and services; and,

**WHEREAS**, the County posted a Notice of Intended Decision on January 8, 2020; and,

**WHEREAS**, the Vendor has reviewed the products and services to be supplied pursuant to this Agreement and is qualified, willing and able to provide all such products and services in accordance with its terms.

**NOW, THEREFORE**, the County and the Vendor, in consideration of the mutual covenants contained herein, do agree as follows:

**I. PRODUCTS AND SERVICES**

The Vendor agrees to diligently provide all products and services for the Purchase in accordance with the project Scope of Services made part of this Agreement as Exhibit A, attached hereto and incorporated herein. Vendor shall comply strictly with all of the terms and conditions of Solicitation No. B190409JJB, as modified by its addendum, copies of which are on file with the County's Department of Procurement Management and are deemed incorporated into this Agreement.

## **II. TERM AND DELIVERY**

- A. This Agreement shall commence immediately upon the effective date and shall continue through the delivery of the Purchase and the associated warranty period as further described in this Agreement on an as needed basis for one (1) year period. There may be an option to extend his contract based upon the written approval of both the County and Vendor for three (3) additional, one (1) year periods. The effective date shall be the date the Lee County Board of County Commissioners awarded the Solicitation to the Vendor.
- B. A purchase order must be issued by the County before commencement of any work or purchase of any goods related to this Agreement.

## **III. COMPENSATION AND PAYMENT**

- A. The County shall pay the Vendor in accordance with the terms and conditions of this Agreement for providing all products and services as set forth in Exhibit A, and further described in Exhibit B, Fee Schedule, attached hereto and incorporated herein. Said total amount to be all inclusive of costs necessary to provide all products and services as outlined in this Agreement, and as supported by the Vendor's submittal in response to the Solicitation, a copy of which is on file with the County's Department of Procurement Management and is deemed incorporated into this Agreement.
- B. Notwithstanding the preceding, Vendor shall not make any deliveries or perform any services under this Agreement until receipt of written authorization from the County. Vendor acknowledges and agrees that no minimum order or amount of product or service is guaranteed under this Agreement and County may elect to request no products or services. If the County authorizes delivery of products or performance of services, the County reserves the right to amend, reduce, or cancel the authorization in its sole discretion.
- C. All funds for payment by the County under this Agreement are subject to the availability of an annual appropriation for this purpose by the County. In the event of non-appropriation of funds by the County for the services provided under this Agreement, the County will terminate the contract, without termination charge or other liability, on the last day of the then current fiscal year or when the appropriation made for the then-current year for the services covered by this Agreement is spent, whichever event occurs first. If at any time funds are not appropriated for the continuance of this Agreement, cancellation shall be accepted by the Vendor on thirty (30) days' prior written notice, but failure to give such notice shall be of no effect and the County shall not be obligated under this Agreement beyond the date of termination.

#### **IV. METHOD OF PAYMENT**

- A. The County shall pay the Vendor in accordance with the Local Government Prompt Payment Act, Section 218.70, Florida Statutes, upon receipt of the Vendor's invoice and written approval of same by the County indicating that the products and services have been provided in conformity with this Agreement.
- B. The Vendor shall submit an invoice for payment to the County on a monthly basis for those specific products and services as described in Exhibit A (and the corresponding fees as described in Exhibit B that were provided during that invoicing period).
- C. For partial shipments or deliveries, progress payments shall be paid monthly in proportion to the percentage of products and services delivered on those specific line items as approved in writing by the County.

#### **V. ADDITIONAL PURCHASES**

- A. No changes to this Agreement or the performance contemplated hereunder shall be made unless the same are in writing and signed by both the Vendor and the County.
- B. If the County requires the Vendor to perform additional services or provide additional product(s) related to this Agreement, then the Vendor shall be entitled to additional compensation based on the Fee Schedule as amended to the extent necessary to accommodate such additional work or product(s). The additional compensation shall be agreed upon before commencement of any additional services or provision of additional product(s) and shall be incorporated into this Agreement by written amendment. The County shall not pay for any additional service, work performed or product provided before a written amendment to this Agreement.

Notwithstanding the preceding, in the event additional services are required as a result of error, omission or negligence of the Vendor, the Vendor shall not be entitled to additional compensation.

#### **VI. LIABILITY OF VENDOR**

- A. The Vendor shall save, defend, indemnify and hold harmless the County from and against any and all claims, actions, damages, fees, fines, penalties, defense costs, suits or liabilities which may arise out of any act, neglect, error, omission or default of the Vendor arising out of or in any way connected with the Vendor or subcontractor's performance or failure to perform under the terms of this Agreement.



B. This section shall survive the termination or expiration of this Agreement.

**VII. VENDOR'S INSURANCE**

- A. Vendor shall procure and maintain insurance as specified in Exhibit C, Insurance Requirements, attached hereto and made a part of this Agreement.
- B. Vendor shall, on a primary basis and at its sole expense, maintain in full force and effect, at all times during the life of this Agreement, insurance coverage (including endorsements) and limits as described in Exhibit C. These requirements, as well as the County's review or acceptance of insurance maintained by Vendor, are not intended to and shall not in any manner limit or qualify the liabilities or obligations assumed by Vendor under this Agreement. Insurance carriers providing coverage required herein must be licensed to conduct business in the State of Florida and must possess a current A.M. Best's Financial Strength Rating of "B or better." No changes are to be made to these specifications without prior written specific approval by County Risk Management. To the extent multiple insurance coverages and/or County's self-insured retention may apply, any and all insurance coverage purchased by Vendor and its subcontractors identifying the County as an additional named insured shall be primary.

**VIII. RESPONSIBILITIES OF THE VENDOR**

- A. The Vendor shall be responsible for the quality and functionality of all products supplied and services performed by or at the behest of the Vendor under this Agreement. The Vendor shall, without additional compensation, correct any errors or deficiencies in its products, or if directed by County, supply a comparable replacement product or service.
- B. The Vendor warrants that it has not employed or retained any company or person (other than a bona fide employee working solely for the Vendor), to solicit or secure this Agreement and that it has not paid or agreed to pay any person, company, corporation, individual, or firm other than a bona fide employee working solely for the Vendor, any fee, commission, percentage, gift, or any other consideration, contingent upon or resulting from the award of this Agreement.
- C. The Vendor shall comply with all federal, state, and local laws, regulations and ordinances applicable to the work or payment for work thereof, and shall not discriminate on the grounds of race, color, religion, sex, or national origin in the performance of work under this Agreement.
- D. Vendor specifically acknowledges its obligations to comply with Section 119.0701, Florida Statutes, with regard to public records, and shall:

- 1) keep and maintain public records that ordinarily and necessarily would be required by the County in order to perform the services required under this Agreement;
- 2) upon request from the County, provide the County with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law;
- 3) ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed, except as authorized by law; and
- 4) meet all requirements for retaining public records and transfer, at no cost to the County, all public records in possession of Vendor upon termination of this Agreement and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the County in a format that is compatible with the information technology system of the County.

**IF THE VENDOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE VENDOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THE CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 239-533-2221, 2115 SECOND STREET, FORT MYERS, FL 33901, [publicrecords@leegov.com](mailto:publicrecords@leegov.com); <http://www.leegov.com/publicrecords>.**

- E. The Vendor is, and shall be, in the performance of all work, services and activities under this Agreement, an independent contractor. Vendor is not an employee, agent or servant of the County and shall not represent itself as such. All persons engaged in any work or services performed pursuant to this Agreement shall at all times, and in all places, be subject to the Vendor's sole direction, supervision and control. The Vendor shall exercise control over the means and manner in which it and its employees perform the work, and in all respects the Vendor's relationship and the relationship of its employees to the County shall be that of an independent contractor and not as employees of the County. The Vendor shall be solely responsible for providing benefits and insurance to its employees.
- F. The Vendor shall comply with the Vendor Background Screening Affidavit attached hereto and incorporated herein as Exhibit D.

**IX. OWNERSHIP OF PRODUCTS**

It is understood and agreed that all products provided under this Agreement shall become the property of the County upon acceptance by the County.

**X. TIMELY DELIVERY OF PRODUCTS AND PERFORMANCE OF SERVICES**

- A. The Vendor shall ensure that all of its staff, contractors and suppliers involved in the production or delivery of the products are fully qualified and capable to perform their assigned tasks.
- B. The personnel assigned by the Vendor to perform the services pursuant to this Agreement shall comply with the terms set forth in this Agreement. If the services provided require use of specific key personnel, the personnel shall be agreed to by the County and Vendor. If the Vendor's key personnel have been predetermined and approved, through the Solicitation process or otherwise, any subsequent change or substitution to the personnel must receive the County's written approval before said changes or substitution can become effective.
- C. The Vendor specifically agrees that all products shall be delivered within the time limits as set forth in this Agreement, subject only to delays caused by force majeure, or as otherwise defined herein. "Force majeure" shall be deemed to be any unforeseeable and unavoidable cause affecting the performance of this Agreement arising from or attributable to acts, events, omissions or accidents beyond the control of the parties.

**XI. COMPLIANCE WITH APPLICABLE LAW**

This Agreement shall be governed by the laws of the State of Florida. Vendor shall promptly comply with all applicable federal, state, county and municipal laws, ordinances, regulations, and rules relating to the services to be performed hereunder and in effect at the time of performance. Vendor shall conduct no activity or provide any service that is unlawful or offensive.

**XII. TERMINATION**

- A. The County shall have the right at any time upon thirty (30) days' written notice to the Vendor to terminate this Agreement in whole or in part for any reason whatsoever. In the event of such termination, the County shall be responsible to Vendor only for fees and compensation earned by the Vendor, in accordance with Section III, prior to the effective date of said termination. In no event shall the County be responsible for lost profits of Vendor or any other elements of breach of contract.
- B. After receipt of a notice of termination, except as otherwise directed, the Vendor shall stop work on the date of receipt of the notice of termination or other date specified in the notice; place no further orders or sub-

contracts for materials, services, or facilities except as necessary for completion of such portion of the work not terminated; terminate all vendors and subcontracts; and settle all outstanding liabilities and claims.

- C. The County's rights under this Agreement shall survive the termination or expiration of this Agreement and are not waived by final payment or acceptance and are in addition to the Vendor's obligations under this Agreement.

### **XIII. DISPUTE RESOLUTION**

- A. In the event of a dispute or claim arising out of this Agreement, the parties agree first to try in good faith to settle the dispute by direct discussion. If this is unsuccessful, the parties may enter into mediation in Lee County, Florida, with the parties sharing equally in the cost of such mediation.
- B. In the event mediation, if attempted, is unsuccessful in resolving a dispute, the parties may proceed to litigation as set forth below.
- C. Any dispute, action or proceeding arising out of or related to this Agreement will be exclusively commenced in the state courts of Lee County, Florida, or where proper subject matter jurisdiction exists, in the United States District Court for the Middle District of Florida. Each party irrevocably submits and waives any objections to the exclusive personal jurisdiction and venue of such courts, including any objection based on forum non conveniens.
- D. This Agreement and the rights and obligations of the parties shall be governed by the laws of the State of Florida without regard to its conflict of laws principles.
- E. Unless otherwise agreed in writing, the Vendor shall be required to continue all obligations under this Agreement during the pendency of a claim or dispute including, but not limited to, actual periods of mediation or judicial proceedings.

### **XIV. VENDOR WARRANTY**

- A. All products provided under this Agreement shall be new (unless specifically identified otherwise in Exhibit B) and of the most suitable grade for the purpose intended.
- B. If any product delivered does not meet performance representations or other quality assurance representations as published by manufacturers, producers or distributors of the products or the specifications listed in this Agreement, the Vendor shall pick up the product from the County at no expense to the County. The County reserves the right to reject any or all materials if, in its judgment, the item reflects unsatisfactory workmanship

or manufacturing or shipping damage. In such case, the Vendor shall refund to the County any money which has been paid for same.

- C. Vendor shall secure from the applicable third party manufacturers, and assign and pass through to the County, at no additional cost to the County, such warranties as may be available with respect to the equipment, parts and systems provided through the Purchase.
- D. Vendor shall provide one digital and two hard copies of all installation, operation and maintenance manuals for all new equipment supplied and/or installed to requesting Department, as well as the documentation for warranties on all work as follows:
  - a. Labor and materials – 12 month warranty
  - b. Rebuilt or repaired equipment – 90 day warranty
  - c. New equipment – Manufacturer’s warranty period

**XV. MISCELLANEOUS**

- A. This Agreement constitutes the sole and complete understanding between the parties and supersedes all other contracts between them, whether oral or written, with respect to the subject matter. No amendment, change or addendum to this Agreement is enforceable unless agreed to in writing by both parties and incorporated into this Agreement.
- B. The provisions of this Agreement shall inure to the benefit of and be binding upon the respective successors and assignees of the parties hereto. A party to this Agreement shall not sell, transfer, assign, license, franchise, restructure, alter, or change its corporate structure or otherwise part with possession or mortgage, charge or encumber any right or obligation under this Agreement without the proposed assignee and/or party restructuring, altering or changing its corporate structure agreeing in writing with the non-assigning party to observe and perform the terms, conditions and restrictions on the part of the assigning party to this Agreement, whether express or implied, as if the proposed assignee and/or party restructuring, altering or changing its corporate structure was an original contracting party to this Agreement. Notwithstanding the foregoing provision, the Vendor may assign its rights if given written authorization by the County and claims for the money due or to become due to the Vendor from the County under this Agreement may be assigned to a financial institution or to a trustee in bankruptcy without such approval from the County. Notice of any such transfer or assignment due to bankruptcy shall be promptly given to the County.
- C. The exercise by either party of any rights or remedies provided herein shall not constitute a waiver of any other rights or remedies available under this Agreement or any applicable law.

- D. The failure of the County to enforce one or more of the provisions of the Agreement shall not be construed to be and shall not be a waiver of any such provision or provisions or of its right thereafter to enforce each and every such provision.
- E. The parties covenant and agree that each is duly authorized to enter into and perform this Agreement and those executing this Agreement have all requisite power and authority to bind the parties.
- F. Neither the County's review, approval or acceptance of, nor payment for, the products and services required under this Agreement shall be construed to operate as a waiver of any rights under this Agreement or of any cause of action arising out of the performance of this Agreement.
- G. If the Vendor is comprised of more than one legal entity, each entity shall be jointly and severally liable hereunder.
- H. When any period of time is referred to by days herein, it shall be computed to exclude the first day and include the last day of such period. When the period of time is fewer than three (3) days, it shall mean business days as defined by Lee County. If the period of time is greater than three (3) days, then it shall mean calendar days. For any period of time greater than seven (7) days, where the deadline falls on a Saturday, Sunday, or Lee County recognized holiday, the deadline will then fall to the next Monday or non-Lee County recognized holiday
- I. Any notices of default or termination shall be sufficient if sent by the parties via United States certified mail, postage paid, or via a nationally recognized delivery service, to the addresses listed below:

Vendor's Representative:

County's Representatives:

Name: Jeremy Mader

Title: President

Address: 18161 N. Tamiami Trail  
North Fort Myers, FL 33903

Telephone: 239-731-5455

Facsimile: 239-731-8165

E-mail: maderelectricmotors@msn.com

Names:	<u>Roger Desjarlais</u>	<u>Mary Tucker</u>
Titles:	<u>County Manager</u>	<u>Director of Procurement Management</u>
Address:	<u>P.O. Box 398</u>	
	<u>Fort Myers, FL 33902</u>	
Telephone:	<u>239-533-2221</u>	<u>239-533-8881</u>
Facsimile:	<u>239-485-2262</u>	<u>239-485-8383</u>
E-Mail:	<u>rdesjarlais@leegov.com</u>	<u>mtucker@leegov.com</u>

- J. Any change in the County's or the Vendor's Representative will be promptly communicated by the party making the change.
- K. Paragraph headings are for the convenience of the parties and for reference purposes only and shall be given no legal effect.
- L. In the event of conflicts or inconsistencies, the documents shall be given precedence in the following order:
  - 1. Agreement
  - 2. County's Purchase Order
  - 3. Solicitation
  - 4. Vendor's Submittal in Response to the Solicitation

[The remainder of this page intentionally left blank.]

**IN WITNESS WHEREOF**, the parties have executed this Agreement as of the date last below written.

WITNESS:

**JOHN MADER ENTERPRISES, INC. DBA  
MADER-ELECTRIC MOTORS**

Signed By: *[Signature]*

Signed By: *[Signature]*

Print Name: Jeremy Fisher

Print Name: Jeremy Mader

Title: President

Date: 2-3-20

**LEE COUNTY**

BOARD OF COUNTY COMMISSIONERS  
OF LEE COUNTY, FLORIDA

BY: \_\_\_\_\_  
CHAIR

DATE: \_\_\_\_\_

ATTEST:  
CLERK OF THE CIRCUIT COURT  
Linda Doggett, Clerk

BY: \_\_\_\_\_

APPROVED AS TO FORM FOR THE  
RELIANCE OF LEE COUNTY ONLY:

BY: \_\_\_\_\_  
OFFICE OF THE COUNTY ATTORNEY



**EXHIBIT A**  
**SCOPE OF WORK AND SPECIFICATIONS**

SCOPE OF WORK AND SPECIFICATIONS

**I. GENERAL SCOPE OF WORK**

1.1 The Lee County Board of County Commissioners seeks to contract with a qualified Vendor to provide parts and repair services for various utility plant equipment, such as but not limited to:

Actuators	Aeration Rotors/ Brushes	Aerators
Bar screens	Belt presses (Sludge Dewatering)	Centrifugal blowers
Centrifugal pumps	Centrifuges (Sludge Dewatering)	Chlorine Contact chambers
Chopper pumps	Clarifiers	Clearwells
Compressors	Diaphragm Pumps	Diffusers
Degasifiers	Digesters	Feed Pumps
Filters	Forced Draft Blowers	Gearboxes
Grease Pots	Grinder Pumps	Grit Classifier
Grit Pumps	Grit Snail	Headworks
High service Pumps	Horizontal split-case pumps	Hydraulic Pumps
Interstage booster pumps	Lift pumps	Lime Slakers
Mud Wells	Oxidation Ditches	Positive Displacement blowers
Screw pumps	Step screens	Submersible pumps
Transfer Pumps	Vertical turbine pumps	Well Pumps

1.2 The Vendor shall repair, replace or supply utility plant equipment for the Lee County Utilities Division as requested on an as-needed basis. The Vendor shall provide all materials and labor necessary to complete all work performed under this Agreement.

1.3 During the term of this Agreement and any renewals, the Vendor shall:

1.3.1 Maintain a UL674 shop certification throughout the term of the Agreement.

1.3.2 Respond to calls for service as follows:

1.3.2.1 Emergencies – two hours or less. This includes providing necessary equipment such as crane when applicable.

1.3.2.1.1 Emergency status/categorization for purposed of this Agreement shall be at the discretion of the County department authorizing work to be completed.

1.3.2.2 Be able to reach the College Parkway Facility located at 7401 College Parkway Fort Myers, FL 33907, during an emergency, within two hours.

1.3.2.3 Regular repairs - return the County's phone call within one hour, and repairs shall be started within 72 hours or less.

1.3.2.4 Weekends and Holidays - return the County's phone call within one hour or less.

1.3.3 Order equipment and parts for the County in a timely manner to keep the facility running up to capacity.

## 1.3.4 Supply parts for equipment manufacturer's such as, but not limited to:

ABS	Afton	Alfa Laval
Allis Chalmers	Andritz	Aurora
Baldor	Beck	Boerger
Centrysis	Chemco	Crown
Davco	Dayton	Deloach
Dodge	Envirex	Euro drive
Evoqua	Fairbanks Morse	Finish Thompson
Flowsolve	Flygt	Foot Jones
Gardner Denver	Gorman-Rupp	Gould
Grundfos	Hub City	Ingersoll Rand
Jacobs	Jacobs AIR systems	Jet Tech
J-Line	Johnson	Lakeside
Lamson	Layne	Leopold
Lufkin	Marathon	Moyno
MSA	Peerless	Penn Valley
Pista-Grit	Prominent	Quincy
RJ Environmental	Roots	SBR
Seepex	Speedaire	Spirac
Sultzzer	Sumitomo	Tinnova
Triton	Vaughn	Weg
Weimann	Wildon	Wilo EMU
Wimco	Windsmith	Woerner
Worthington	Xylem	

- 1.3.5 Make modifications and repairs on the spot to keep the facility operational.
- 1.3.6 Perform services to epoxy coat rotating equipment parts e.g., impellers, shafts, blower fans etc., prior to reassembly to protect the components from harsh environment.
- 1.3.7 Provide specialty coatings for all equipment types and materials including nonmetallic concrete surfaces.
- 1.3.8 Have at least three (3) employees dedicated to the County Agreement, including two in the field and one in the shop. Each employee assigned the Agreement must have a minimum of three years of verifiable experience. This experience may be verified by the County at any point during the term of the Agreement and shall be verified via employment dates of companies that the employee has worked at utilizing their trade skills.
- 1.3.9 Own, lease, rent and maintain all equipment necessary to provide these services to include, at minimum, welding machines, hydraulic press, brake, motor test platform, safety equipment and crane.

## 2. TECHNICAL REQUIREMENTS

- 2.1 On a call out and pre-authorization basis, the Vendor shall provide the services described as follows:
- 2.1.1 Perform repair work at the County's location, or pick up the equipment from the County's location for repair at the Vendor's shop.
  - 2.1.2 Maintain adequate spare parts and pumps in the Vendor's shop for any emergency repairs. Only OEM parts shall be used on all rebuilds, no aftermarket substitutes.
  - 2.1.3 Vendor shall label each piece of equipment. Each piece of equipment shall receive an identification plate with its own individual identifying number, either made out of brass or aluminum or riveted in place.
  - 2.1.4 Perform test run on all repaired or new equipment and document acceptance by the County.
    - 2.1.4.1 Removal, inspection, evaluation, repair and re-installation of existing equipment or installation of a new equipment.
    - 2.1.4.2 When possible, Vendor shall change stuffing box configuration from packing to a water cooled and internal water flushed mechanical seal.
    - 2.1.4.3 Machine and adapt proper fit up to the liquid side of the pump.
    - 2.1.4.4 Perform test run on all repaired or new equipment and document acceptance by LCU.
    - 2.1.4.5 Perform electrical/mechanical repairs on 40 - 500 horsepower pumps.
    - 2.1.4.6 Upon re-installation or new installation, a full laser alignment shall be performed along with a vibration analysis during test run.
    - 2.1.4.7 For submersible well pumps, upon installation or re-installation all nuts, bolts, and studs shall be replaced with new, 316 stainless steel nuts, bolts and studs.
    - 2.1.4.8 For submersible well pumps, Change piping to Certaloc piping on all well pumps that does not exist when converting from vertical turbine to submersible application.
    - 2.1.4.9 For submersible well pumps, Add ¾" PVC pipe completely secured to discharge pipe of pump down into well to serve as an insertion tube for pizometer to measure well draw downs.
    - 2.1.4.10 For submersible well pumps, Provide stainless steel safety cable connected to top of pump and motor to provide adequate support in the event of piping failure.
    - 2.1.4.11 For sewage lift station pumps, Upon installation or re-installation all nuts, bolts, and studs shall be replaced with new, 316 stainless steel nuts, bolts and studs.
    - 2.1.4.12 For Gear Boxes, Pull and rebuild gearboxes, replace all bearings, bushings, and gears.
    - 2.1.4.13 For Gear Boxes, Machine all surfaces related to bearing and oil seal surfaces for a proper fit as necessary.
    - 2.1.4.14 For Gear Boxes, Reassemble and install, align as necessary to avoid shaft wobble by shimming vertically.

- 2.1.4.15 For Gear Boxes, All nuts, bolts and studs shall be replaced with new, 316 stainless steel nuts, bolts and studs.
- 2.1.4.16 For Gear Boxes, Perform laser alignment between motor and gearbox assemblies.
- 2.1.4.17 For Compressors, Dress or hone cylinder walls.
- 2.1.4.18 For Compressors, Replace, as needed, rings, suction and discharge valves, bearings and bushings, pistons, and crank shafts.
- 2.1.4.19 For Compressors, Clean or replace sight glass to oil sump as necessary.
- 2.1.4.20 For Compressors, Inspect inner-cooler and after-cooler for cracks, replace as necessary.
- 2.1.4.21 For Compressors, Supply new drive belts as needed.
- 2.1.4.22 For Compressors, Test pressure switches for settings, operation and condition of contacts, replace as necessary.

### 3. DOCUMENTATION

- 3.1 The Vendor shall provide one digital and two hardcopies to requesting Department of all installation, operation and maintenance manuals for all new equipment supplied and/or installed, as well as the documentation for warranties on all work as follows:
  - 3.1.1 Labor and materials – 12 month warranty
  - 3.1.2 Rebuilt or repaired equipment – 90 day warranty
  - 3.1.3 New equipment – Manufacturer's warranty period
- 3.2 The Vendor shall provide digital pictures of the equipment data plates showing model numbers, serial numbers, etc. for equipment installed in such a way that the plates are difficult to read or access (such as those attached to submersible well pumps, vertical pumps, etc.).
- 3.3 The Vendor shall ensure that during the term of the Agreement, inclusive of any renewals, that the Vendor's crew crane members have attended safety classes on crane operation.

End of Scope of Work and Specifications Section

**SPECIAL CONDITIONS**

These are conditions that are in relation to this solicitation only and have not been included in the County's standard Terms and Conditions or the Scope of Work.

**1. PROJECT TERM**

1.1 The Vendor shall be responsible for furnishing and delivering to the Lee County requesting Department(s) the commodity or services on an "as needed basis" for a one-year (1) period. There may be an option to extend this contract as specified in the Scope of Work or specifications upon the approval of both the County and the Vendor at the time of extension or renewal for three (3), additional one (1) year periods.

**2. BASIS OF AWARD**

2.1 The basis of award shall be determined by the lowest *Project Total Bid* of the most responsive, responsible, and qualified Vendor meeting all bid specifications.

**3. INVOICES**

3.1 The Vendor's invoices shall include the following items:

- 3.1.1 The full name of the County employee who authorized the work to be done.
- 3.1.2 Name of the facility where work was performed.
- 3.1.3 Address or location of the facility.
- 3.1.4 County work order, purchase order or contract number.
- 3.1.5 Problem corrected and description of work performed.
- 3.1.6 Identifiers for equipment worked on, e.g., lift station number, pump number, serial number, horsepower, manufacturer, etc.
- 3.1.7 For labor, invoices shall include the name, classification, work performed, total straight time hours worked, total premium time hours worked, and extended amount.
- 3.1.8 For repair components, the invoices shall include the item, quantity, unit price, and extended amount.
- 3.1.9 For replacement equipment supplied and /or installed, the invoices shall include the item description, manufacturer, model number, serial number, location where delivered or installed, price, mark-up, and extended amount.
- 3.1.10 For crew billing, invoices shall include premium time hours for crew, rate for crew, crane use hours, rate and extended amounts.
- 3.1.11 For any subcontracted work, the invoices shall include the name of subcontractor, work performed, price, mark-up and extended amount.
- 3.1.12 For miscellaneous items, e.g., overnight freight, pick-up or delivery charges, consumables, etc., invoices shall indicate such items as a separate line item.
  - 3.1.12.1 For miscellaneous items, e.g., overnight freight, pick-up or delivery charges, consumables, etc., such charges shall be pass-through charges at Vendor costs incurred.
- 3.1.13 For specialty services, if any, the invoices shall include the service provided, name of provider, hours, rate and extended amount.
- 3.1.14 In the event that the Vendor bills the County for charges from other sources, the Vendor shall provide invoices in order to verify any additional charges plus the markup percentage.
- 3.1.15 Include on invoices for ALL labor type jobs date of when work started and completed.

**3.2 Material Markup**

3.2.1 Percentage markup for repair components and new equipment shall be above Vendor incurred costs for such items. County reserves the right at any point during the term of the Agreement, inclusive of any renewals, to request supporting documentation of Vendor invoiced amounts of material markup items.

#### **4 REQUIRED SUBMITTAL DETAILS & DOCUMENTS**

4.1 Vendor is requested to provide with bid submittal the below items. The County reserves the right to request additional documentation or clarification at any point prior to award and during term of Agreement, inclusive of any renewals. Failure to provide requested submittal documents in a timely manner, at the sole discretion of the County, may deem Vendor non-responsive and ineligible for award, renewal, or continuation of services. County may accept or reject the documentation provided as acceptable to meet the below requests at its sole discretion.

- 4.1.1 Vendor shall hold a UL674 shop certification/Notice of Completion and Authorization to Apply UL Mark at time of County intent to award.
- 4.1.2 The Vendor shall list where indicated on the proposal form associated with this solicitation if they own, rent or lease the crane.
  - 4.1.2.1 If the Vendor is renting or leasing, they must provide a copy of the Agreement to the County for proof that the Vendor is be able to meet the two hour emergency time required as part of this Agreement.
- 4.1.3 Vendor shall provide documentation that the crane crew members have attended safety classes on crane operation.

4.2 Such required documentation and details shall be provided and in the name of the prime Vendor. Sub-contractors may not fulfill requirements as described in this article.

#### **5. MASTER CONTRACT NOTICE**

5.1. This is a "Master"/"Annual" contract, which is not for any specific project. Work to be performed under this contract will be authorized, scheduled, funded, and accounted for by the issuance of County Purchase Order (PO), by the requesting department. The requesting County department reserves the right to provide additional project clarification details with the issuance of and within or attached to each PO. Such items shall be minor in nature such as providing for service completion dates, delivery locations, delivery and working hours, number of units, etc...

End of Special Conditions Section



Procurement Management Department  
 2115 Second Floor, 1<sup>st</sup> Floor  
 Fort Myers, FL 33901  
 Main Line: (239) 533-8881  
 Fax Line: (239) 485-8383  
[www.leegov.com/procurement](http://www.leegov.com/procurement)

Posted Date: December 3, 2019

Solicitation No.: B190409JJB

Solicitation Name: Services to Repair, Replace or Supply Utility Plant Equipment - Annual

Subject: Addendum Number 1

The following represents clarification, additions, deletions, and/or modifications to the above referenced bid. This addendum shall hereafter be regarded as part of the solicitation. Items not referenced herein remain unchanged, including the response date. Words, phrases or sentences with a strikethrough represent deletions to the original solicitation. Underlined words and bolded, phrases or sentences represent additions to the original solicitation.

1. QUESTIONS/ANSWERS

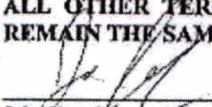
1.	Is a Bid Bond required for this solicitation?
Answer	No Bid Bond is required.

2.	Does the reference survey form need to be completed with the bid?
Answer	Please review form#3, on page 21 of the solicitation documents, "This form will be requested from the apparent low Bidder prior to the award. (not required to submit with bid)

3.	Do we need to use the excel bid schedule to enter in our numbers? Or can we print it out and hand write our numbers?
Answer	Please review section 4.3.4 on page 4 of the solicitation documents, "If a cost/bid schedule was provided in Microsoft Excel format, the returned completed schedule should be included as a Microsoft Excel File on the Flash drive." Along with a digital copy, a printed copy of the Bid Schedule should be included with your hard copy submission package.

**BIDDER/PROPOSER IS ADVISED, YOU ARE REQUIRED TO ACKNOWLEDGE RECEIPT OF THIS ADDENDUM WHEN SUBMITTING A BID/PROPOSAL. FAILURE TO COMPLY WITH THIS REQUIREMENT MAY RESULT IN THE BIDDER/PROPOSER BEING CONSIDERED NON-RESPONSIVE.**

**ALL OTHER TERMS AND CONDITIONS OF THE SOLICITATION DOCUMENTS ARE AND SHALL REMAIN THE SAME.**

  
 \_\_\_\_\_  
 Jake Bond  
 Procurement Analyst Direct Line: 239-533-8898  
 Lee County Procurement Management

**EXHIBIT B  
FEE SCHEDULE**

<b>SERVICES TO REPAIR, REPLACE OR SUPPLY UTILITY PLANT EQUIPMENT</b>			
<b>SECTION 1 - COMPENSATION FOR REGULAR WORK HOURS</b>			
<i>Item</i>	<i>Description</i>	<i>Unit of Measure</i>	<i>Unit Price</i>
1	Technicians	Per Hour	\$30.00
2	Machinists, Lathe Operators	Per Hour	\$28.00
3	Welder	Per Hour	\$10.00
4	Specialty Service Technician	Per Hour	\$50.00
<b>SECTION 2 - EQUIPMENT AND CREW FOR REGULAR WORKING HOURS</b>			
<i>Item</i>	<i>Description</i>	<i>Unit of Measure</i>	<i>Unit Price</i>
1	Crane - 20 Ton With 95 Foot Reach	Per Hour	\$85.00
2	Two Man Crane Crew	Per Hour	\$40.00
<b>SECTION 3 - MATERIAL MARKUP</b>			
<i>Item</i>	<i>Description</i>	<i>Unit of Measure</i>	<i>Mark up %</i>
1	Repair Componets	Invoice Amount	12
2	New Equipment	Invoice Amount	10
<b>SECTION 4 - COMPENSATION FOR OVERTIME</b>			
<i>Item</i>	<i>Description</i>	<i>Unit of Measure</i>	<i>Unit Price</i>
1	Technicians	Per Hour	\$30.00
2	Machinists, Lathe Operators	Per Hour	\$28.00
3	Welder	Per Hour	\$10.00
4	Specialty Service Technician	Per Hour	\$50.00
<b>SECTION 5 - EQUIPMENT AND CREW FOR OVERTIME</b>			
<i>Item</i>	<i>Description</i>	<i>Unit of Measure</i>	<i>Unit Price</i>
1	Crane - 20 Ton With 95 Foot Reach	Per Hour	\$85.00
2	Two Man Crane Crew	Per Hour	\$40.00
<b>SECTION 6 - COMPENSATION FOR EMERGENCY WORK HOURS</b>			
<i>Item</i>	<i>Description</i>	<i>Unit of Measure</i>	<i>Unit Price</i>
1	Technicians	Per Hour	\$30.00
2	Machinists, Lathe Operators	Per Hour	\$28.00
3	Welder	Per Hour	\$10.00
4	Specialty Service Technician	Per Hour	\$50.00



**EXHIBIT C  
INSURANCE REQUIREMENTS**



**Lee County Insurance Requirements**

**Minimum Insurance Requirements:** *Risk Management in no way represents that the insurance required is sufficient or adequate to protect the vendors' interest or liabilities. The following are the required minimums the vendor must maintain throughout the duration of this contract. The County reserves the right to request additional documentation regarding insurance provided*

- a. **Commercial General Liability** - Coverage shall apply to premises and/or operations, products and completed operations, independent contractors, contractual liability exposures with minimum limits of:

\$1,000,000 per occurrence  
\$2,000,000 general aggregate  
\$1,000,000 products and completed operations  
\$1,000,000 personal and advertising injury

- b. **Business Auto Liability** - The following Automobile Liability will be required and coverage shall apply to all owned, hired and non-owned vehicles use with minimum limits of:

\$1,000,000 combined single limit (CSL); or  
\$500,000 bodily injury per person  
\$1,000,000 bodily injury per accident  
\$500,000 property damage per accident

- c. **Workers' Compensation** - Statutory benefits as defined by FS 440 encompassing all operations contemplated by this contract or agreement to apply to all owners, officers, and employees regardless of the number of employees. Workers Compensation exemptions may be accepted with written proof of the State of Florida's approval of such exemption. Employers' liability will have minimum limits of:

\$500,000 per accident  
\$500,000 disease limit  
\$500,000 disease – policy limit

*\*The required minimum limit of liability shown in a. and b. may be provided in the form of "Excess Insurance" or "Commercial Umbrella Policies." In which case, a "Following Form Endorsement" will be required on the "Excess Insurance Policy" or "Commercial Umbrella Policy."*



**Verification of Coverage:**

- I. Coverage shall be in place prior to the commencement of any work and throughout the duration of the contract. A certificate of insurance will be provided to the Risk Manager for review and approval. The certificate shall provide for the following:
  - a. The certificate holder shall read as follows:

Lee County Board of County Commissioners  
P.O. Box 398  
Fort Myers, Florida 33902
  - b. *"Lee County, a political subdivision and Charter County of the State of Florida, its agents, employees, and public officials"* will be named as an **"Additional Insured"** on the General Liability policy, including Products and Completed Operations coverage.

**Special Requirements:**

1. An appropriate **"Indemnification"** clause shall be made a provision of the contract.
2. It is the responsibility of the general contractor to insure that all subcontractors comply with all insurance requirements.

**EXHIBIT D  
VENDOR BACKGROUND SCREENING AFFIDAVIT**



**VENDOR BACKGROUND  
SCREENING AFFIDAVIT**

Florida Statutes Chapter 435 governs required background screenings for any employees, contractors, subcontractors, or agents of the Vendor who will have contact with any vulnerable person, as defined by statute, or who otherwise are required to undergo a Level 1 or Level 2 background screening in accordance with Florida law.

The Vendor is responsible for ensuring that such required background screenings are conducted in accordance with Florida Statutes Chapter 435. Documentation of such completed background screenings must be maintained for a period of no less than five (5) years and are subject to audit by Lee County at any time during such five (5) year period.

**Under penalty of perjury, I declare that I have read and understand the requirements stated above, and that all required background screenings shall be conducted in accordance with this affidavit.** I further understand that there may be additional local, state, and federal regulations that may require background screening, and that the Vendor will be solely responsible for complying with such legal requirements. Furthermore, the Vendor shall indemnify and hold Lee County harmless from any and all claims or actions resulting from failure to comply with this affidavit.

Date: 2.4.2020

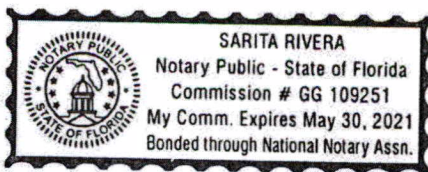
STATE OF Florida  
COUNTY OF Lee

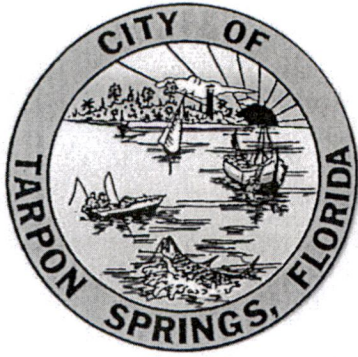
*[Signature]*  
Signature  
Jeremy Mads, President  
Name/Title

On the date set forth above, the foregoing instrument was sworn to (or affirmed) and subscribed before me by the above-named person and in their stated capacity, and is either personally known to me or who has produce the following as identification: DL# M36642473297-1

[Stamp/seal required]

*[Signature]*  
Signature, Notary Public





# CITY OF TARPON SPRINGS, FL

## Procurement Services

324 East Pine Street  
P.O. Box 5004  
Tarpon Springs, Florida 34688-5004  
(727) 942-5615  
Fax (727) 937-1766

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### MEMORANDUM

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**TO:** Honorable Mayor and Board of Commissioners  
**FROM:** Janina Lewis, CPPO, NIGP-CPP, Procurement Services Director  
**DATE:** 07/27/2021  
**SUBJECT:** Award Bid No. 210162-B-JL, Electric Motor and Pump Repair Services

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### RECOMMENDATION:

Award Bid No. 210162-B-JL, Electric Motor and Pump Repair Services to CEC Motor and Utility Services, LLC; Mader Electric Motors; and Tampa Armature Works, Inc. for the period of July 28, 2021 through July 27, 2026 in the estimated annual amount of \$350,000.00, for the Waste Water Treatment Facility. Purchase Orders will only be issued against approved budgets.

### BACKGROUND:

The purpose of this contract is to provide for the repair and maintenance of electric motors and pumps currently in service at the Wastewater Treatment Facility, associated lift stations, and Reverse Osmosis Water Plant. These facilities are twenty-four hour service operations and the volume of work generated merits contract awards with multiple vendors based on varied bid prices for line items with each of the vendors having relatively better prices in various areas. The multiple vendors will ensure timely repairs and uninterrupted operational coverage (see attached memo).

**FUNDING:** 402-4603-536-4600 Sewage Treatment  
402-4305-536-4600 Water Treatment Plant  
402-4604-536-4600 Lift Stations

Accepted by: \_\_\_\_\_  
City Manager

Attest: \_\_\_\_\_  
City Clerk

**Tabulation of Submittals**

**For**

**Bid No. 210162-B-JL**

**Electric Motor and Pump Repair Services**

**Thursday, July 1, 2021 @ 3:00 p.m.**

Company	Amount
CEC Motor & Utility Services, LLC Palmetto, FL	\$376,771
Mader Electric Motors North Ft. Myers, FL	\$494,840
Tampa Armature Works, Inc Orlando, FL	\$629,581

Broadcast: 164 Planholders: 13 Responses: 3

Bids from the companies listed herein are the only bids received timely as of the above opening date and time. All other bids submitted in response to this Bid, if any, are hereby rejected as late.



Paul Smith  
Public Services Director

## Public Services Department

### Memorandum

**Date:** July 9, 2021  
**To:** Janina Lewis, Procurement Services Director  
**Through:** Paul Smith, Public Services Director *PS*  
**From:** Ray Page, Utilities Superintendent  
R. Thomas Kiger, Wastewater Division Manager  
**Subject:** Authorize Expenditure to Purchase Electric Motor and Pump Repair Services for Water and Wastewater Utilities- Bid No. 210162-B-JL

#### Recommendation

Authorization for the purchase electric motor and pump repair services from CEC Motor & Utility Services, LLC, Mader Electric Motors, and Tampa Armature Works Inc in a total amount not to exceed \$350,000.

#### Background

The water and wastewater utilities utilize a variety of electric motors and pumps throughout the water and wastewater treatment facilities and systems. These motors and pumps are critical to the operation of the water and wastewater systems, and serve many functions, including: raw water production, membrane treatment, providing pressure and flow to the distribution system, wastewater conveyance, wastewater treatment, chemical dosing, and reclaimed water service. As motors and pumps age, they require periodic service and repair. Additionally, in many instances motor and pumps can be rebuilt as they age to extend the service life of the asset and defer the need for procurement of new equipment. The purpose of this contract will be to have service available for electric motor and pump repair to ensure the proper and expedient repair of electric motors and pumps in the water and wastewater utilities.

Through June 2021, the utility has expended \$119,757.30 on motor and pump repair services. In recent years, under previous contract pricing, the utility for both water and sewer has averaged approximately \$142,000 in annual spending for these items. Prices for the previous contract had not been increased in five years, and the bid prices for the items in this contract have increased significantly. Based on a review of a selection of the most common items in the contract, bid prices increased 180% on average, with some items averaging a 230% cost increase. For this reason, the requested authorization will be increased to \$350,000 total for all 3 contracts to ensure sufficient authorization for maintenance of service. This is an upper authorization limit and only required services will be approved for expenditure.

In this bidding process there was a considerable variation in the bid prices for many line items, with each of the bidders having relatively better prices in various areas. For this reason, and to ensure

availability of service for critical infrastructure. staff recommend awarding the contract to each of the three low bidders. This will ensure the best prices for individual services and ensure that service will be available for emergency service.

**Funding**

Funds are budgeted in the Water and Sewer enterprise fund. Water Treatment Plant account 402-4305-536.4600. Sewage Treatment account 402-4603-536-4600 and Lift Stations account 402-4604-536-4600.

BID PROPOSAL TABULATION/CITY OF TARPON SPRINGS <b>Note: This is a preliminary summary. THIS IS NOT AN AWARD</b>	OPENED: July 1, 2021; 3:00 p.m. (EST)	<b>BID TITLE: 210162-B-JL Electric Motors and Pump Repair Services</b>	READ BY: Janina Lewis TABBED BY: Janina Lewis DEPT: Public Services
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ITEM/ QUANTITY	DESCRIPTION	BIDDER>>>	CEC Motor and Utility Services LLC-Palmetto FL		Mader Electric Motors- N. Fort Myers FL		Tampa Armature Works Inc-Orland FL	
			UNIT	TOTAL	UNIT	TOTAL	UNIT	TOTAL
1	<b>Total Pricing Motors/Parts</b>			\$324,931.00		\$428,200.00		\$559,861.00
2	Total Pricing Hourly Rates			\$51,840.00		\$66,640.00		\$69,720.00
<b>TOTAL</b>			<b>\$376,771.00</b>		<b>\$494,840.00</b>		<b>\$629,581.00</b>	

ITEM/ QUANTITY	DESCRIPTION	BIDDER>>>						
			UNIT	TOTAL	UNIT	TOTAL	UNIT	TOTAL
1								
2								
3								
<b>TOTAL</b>			<b>\$0.00</b>					

Last Item



Manufacturer	Horsepower	Model #	CEC Motor and Utility Services LLC			Mader Electric Motors			Tampa Armature Works Inc		
			Rebuild Price Per EACH	EST QTY	Extended Cost	Rebuild Price Per EACH	EST QTY	Extended Cost	Rebuild Price Per EACH	EST QTY	Extended Cost
Emerson Motor	100	-080306187 100R-03	\$ 2,398.00	1	\$ 2,398.00	\$ 4,200.00	1	\$ 4,200.00	\$ 3,700.00	1	\$ 3,700.00
Farbanks Flygt Pump	30	T4A2441031	\$ 3,600.00	1	\$ 3,600.00	\$ 3,000.00	1	\$ 3,000.00	\$ 8,000.00	1	\$ 8,000.00
Flygt Pump	14	3152 181-09300	\$ 5,000.00	2	\$ 12,000.00	\$ 6,000.00	2	\$ 12,000.00	\$ 5,500.00	2	\$ 13,000.00
Flygt Pump	30	3171.185-185007	\$ 5,000.00	1	\$ 6,000.00	\$ 6,000.00	1	\$ 6,000.00	\$ 15,000.00	1	\$ 15,000.00
Hydromatic Pump	30	512L3000M4-B	\$ 8,160.00	1	\$ 8,160.00	\$ 6,000.00	1	\$ 6,000.00	\$ 8,500.00	1	\$ 8,500.00
ABS	33.5	XFP300J-CI-2-PE250/8-J-60FM	\$ 4,800.00	1	\$ 4,800.00	\$ 3,500.00	1	\$ 3,500.00	\$ 13,000.00	1	\$ 13,000.00
Myers Pump	5	4VH50M4-23	\$ 1,920.00	8	\$ 15,360.00	\$ 3,800.00	8	\$ 30,400.00	\$ 5,000.00	8	\$ 40,000.00
Myers Pump	7.5	4VH75M4-23	\$ 2,280.00	6	\$ 13,680.00	\$ 3,500.00	6	\$ 21,000.00	\$ 3,500.00	6	\$ 33,000.00
Myers Pump	7.5	4VH75M4-46	\$ 2,280.00	6	\$ 13,680.00	\$ 3,500.00	6	\$ 21,000.00	\$ 3,500.00	6	\$ 33,000.00
Myers Pump	10	4VH10M4-23	\$ 2,280.00	1	\$ 2,280.00	\$ 4,500.00	1	\$ 4,500.00	\$ 6,500.00	1	\$ 6,500.00
Myers Pump	10	4VH10M4-46	\$ 2,280.00	1	\$ 2,280.00	\$ 4,500.00	1	\$ 4,500.00	\$ 6,500.00	1	\$ 6,500.00
Myers Pump	15	4VH150M4-23	\$ 2,880.00	12	\$ 34,560.00	\$ 5,000.00	12	\$ 60,000.00	\$ 7,500.00	12	\$ 90,000.00
Myers Pump	30	12VL300M843	\$ 5,880.00	1	\$ 5,880.00	\$ 6,500.00	1	\$ 6,500.00	\$ 8,500.00	1	\$ 8,500.00
Myers Pump	40	6VC400M4-43	\$ 5,880.00	1	\$ 5,880.00	\$ 7,000.00	1	\$ 7,000.00	\$ 9,500.00	1	\$ 9,500.00
Myers Pump	40	12VL400M843	\$ 5,880.00	1	\$ 5,880.00	\$ 7,500.00	1	\$ 7,500.00	\$ 10,500.00	1	\$ 10,500.00
RUHRPUMPEN VTP	100	130175	\$ 5,880.00	1	\$ 5,880.00	\$ 8,000.00	1	\$ 8,000.00	\$ 15,000.00	1	\$ 15,000.00
JS Electric Motor	30	11712703-100	\$ 1,400.00	1	\$ 1,400.00	\$ 1,700.00	1	\$ 1,700.00	\$ 1,800.00	1	\$ 1,800.00
JS Electric Motor	40	F209A022346R1J3M	\$ 1,600.00	1	\$ 1,600.00	\$ 2,600.00	1	\$ 2,600.00	\$ 2,100.00	1	\$ 2,100.00
Baldor Motor	75	A36-7283-1513	\$ 1,900.00	1	\$ 1,900.00	\$ 3,000.00	1	\$ 3,000.00	\$ 2,900.00	1	\$ 2,900.00
Reliance Motor	75	7362353-001FK	\$ 1,900.00	1	\$ 1,900.00	\$ 3,000.00	1	\$ 3,000.00	\$ 2,900.00	1	\$ 2,900.00
Vogelsang Pump	10	VX136-70QMCHZ	\$ 4,560.00	1	\$ 4,560.00	\$ 4,800.00	1	\$ 4,800.00	\$ 11,500.00	1	\$ 11,500.00
SEW GEARDRIVE	7.5	KAF77 DV13254	\$ 750.00	1	\$ 750.00	\$ 1,200.00	1	\$ 1,200.00	\$ 2,150.00	1	\$ 2,150.00
SEW GEARDRIVE	5	KAF77 DFV100L4	\$ 750.00	1	\$ 750.00	\$ 1,200.00	1	\$ 1,200.00	\$ 1,950.00	1	\$ 1,950.00
SEW GEARDRIVE	5	OFT100LS4-KS-102	\$ 750.00	1	\$ 750.00	\$ 1,200.00	1	\$ 1,200.00	\$ 3,300.00	1	\$ 3,300.00
SEW GEARDRIVE	1	FAF37DT80K4	\$ 475.00	1	\$ 475.00	\$ 800.00	1	\$ 800.00	\$ 2,500.00	1	\$ 2,500.00
J S Motors	50	BFS4A	\$ 1,800.00	1	\$ 1,800.00	\$ 2,000.00	1	\$ 2,000.00	\$ 2,350.00	1	\$ 2,350.00
Yeomans	7.5	(Frame #) 210CL6	\$ 1,800.00	1	\$ 1,800.00	\$ 3,500.00	1	\$ 3,500.00	\$ 5,500.00	1	\$ 5,500.00
Myers Pump	2	3MV20M4-21	\$ 1,560.00	2	\$ 3,120.00	\$ 2,000.00	2	\$ 4,000.00	\$ 4,000.00	2	\$ 8,000.00
Myers Pump	20	6VC200M4-23	\$ 3,720.00	3	\$ 29,760.00	\$ 6,000.00	9	\$ 48,000.00	\$ 8,000.00	9	\$ 64,000.00
Flovsense Pump	Horizontal split case	6LR-18A	\$ 21,500.00	1	\$ 21,500.00	\$ 18,000.00	1	\$ 18,000.00	\$ 12,500.00	1	\$ 12,500.00
Flovsense Pump	6 stage VT	15EMM-6	\$ 4,700.00	1	\$ 4,700.00	\$ 5,500.00	1	\$ 5,500.00	\$ 15,000.00	1	\$ 15,000.00
Flovsense Pump	50 HP horizontal split case	3LR-9A	\$ 13,500.00	1	\$ 13,500.00	\$ 15,000.00	1	\$ 15,000.00	\$ 9,900.00	1	\$ 9,900.00
Flovsense Pump	100 HP horizontal split case	3LR-15D	\$ 15,500.00	1	\$ 15,500.00	\$ 12,000.00	1	\$ 12,000.00	\$ 11,500.00	1	\$ 11,500.00
Flovsense Pump	Horizontal split case	9LR-14A	\$ 9,480.00	1	\$ 9,480.00	\$ 12,000.00	1	\$ 12,000.00	\$ 12,500.00	1	\$ 12,500.00
Flovsense Pump	Horizontal split case	2K5X4-13RV	\$ 17,280.00	1	\$ 17,280.00	\$ 16,000.00	1	\$ 16,000.00	\$ 14,500.00	1	\$ 14,500.00
Myers LS Pump & Motor	5	WG 50X-43-35	\$ 1,668.00	1	\$ 1,668.00	\$ 2,500.00	1	\$ 2,500.00	\$ 3,500.00	1	\$ 3,500.00
Verants/Duall Blower Fans	2105 RPM, SS shaft, fiberglass housing	CLUB-2550	\$ 960.00	1	\$ 960.00	\$ 2,500.00	1	\$ 2,500.00	\$ 1,500.00	1	\$ 1,500.00
Fybrac Pump	382 gpm end-suction	1500 Series	\$ 5,400.00	1	\$ 5,400.00	\$ 5,500.00	1	\$ 5,500.00	\$ 4,500.00	1	\$ 4,500.00
Met-Pro Pump	180 gpm end suction mag drive	345-FV4C	\$ 3,900.00	1	\$ 3,900.00	\$ 3,000.00	1	\$ 3,000.00	\$ 2,500.00	1	\$ 2,500.00
Serfilco Pump	Plastic horizontal	Series HA-4X4XFX10	\$ 2,460.00	1	\$ 2,460.00	\$ 3,500.00	1	\$ 3,500.00	\$ 3,000.00	1	\$ 3,000.00
Sta-Rite Pump		CCHM3-136S	\$ 850.00	1	\$ 850.00	\$ 1,100.00	1	\$ 1,100.00	\$ 1,200.00	1	\$ 1,200.00
US Motors	450	Frame 5008VP	\$ 10,750.00	1	\$ 10,750.00	\$ 14,000.00	1	\$ 14,000.00	\$ 12,500.00	1	\$ 12,500.00
Baldor	3	Frame 145JM	\$ 180.00	1	\$ 180.00	\$ 500.00	1	\$ 500.00	\$ 577.00	1	\$ 577.00
Baldor	5	06H002W352	\$ 275.00	1	\$ 275.00	\$ 500.00	1	\$ 500.00	\$ 577.00	1	\$ 577.00
Baldor	7.5	Frame 213TC	\$ 360.00	1	\$ 360.00	\$ 600.00	1	\$ 600.00	\$ 680.00	1	\$ 680.00
Baldor	15	Frame 284T	\$ 600.00	1	\$ 600.00	\$ 900.00	1	\$ 900.00	\$ 950.00	1	\$ 950.00
Baldor	25	Frame 284T	\$ 900.00	1	\$ 900.00	\$ 1,200.00	1	\$ 1,200.00	\$ 1,250.00	1	\$ 1,250.00
Siemens	5	CC032A	\$ 275.00	1	\$ 275.00	\$ 600.00	1	\$ 600.00	\$ 577.00	1	\$ 577.00
Marathon	0.5	Frame 56C	\$ 110.00	1	\$ 110.00	\$ 300.00	1	\$ 300.00	\$ 250.00	1	\$ 250.00
WEG	40	Frame 3645T	\$ 1,380.00	1	\$ 1,380.00	\$ 1,700.00	1	\$ 1,700.00	\$ 1,750.00	1	\$ 1,750.00
WEG	50	Frame 3246TS	\$ 1,500.00	1	\$ 1,500.00	\$ 2,000.00	1	\$ 2,000.00	\$ 2,050.00	1	\$ 2,050.00
WEG	75	Frame 3645T	\$ 1,920.00	1	\$ 1,920.00	\$ 2,700.00	1	\$ 2,700.00	\$ 2,700.00	1	\$ 2,700.00
WEG	150	Frame 4445TS	\$ 3,600.00	1	\$ 3,600.00	\$ 4,500.00	1	\$ 4,500.00	\$ 4,550.00	1	\$ 4,550.00
SEW/Euro-Drive	10	DRE132MC4-KS	\$ 950.00	1	\$ 950.00	\$ 2,000.00	1	\$ 2,000.00	\$ 2,200.00	1	\$ 2,200.00
Sumitomo Mixer	15	M4025311	\$ 5,400.00	2	\$ 10,800.00	\$ 6,500.00	2	\$ 13,000.00	\$ 4,000.00	2	\$ 8,000.00
Kaeser Blower	5	BB-C Com-pak Plus	\$ 1,250.00	1	\$ 1,250.00	\$ 5,000.00	1	\$ 5,000.00	\$ 4,500.00	1	\$ 4,500.00

Pans mark-up (not to exceed 10%)

10% TOTAL \$ 324,931.00			10% TOTAL \$ 428,200.00			10% TOTAL \$ 559,861.00		
Description	Unit	Unit Cost	Est Qty	Unit Cost	Est Qty	Unit Cost	Est Qty	
Regular Hourly Shop Labor Rate	(All inclusive)**	\$ 30.00	\$600.00	\$ 60.00	\$600.00	\$ 50.00	\$ 600.00	
Regular Hourly Field Labor Rate	(All inclusive)**	\$ 125.00	\$ 72.00	\$ 80.00	\$ 5,760.00	\$ 75.00	\$ 72.00	
Overtime Hourly Rate	Per Person(all inclusive)**	\$ 45.00	\$ 8.00	\$ 90.00	\$ 8.00	\$ 720.00	\$ 55.00	
Nights Hourly Labor Rate	Per Person(all inclusive)**	\$ 45.00	\$ 8.00	\$ 90.00	\$ 8.00	\$ 720.00	\$ 55.00	
Weekend Hourly Labor Rate	Per Person(all inclusive)**	\$ 45.00	\$ 8.00	\$ 90.00	\$ 8.00	\$ 720.00	\$ 55.00	
Holiday Hourly Labor Rate	Per Person(all inclusive)**	\$ 45.00	\$ 8.00	\$ 90.00	\$ 8.00	\$ 720.00	\$ 55.00	
Ceramic Coating Rehabilitation (5kg or 10kg kt)		\$ 250.00	\$ 20.00	\$ 200.00	\$ 4,000.00	\$ 1000.00	\$ 20.00	
17-20 Ton Crane Operator Hourly Rate	Hourly Rate	\$ 200.00	\$ 72.00	\$ 200.00	\$ 14,400.00	\$ 155.00	\$ 72.00	
40-45 Ton Crane Operator Hourly Rate	Hourly Rate	\$ 500.00	\$ 8.00	\$ 450.00	\$ 3,600.00	\$ 175.00	\$ 8.00	
Does your Firm own a crane?	YES or NO	YES	TOTAL	YES	TOTAL	YES	TOTAL	
Payables-Visa		Yes/Yes	\$ 51,840.00	Yes/Yes	\$ 66,640.00	No/No	\$ 69,720.00	

**Procurement Services**  
**Bid/Proposal Receipt**  
**Bid No. 210162-B-JL**  
**Electric Motors and Pump Repair Services**  
**Date 3:00 p.m. Thursday, July 01, 2021**

No.	Firm	Date/Time Received	Initial Receipt	Print Name/Signature of Representative Attending Proposal Opening
1.	Mader Electric Motors	Date: 6/30/21 Time:		E-Bid-JL
2.	Tampa Armature Works, Inc.	Date: 7/01/21 Time:		E-Bid- JL
3.	CEC Motor & Utility Services, LLC.	Date: 7/01/21 Time:		E-Bid- JL
4.		Date: Time:		
5.		Date: Time:		
6.		Date: Time:		
7.		Date: Time:		
8.		Date: Time:		
9.		Date: Time:		
10.		Date: Time:		
11.		Date: Time:		

**BID FORM**  
**BID NO. 210162-B-JL**  
**ELECTRIC MOTOR AND PUMP REPAIR SERVICES**

BIDDER CEC Motor & Utility Services

The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with City of Tarpon Springs to provide all Services specified and in accordance with the other terms and conditions of the Contract Documents.

This Bid will remain subject to acceptance for ninety (90) days after the day of Bid opening.

1. In submitting this Bid, Bidder represents that:

a. Bidder has examined and carefully studied the Bidding Documents and the following Addenda (receipt of all which is hereby acknowledged):

<u>Date</u>	<u>Number</u>	<u>Date</u>	<u>Number</u>
<u>6/24/21</u>	<u>1</u>	_____	_____
_____	_____	_____	_____

b. Bidder is familiar with and is satisfied as to all federal, state and local Laws and Regulations that may affect cost, progress, performance and furnishing of the Work.

c. This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid; Bidder has not solicited or induced any person, firm or corporation to refrain from bidding; and Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or over Owner.

Bidder will provide all services in accordance with the Contract Documents for the prices shown below.

**BID FORM PRICING**  
**BID NO. 210162-B-JL**  
**ELECTRIC MOTOR AND PUMP REPAIR SERVICES**

Bidder will furnish all goods and services in accordance with the Contract Documents for the unit prices shown below:

**Motors:** In the table below, please provide pricing to rebuild motors with new bearings and rewinding the motor.

**Pumps:** In the table below, please provide pricing on rebuilding pumps to include new seals, bearings, single stage impeller, wear ring, 30 foot OEM pump cord (note: no cord on the VTP). Any need for a cord over 30' will be paid for under parts process. Any items not needed will be credited off contract pricing below (i.e. pump does not need a replacement impeller at this time).

**Motor / Pump Repair Equipment List**

Manufacturer	Horsepower	Model #	Rebuild Price Per EACH	EST QTY	Extended Cost
Emerson Motor	100	H080306487-100R-03	\$ 2,398.00	1	\$ 2,398.00
Fairbanks VTP	30	T4A2441031	\$ 3,600.00	1	\$ 3,600.00
Flygt Pump	14	3152.181-09300	\$ 6,000.00	2	\$ 12,000.00
Flygt Pump	30	3171.185-185007	\$ 6,000.00	1	\$ 6,000.00
Hydromatic Pump	30	512L3000M4-8	\$ 8,160.00	1	\$ 8,160.00
ABS	33.5	XFP300J-CH2-PE250/ 8-J-60FM	\$ 4,800.00	1	\$ 4,800.00
Myers Pump	5	4VH50M4-23	\$ 1,920.00	8	\$ 15,360.00
Myers Pump	7.5	4VH75M4-23	\$ 2,280.00	6	\$ 13,680.00
Myers Pump	7.5	4VH75M4-46	\$ 2,280.00	6	\$ 13,680.00
Myers Pump	10	4VH10M4-23	\$ 2,280.00	1	\$ 2,280.00
Myers Pump	10	4VH10M4-46	\$ 2,280.00	1	\$ 2,280.00
Myers Pump	15	4VH150M4-23	\$ 2,880.00	12	\$ 34,560.00
Myers Pump	30	12VL300M843	\$ 5,880.00	1	\$ 5,880.00
Myers Pump	40	6VC400M4-43	\$ 5,880.00	1	\$ 5,880.00
Myers Pump	40	12VL400M843	\$ 5,880.00	1	\$ 5,880.00
RUHRPUMPEN VTP	100	13D175	\$ 5,880.00	1	\$ 5,880.00
US Electric Motor	30	11712703-100	\$ 1,400.00	1	\$ 1,400.00
US Electric Motor	40	F209A022346R113M	\$ 1,600.00	1	\$ 1,600.00
Baldor Motor	75	A36-7283-1513	\$ 1,900.00	1	\$ 1,900.00
Reliance Motor	75	7362353-001FK	\$ 1,900.00	1	\$ 1,900.00
Vogelsang Pump	10	VX136-70QMOHZ	\$ 4,560.00	1	\$ 1,560.00
SEW GEARDRIVE	7.5	KAF77 DV132S4	\$ 750.00	1	\$ 750.00
SEW GEARDRIVE	5	KAF77 DFV100L4	\$ 750.00	1	\$ 750.00

Manufacturer	Horsepower	Model #	Rebuild Price Per EACH	EST QTY	Extended Cost
SEW GEARDRIVE	5	DFT100LS4-KS-102	\$ 750.00	1	\$ 750.00
SEW GEARDRIVE	1	FAF37DT80K4	\$ 475.00	1	\$ 475.00
U S Motors	50	BF54A	\$ 1,800.00	1	\$ 1,800.00
Yeomans	7.5	(Frame #) 210CL6	\$ 1,800.00	1	\$ 1,800.00
Myers Pump	2	3MW20M4-21	\$ 1,560.00	2	\$ 3,120.00
Myers Pump	20	6VC200M4-23	\$ 3,720.00	8	\$ 29,760.00
Flowserve Pump	Horizontal split case	6LR-18A	\$ 21,500.00	1	\$ 21,500.00
Flowserve Pump	6 stage VT	15EMM-6	\$ 4,700.00	1	\$ 4,700.00
Flowserve Pump	50 HP Horizontal split case	3LR-9A	\$ 13,500.00	1	\$ 13,500.00
Flowserve Pump	100 HP Horizontal split case	5LR-15D	\$ 15,500.00	1	\$ 15,500.00
Flowserve Pump	Horizontal split case	8LR-14A	\$ 9,480.00	1	\$ 9,480.00
Flowserve Pump	Horizontal split case	2K6X4-13RV	\$ 17,280.00	1	\$ 17,280.00
Meyers LS Pump & Motor	5	WG 50X-43-35	\$ 1,668.00	1	\$ 1,668.00
Verantis/Duall Blower Fans	2105 RPM, SS Shaft, Fiberglas housing	CLUB-2550	\$ 960.00	1	\$ 960.00
Fybroc Pump	382 gpm end-suction	1500 Series	\$ 5,400.00	1	\$ 5,400.00
Met-Pro Pump	180 gpm end suction mag drive	345-FV4C	\$ 3,900.00	1	\$ 3,900.00
Serfilco Pump	Plastic horizontal	Series HA 4X4AFX10	\$ 2,460.00	1	\$ 2,460.00
Sta-Rite Pump		CCHM3-136S	\$ 850.00	1	\$ 850.00
US Motors	450	Frame 5008VP Nameplate P/N 422707-00	\$ 10,750.00	1	\$ 10,750.00

Manufacturer	Horsepower	Model #	Rebuild Price Per EACH	EST QTY	Extended Cost
Baldor	3	Frame 145JM	\$ 180.00	1	\$ 180.00
Baldor	5	06H002W352	\$ 275.00	1	\$ 275.00
Baldor	7.5	Frame 213TC	\$ 360.00	1	\$ 360.00
Baldor	15	Frame 284T	\$ 600.00	1	\$ 600.00
Baldor	25	Frame 284T	\$ 900.00	1	\$ 900.00
Siemens	5	CC032A	\$ 275.00	1	\$ 275.00
Marathon	0.5	Frame 56C	\$ 110.00	1	\$ 110.00
WEG	40	Frame 364/5T	\$ 1,380.00	1	\$ 1,380.00
WEG	50	Frame 324/6TS	\$ 1,500.00	1	\$ 1,500.00
WEG	75	Frame 364/5T	\$ 1,920.00	1	\$ 1,920.00
WEG	150	Frame 444/5TS	\$ 3,600.00	1	\$ 3,600.00
SEW/Euro-Drive	10	DRE132MC4-KS	\$ 950.00	1	\$ 950.00
SumiTomo Mixer	15	M4025311	\$ 5,400.00	2	\$ 5,400.00
Kaeser Blower	5	BB-C Com-paK Plus	\$ 1,250.00	1	\$ 1,250.00
Parts mark-up (not to exceed 10%)			10 %	TOTAL	\$ 324,931.00

## Janina Lewis

---

**From:** ssaputo@cecmotoru.com  
**Sent:** Friday, July 02, 2021 11:25 AM  
**To:** Janina Lewis  
**Cc:** jhough@cecmotoru.com  
**Subject:** RE: Clarification to Bid Response, Bid No. 210162-B-JL Electric Motor and Pump Repair Services

**External Email-** Use caution with links and attachments

Good morning Janina

We acknowledge and apologize for the error. Please let us know if any additional action is required.

Thank you

Shane Saputo  
General Manager  
CEC Motor & Utility Services, LLC  
1751 12th Street East  
Palmetto, FL 34221  
Phone – 941-845-1039  
Fax – 941-845-1049  
Cell – 941-650-6642



CGC1529751  
CGC1225425

[www.cecmotoru.com](http://www.cecmotoru.com)

[Please click to see inside our Motor shop.](#)

**From:** Janina Lewis <jlewis@ctsfl.us>  
**Sent:** Friday, July 2, 2021 11:21 AM  
**To:** jhough@cecmotoru.com  
**Cc:** ssaputo@cecmotoru.com  
**Subject:** FW: Clarification to Bid Response, Bid No. 210162-B-JL Electric Motor and Pump Repair Services

Please see attached. The original email in the bid keeps kicking back.

Thanks

Janina Lewis, OPPO, NIGP, OPF  
Procurement Services Director

**From:** Janina Lewis

**Sent:** Friday, July 02, 2021 9:44 AM

**To:** 'ssaputo@cecmotoru.ccom' <ssaputo@cecmotoru.ccom>

**Subject:** Clarification to Bid Response, Bid No. 210162-B-JL Electric Motor and Pump Repair Services

Good morning.

Please see the attached clarification.

Respectfully,

Janina Lewis, CPPO, NIGP-CPP  
Procurement Services Director  
City of Tarpon Springs  
324 Pine St  
Tarpon Springs, FL 34689  
Comm. PH: 727-942-5615 x2232  
Email: [janina.lewis@cityoftarpon.com](mailto:janina.lewis@cityoftarpon.com)

Florida has a very broad public records law. Most written communications to or from the City of Tarpon Springs are public record available to the public and media upon request. Your email communications may therefore be subject to public disclosure. In addition, under Florida law, email addresses are public record.





# CITY OF TARPON SPRINGS, FL

Procurement Services

324 East Pine Street  
P.O. Box 5004  
Tarpon Springs, Florida 34688-5004  
(727) 942-5615  
Fax (727) 937-1766

July 2, 2021

James Hough, C.O.O.  
CEC Motor & Utility Services  
1751 12th St E  
Palmetto, FL 24221

RE: Bid Clarification- Bid No. 210162-B-JL, Electric Motors and Pump Repair Services

Mr. Hough,

Your company recently submitted a bid response, dated July 1, 2021, to Bid No. 210162-B-JL, Electric Motor and Pump Repair Services.

Your bid shows the following:

Manufacturer	Hp	Model #	Rebuild Price/ ea	QTY	Extended Cost
Vogelsang Pump	10	VX136-70QMOHZ	\$4,560.00	1	\$1,560.00
SumiTomo Mixer	15	M4025311	5,400.00	2	\$5,400.00

After review the extended costs shown are incorrect, however, your total price under extended costs still has the correct total.

Please acknowledge this clarification. **Your answer should be returned no later than Friday, July 8, 2021**, and submitted to my attention at email address: [lewis@ctsf.us](mailto:lewis@ctsf.us).

Sincerely,

Janina Lewis, CPPO, NIGP-CPP  
Procurement Services Director

7/2/2021

**BID FORM PRICING  
 BID NO. 210162-B-JL  
 ELECTRIC MOTOR AND PUMP REPAIR SERVICES**

Description	Unit	Unit Cost	Est Qty	Extended Cost
Regular Hourly Shop Labor Rate	(All inclusive)**	\$ 30.00 /hour	600	\$ 18,000.00
Regular Hourly Field Labor Rate	(All inclusive)**	\$ 125.00 /hour	72	\$ 9,000.00
Overtime Hourly Rate	Per Person(all inclusive)**	\$ 45.00 /hour	8	\$ 360.00
Nights Hourly Labor Rate	Per Person(all inclusive)**	\$ 45.00 /hour	8	\$ 360.00
Weekend Hourly Labor Rate	Per Person(all inclusive)**	\$ 45.00 /hour	8	\$ 360.00
Holiday Hourly Labor Rate	Per Person(all inclusive)**	\$ 45.00 /hour	8	\$ 360.00
Ceramic Coating Rehabilitation (5kg or 10kg kit)		\$ 250.00 /kg	20	\$ 5,000.00
17-20 Ton Crane/Operator Hourly Rate	Hourly Rate	\$ 200.00 /hour	72	\$ 14,400.00
40-45 Ton Crane w/Operator Hourly Rate	Hourly Rate	\$ 500.00 /hour	8	\$ 4,000.00
Does your Firm own a crane?	YES or NO	YES	TOTAL	\$ 51,840.00

\*\* (All inclusive) = include any charge for travel time in the above Unit Prices. Hourly rate will NOT be portal to portal but will commence from Clock-In Time at City Facility to Clock-Out Time at City Facility. Adjust your rates accordingly.

**ePayables:** Bidder is currently set up with a merchant account or will set up a merchant account to accept payment by VISA credit card and will accept payment from the City by VISA account through the ePayables electronic payment solution. Yes  No

**Payment:** We accept Visa for payment:  Yes  No. Payment must be processed in 30 days after receipt of proper invoice or services accepted (whichever is the latter).

Bidder: CEC Motor & Utility Services

Address: 1751 12th St E

City: Palmetto

State: FL

Zip: 34221

Phone No.: 941-845-1030

Fax No.: 941-845-1049 Email: ssaputo@cecmotoru.com

James Hough, C.O.O.

Printed Name and Title

Authorized Signature

6/30/2021

Date

### Vendor Questionnaire/Submittal List

This questionnaire must be completely filled out and returned as part of your bid. Submittals requested must be provided. Failure to do so may result in disqualification of your bid.

Please state the full, legal name (including any d/b/a) of your firm and provide contact information

Company Name: CEC Motor & Utility Services, LLC

Contact Name: Shane Saputo

Address: 1751 12th Street East

Address: \_\_\_\_\_

City: Palmetto

State: Florida Zip: 34221

Telephone: 941-845-1030

Fax: 941-845-1049

E-Mail Address: ssaputo@cecmotoru.com

Website: http://www.cecmotoru.com/

1. How long has your firm been in business? 10 years
2. Please submit a brief history of the firm and a description of the firm's business structure (i.e. partnership, sole ownership, corporation, etc.) and any other statements on the firm's qualifications as deemed appropriate. Single location in Palmetto, Florida, owner managed and operated. LLC created in 2011
3. Annual gross revenues of your firm? (Check the appropriate box)  
 Under \$100,000     \$100,000 – \$499,000     \$500,000 – \$999,000  
 \$1,000,000 - \$2,000,000     over \$2,000,000
4. How many full and part-time employees do you currently employ?  
 Full-time: \_\_\_\_\_ Part-time: 1
5. Provide information on your employee staffing by category, staff's qualifications and the number of employees in each category.

Category	# of employees
Panel Shop	2
Motor Shop	9
Field Services	8
Management	4
Office/Sales/Customer Service	6

6. Who will be supervising the services to be performed under this Agreement and what are their qualifications, i.e., certifications, years of experience, number of years employed with your firm, etc.?

**Shane Saputo CGC1529751**

**General Manager CUC1225425**

7. Have you had a contract terminated by a customer in the past 3 years? \_\_\_\_\_  
If yes, please explain.

**No**

8. List at least four (4) references you have provided electric motor and pump repair services for in the past three years (Preferably government agencies).

<b>Firm Name</b>	<b>Address</b>	<b>Contact Person /Telephone/Email</b>
------------------	----------------	--------------------------------------------

**See attached references**

9. Provide a copy of your firm's Federal Employer Tax ID certificate.
10. Provide a copy of all your current insurance coverages for General Liability, Automobile and Worker's Compensation and Professional Liability.
11. Provide documentation that your firm is registered with the Florida Division of Corporations to do business within the state of Florida.
12. Provide a list of all Pump Manufacturers that your firm is "OEM Authorized" to service or repair.
13. Provide a list of all Pump Manufacturers that your firm is "Capable" of servicing or repairing. **Mody Pumps**
14. List the ceramic coating product used by your company: **Loctite PC7227GY**
15. Provide product information on the ceramic coating product used by your company.

**See #14**

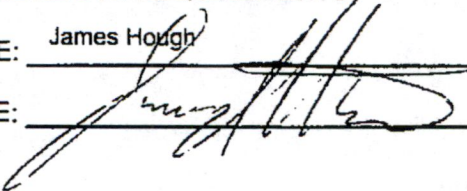
**DRUG FREE WORKPLACE FORM**

**PREFERENCES TO BUSINESSES WITH DRUG-FREE WORKPLACE PROGRAMS  
UNDER SECTION 287.087, FLORIDA STATUTES.**

1. This statement is submitted with the attached Bid.
2. Preference shall be given to businesses with drug-free workplace programs. Whenever two or more bids which are equal with respect to price, quality, and service are received by the City for the procurement of commodities or contractual services, a bid received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie bids will be followed if none of the tied vendors have a drug-free workplace program. In order to have a drug-free workplace program, a business shall:
  - a. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
  - b. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
  - c. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (a).
  - d. In the statement specified in subsection (a), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, violation of Chapter 893 or of any controlled substance law of the United States or any state for a violation occurring in the workplace no later than five (5) days after such conviction.
  - e. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program, if such is available in the employee's community, by any employee who is so convicted.
  - f. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

**AS THE PERSON AUTHORIZED TO SIGN THE STATEMENT, I CERTIFY THAT THIS FIRM  
COMPLIES FULLY WITH THE ABOVE REQUIREMENTS.**

VENDOR'S PRINTED NAME: James Hough

AUTHORIZED SIGNATURE: 

### Minimum Insurance Requirements

Contractor shall carry the following minimum types and amounts of insurance at its own expense, for the contract period:

- A. The insurance required must be written by an insurer authorized to do business in the State of Florida and also have an "A" policyholder's rating and a financial rating of at least Class VIII in accordance with the most current A.M. Best Company, Inc. Key Rating Guide. Prior to the time the contractor is entitled to commence any part of the project, work, or services under this contract, Contractor shall procure, pay for, and maintain at least the following insurance coverage's and limits. Said insurance shall be evidenced by delivery to the Procurement Services of a Certificate of Insurance executed on a standard ACORD form, listing all coverage and limits, expiration dates and terms of policies, and all endorsements whether or not required by the City. The insurance requirements shall remain in effect throughout the term of this Contract, or any Contract extension.

1) Worker's Compensation in at least the limits as required by law; Employers' Liability Insurance of not less than \$1,000,000 for each accident, to include disease each employee \$1,000,000 and disease aggregate \$1,000,000. The contractor agrees to waive its right of subrogation as part of this coverage. Exceptions if individual performing the work is a Corporate Officer. Copies of waivers as provided by FS 440.05 & 440.055.

2) Comprehensive General Liability Insurance including, but not limited to, Independent Contractor, Contractual, Premises/Operations, Products/Completed Operations and Personal Injury covering the liability assumed under indemnification provisions, with limits of liability for personal injury and/or bodily injury, including death, of not less than \$1,000,000, each occurrence; and property damage of not less than \$100,000, each occurrence. (Combined Single Limits of not less than \$1,000,000, each occurrence, will be acceptable unless otherwise stated). Coverage shall be on an occurrence basis, and the policy shall include Broad Form Property Damage coverage, and Fire Legal Liability of not less than \$500,000 per occurrence, unless otherwise stated by exception herein.

3) a. Comprehensive Automobile and Truck liability covering owned, hired, and non-owned vehicles with minimum limits of \$1,000,000. (Combined Single Limits of not less than \$1,000,000, each occurrence, will be acceptable unless otherwise stated). Coverage shall be on an "occurrence basis, such insurance to include coverage for loading and unloading hazards.

3) b. \$1,000,000 combined single limits, personal injury and/or bodily injury, including death, and property damage liability bodily injury, including death, and property damage liability insurance as an excess of the primary coverage required above.

4) Pollution liability insurance no less than \$100,000.

- B. Each Insurance Policy shall include the following conditions by endorsement to the policy:

1) Each policy shall require that thirty (30) days prior to expiration, cancellation, non-renewal, or any material change in coverage's or limits, a notice thereof shall be given to the City by certified mail to: City of Tarpon Springs, %Procurement Services, P.O. Box 5004, Tarpon Springs, Florida, 34688-5004. Contractor shall also notify City, in a like manner, within twenty-four (24) hours after receipt, of any notices of expiration, cancellation, non-renewal, or material change in coverage received by said Contractor from its insurer; and nothing contained herein shall absolve Contractor of this requirement to provide notice.

- 2) Companies issuing the insurance policy, or policies, shall have no recourse against City for payment of premiums or assessments for any deductibles which all are at the sole assessments for any deductibles which all are at the sole responsibility and risk of Contractor.
- 3) The term "CITY" shall include all Authorities, Boards, Commissions, Divisions, Departments, and offices of City and individual members, employees thereof in their official capacities, and/or while acting on behalf of the City.
- 4) City of Tarpon Springs shall be endorsed to the required policy or policies as an "Additional Insured" or "Additional Named Insured", endorsed on the policy/policies.
- 5) The policy clause "Other Insurance" shall not apply to any insurance coverage currently held by City to any such future coverage, or to City's Self-Insured Retentions of whatever nature.

## ATTACHMENT A AGREEMENT

THIS AGREEMENT, made and entered into on the \_\_\_\_\_ day of \_\_\_\_\_, 202,  
by and between CEC Motor & Utility Services (herein referred to as the  
"Contractor") and the City of Tarpon Springs, Florida (herein referred to as the "City").

### WITNESSETH:

NOW, THEREFORE in consideration of the promises and covenants contained herein, the parties agree as follows:

**1. Contractor Duties.**

That the Contractor shall *provide goods/furnish material and perform work* for:

**Insert Description**

for the City of Tarpon Springs, Florida, and in full and complete accordance as provided by the following enumerated documents, ("Contract Documents") which are incorporated herein by reference and made a part hereof as if fully setout herein:

The Invitation for Bid No. 210162-B-JL and Addendum No(s). I, xx ("Exhibit A")  
The Contractor's Bid dated xxxxxxx, 200x ("Exhibit B")  
This instrument and any changes to the following documents agreed to by  
the parties hereto.

**2. Contract Period.**

Duration of the contract shall be for a period of 5 years (60 months) from the date of contract execution and any extension thereof. The City reserves the right to extend the contract under the same terms and conditions for ~~two~~ one-year periods from date of expiration provided such extension is mutually agreeable to both the City and the Contractor.

**3. Payment**

Provided Contractor faithfully performs its obligations contained in this Agreement, the City shall pay Contractor in accordance with this Agreement (fill in amount) ("Payment").

**4. Amendments.**

All provisions of the Contract Documents shall be strictly complied with and conformed to by the Contractor, and no amendment to this Contract shall be made except upon the written consent of the parties, which consents shall not be unreasonably withheld.



5. **Severability.**

In the event that any provision or portion hereof of any Contract Document shall be found to be invalid or unenforceable, then such provisions or portion thereof shall be performed in accordance with the applicable laws. The invalidity or unenforceability of any provision or portion of any Contract Document shall not affect the validity or enforceability of any other provision of the Contract Documents.

6. **Due Authority.**

Each part to this Agreement represents and warrants to the other parties that (i) they are duly organized, qualified and existing entities under the laws of the State of Florida, and (ii) all appropriate authority exists so as to duly authorize the persons executing this Agreement to so execute the same fully bind the parties on whose behalf they are executing.

City of Tarpon Springs:

By: \_\_\_\_\_  
City Manager

ATTEST:

By: \_\_\_\_\_  
City Clerk

(City Seal)

Contractor:

By: \_\_\_\_\_  
Name: James Hough

Title: C. O. O.

ATTEST:

By: \_\_\_\_\_  
Secretary

(Corporate Seal)

Approved as to form:

By: \_\_\_\_\_  
City Attorney

\_\_\_\_\_  
Date

(Acknowledgment of Contractor)

State of Florida )

County of Manatee ) ss:

City of Palmetto )

The foregoing Agreement was acknowledged before me this 1<sup>st</sup> day of July,  
2021, by James Hough, COO  
(Name and Title)

of CEC Motor & Utility Services ("Company"), on behalf of the Company. He/She  
is personally known to me or has produced \_\_\_\_\_, as  
identification and appeared before me at the time of notarization.

[Signature] warrants that he/she is authorized by the Company to  
execute the foregoing Agreement.

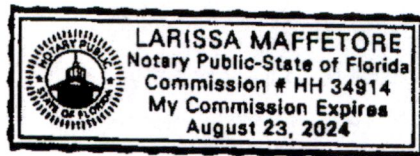
NOTARY PUBLIC:

Sign: [Signature]

Print/Type: Larissa Maffetore

My commission expires: August 23, 2024

SEAL





Department of State / [Corporations](#) / [Search Records](#) / [Detail by Document Number](#) /

## Detail by Entity Name

Foreign Limited Liability Company  
CEC MOTOR & UTILITY SERVICES, LLC

### Filing Information

<b>Document Number</b>	M11000001023
<b>FE/EIN Number</b>	27-5084842
<b>Date Filed</b>	02/25/2011
<b>State</b>	MI
<b>Status</b>	ACTIVE
<b>Last Event</b>	LC DISSOCIATION MEM
<b>Event Date Filed</b>	06/22/2017
<b>Event Effective Date</b>	NONE

### Principal Address

1751 12TH STREET EAST  
PALMETTO, FL 34221

Changed: 02/09/2012

### Mailing Address

1751 12TH STREET EAST  
PALMETTO, FL 34221

Changed: 02/09/2012

### Registered Agent Name & Address

HOUGH, JAMES  
1751 12TH STREET EAST  
PALMETTO, FL 34221

Address Changed: 02/09/2012

### Authorized Person(s) Detail

#### **Name & Address**

Title MGR

SCHEPER, ROBERT S  
14555 BARBER AVENUE  
WARREN, MI 48088

Title MGR

PALO, MICHAEL G  
14555 BARBER AVENUE  
WARREN, MI 48088

Title MGR

HOUGH, JAMES J  
1751 12TH STREET EAST  
PALMETTO, FL 34221

**Annual Reports**

Report Year	Filed Date
2017	03/20/2017
2018	03/26/2018
2019	04/02/2019

**Document Images**

<a href="#">03/20/2017 - ANNUAL REPORT</a>	<a href="#">view image in PDF format</a>
<a href="#">03/26/2018 - ANNUAL REPORT</a>	<a href="#">view image in PDF format</a>
<a href="#">04/02/2019 - CORP. DISSEM.</a>	<a href="#">view image in PDF format</a>
<a href="#">03/20/2017 - ANNUAL REPORT</a>	<a href="#">view image in PDF format</a>
<a href="#">03/26/2018 - ANNUAL REPORT</a>	<a href="#">view image in PDF format</a>
<a href="#">04/02/2019 - ANNUAL REPORT</a>	<a href="#">view image in PDF format</a>
<a href="#">03/20/2017 - ANNUAL REPORT</a>	<a href="#">view image in PDF format</a>
<a href="#">03/26/2018 - ANNUAL REPORT</a>	<a href="#">view image in PDF format</a>
<a href="#">04/02/2019 - Foreign Limited</a>	<a href="#">view image in PDF format</a>



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/30/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Meadowbrook Insurance Agency 26255 American Drive Southfield MI 48034  License#: PC779010	<b>CONTACT NAME:</b> Mary Ufferman <b>PHONE (A/C, No, Ext):</b> 248-204-8595 <b>E-MAIL ADDRESS:</b> Mary.Ufferman@meadowbrook.com <b>FAX (A/C, No):</b>
	<b>INSURER(S) AFFORDING COVERAGE</b>
<b>INSURED</b> CEC Motor & Utility Services, LLC 1751 12th Street East Palmetto FL 34221  License#: PC779010 CECMOTO-01	<b>INSURER A:</b> Federal Insurance Co. NAIC # 20281
	<b>INSURER B:</b> Great Northern Insurance Company 20303
	<b>INSURER C:</b> Chubb Indemnity Insurance Company 12777
	<b>INSURER D:</b> Homeland Insurance Company of New York
	<b>INSURER E:</b>
	<b>INSURER F:</b>

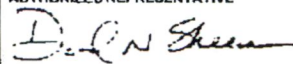
**COVERAGES** CERTIFICATE NUMBER: 110817378 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			36012314EUC	12/31/2020	12/31/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000 \$
B	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			73586690	12/31/2020	12/31/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			79883818	12/31/2020	12/31/2021	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
C	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input type="checkbox"/> N/A			71753683	12/31/2020	12/31/2021	PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A D	Installation Floater Pollution Liability			36012314EUC 793010298 0000	12/31/2020 7/1/2020	12/31/2021 7/1/2021	50,000 1,000,000 2,000,000 Aggregate Pollution

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

<b>CERTIFICATE HOLDER</b>	<b>CANCELLATION</b>
	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 

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1751 12<sup>th</sup> Street East  
Palmetto, FL. 34221  
Phone: (941) 845-1030  
Fax: (941) 845-1049  
License # CGC1520078  
License # CUC1225425

## REFERENCES

Daniel Williams  
Sr. Utilities Maintenance Coordinator  
South Water Reclamation Facility  
Orange County Utilities  
4760 West Sand Lake Road, Orlando, Florida 32819  
Office: 407-254-7728  
Cell: 321-229-2756  
[Daniel.Williams@ocfl.net](mailto:Daniel.Williams@ocfl.net)

James Art Tillman  
Maintenance Supervisor  
Polk County Utilities  
3642 Old Bartow Eagle Lake RD, Bartow, FL 33830  
Office: 863-534-5018 Ext. 4317  
Cell: 863-393-5500  
Fax: 863-534-7352  
[ArtTillman@polk-county.net](mailto:ArtTillman@polk-county.net)

David Sell  
Water & Wastewater Operations Manager  
Sarasota County Public Utilities  
1001 Sarasota Center Blvd, Sarasota FL 34240  
Cell: 941-650-2706  
[dsell@scgov.net](mailto:dsell@scgov.net)

Luis Ramos  
Mechanic Supervisor  
City of Orlando  
5420 L.B. McLeod Road, Orlando, FL. 32811  
Office: 407-246-2383  
Cell: 407-709-3778  
[luis.ramos@cityoforlando.net](mailto:luis.ramos@cityoforlando.net)

## Janina Lewis

---

**From:** ssaputo@cecmotoru.com  
**Sent:** Friday, July 02, 2021 11:25 AM  
**To:** Janina Lewis  
**Cc:** jhough@cecmotoru.com  
**Subject:** RE: Clarification to Bid Response, Bid No. 210162-B-JL Electric Motor and Pump Repair Services

External Email- Use caution with links and attachments

Good morning Janina

We acknowledge and apologize for the error. Please let us know if any additional action is required.

Thank you

Shane Saputo  
General Manager  
CEC Motor & Utility Services, LLC  
1751 12th Street East  
Palmetto, FL. 34221  
Phone – 941-845-1039  
Fax – 941-845-1049  
Cell – 941-650-6642



CGC1529751  
CUC1225425

[www.cecmotoru.com](http://www.cecmotoru.com)

Please click to see inside our motor shop.

**From:** Janina Lewis <jlewis@ctsfl.us>  
**Sent:** Friday, July 2, 2021 11:21 AM  
**To:** jhough@cecmotoru.com  
**Cc:** ssaputo@cecmotoru.com  
**Subject:** FW: Clarification to Bid Response, Bid No. 210162-B-JL Electric Motor and Pump Repair Services

Please see attached. The original email in the bid keeps kicking back.

Thanks,

Janina Lewis, CPPO, NIGP-CPP  
Procurement Services Director

**From:** Janina Lewis  
**Sent:** Friday, July 02, 2021 9:44 AM  
**To:** 'ssaputo@cecmotoru.ccom' <[ssaputo@cecmotoru.ccom](mailto:ssaputo@cecmotoru.ccom)>  
**Subject:** Clarification to Bid Response, Bid No. 210162-B-JL Electric Motor and Pump Repair Services

Good morning.

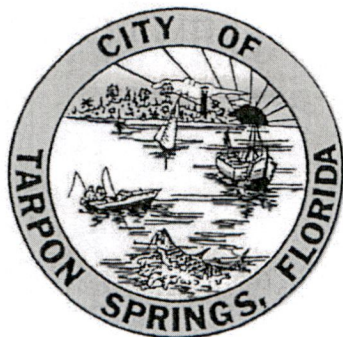
Please see the attached clarification.

Respectfully,

Janina Lewis, CPPO, NIGP-CPP  
Procurement Services Director  
City of Tarpon Springs  
324 Pine St  
Tarpon Springs, FL 34689  
Comm. PH: 727-942-5615 x2232  
Email: [jlewis@ctsfl.us](mailto:jlewis@ctsfl.us)

Florida has a very broad public records law. Most written communications to or from the City of Tarpon Springs are public record available to the public and media upon request. Your email communications may therefore be subject to public disclosure. In addition, under Florida law, email addresses are public record.





# CITY OF TARPON SPRINGS, FL

Procurement Services

324 East Pine Street  
P.O. Box 5004  
Tarpon Springs, Florida 34688-5004  
(727) 942-5615  
Fax (727) 937-1766

July 2, 2021

James Hough, C.O.O.  
CEC Motor & Utility Services  
1751 12th St E  
Palmetto, FL 24221

RE: Bid Clarification- Bid No. 210162-B-JL, Electric Motors and Pump Repair Services

Mr. Hough,

Your company recently submitted a bid response, dated July 1, 2021, to Bid No. 210162-B-JL, Electric Motor and Pump Repair Services.

Your bid shows the following:

Manufacturer	Hp	Model #	Rebuild Price/ ea	QTY	Extended Cost
Vogelsang Pump	10	VX136-70QMOHZ	\$4,560.00	1	\$1,560.00
SumiTomo Mixer	15	M4025311	5,400.00	2	\$5,400.00

After review the extended costs shown are incorrect, however, your total price under extended costs still has the correct total.

Please acknowledge this clarification. **Your answer should be returned no later than Friday, July 8, 2021**, and submitted to my attention at email address: [jlewis@ctsfl.us](mailto:jlewis@ctsfl.us).

Sincerely,

Janina Lewis, CPPO, NIGP-CPP  
Procurement Services Director

7/2/2021

**BID FORM  
BID NO. 210162-B-JL  
ELECTRIC MOTOR AND PUMP REPAIR SERVICES**

BIDDER Mader Electric Motors

The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with City of Tarpon Springs to provide all Services specified and in accordance with the other terms and conditions of the Contract Documents.

This Bid will remain subject to acceptance for ninety (90) days after the day of Bid opening.

1. In submitting this Bid, Bidder represents that:

- a. Bidder has examined and carefully studied the Bidding Documents and the following Addenda (receipt of all which is hereby acknowledged):

<u>Date</u>	<u>Number</u>	<u>Date</u>	<u>Number</u>
<u>6-30</u>	<u>Addendum 1</u>	_____	_____
_____	_____	_____	_____

- b. Bidder is familiar with and is satisfied as to all federal, state and local Laws and Regulations that may affect cost, progress, performance and furnishing of the Work.
- c. This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid; Bidder has not solicited or induced any person, firm or corporation to refrain from bidding; and Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or over Owner.

Bidder will provide all services in accordance with the Contract Documents for the prices shown below.

**BID FORM PRICING**  
**BID NO. 210162-B-JL**  
**ELECTRIC MOTOR AND PUMP REPAIR SERVICES**

Bidder will furnish all goods and services in accordance with the Contract Documents for the unit prices shown below:

**Motors:** In the table below, please provide pricing to rebuild motors with new bearings and rewinding the motor.

**Pumps:** In the table below, please provide pricing on rebuilding pumps to include new seals, bearings, single stage impeller, wear ring, 30 foot OEM pump cord (*note:* no cord on the VTP). Any need for a cord over 30' will be paid for under parts process. Any items not needed will be credited off contract pricing below (i.e. pump does not need a replacement impeller at this time).

**Motor / Pump Repair Equipment List**

Manufacturer	Horsepower	Model #	Rebuild Price Per EACH	EST QTY	Extended Cost
Emerson Motor	100	H080306487-100R-03	\$ 4,200	1	\$ 4,200
Fairbanks VTP	30	T4A2441031	\$ 3,000	1	\$ 3,000
Flygt Pump	14	3152.181-09300	\$ 6,000	2	\$ 12,000
Flygt Pump	30	3171.185-185007	\$ 6,000	1	\$ 6,000
Hydromatic Pump	30	512L3000M4-8	\$ 6,000	1	\$ 6,000
ABS	33.5	XFP300J-CH2-PE250/ 8-J-60FM	\$ 3,500	1	\$ 3,500
Myers Pump	5	4VH50M4-23	\$ 3,800	8	\$ 30,400
Myers Pump	7.5	4VH75M4-23	\$ 3,500	6	\$ 21,000
Myers Pump	7.5	4VH75M4-46	\$ 3,500	6	\$ 21,000
Myers Pump	10	4VH10M4-23	\$ 4,500	1	\$ 4,500
Myers Pump	10	4VH10M4-46	\$ 4,500	1	\$ 4,500
Myers Pump	15	4VH150M4-23	\$ 5,000	12	\$ 60,000
Myers Pump	30	12VL300M843	\$ 6,500	1	\$ 6,500
Myers Pump	40	6VC400M4-43	\$ 7,000	1	\$ 7,000
Myers Pump	40	12VL400M843	\$ 7,500	1	\$ 7,500
RUHRPUMPEN VTP	100	13D175	\$ 8,000	1	\$ 8,000
US Electric Motor	30	11712703-100	\$ 1,700	1	\$ 1,700
US Electric Motor	40	F209A022346R113M	\$ 2,600	1	\$ 2,600
Baldor Motor	75	A36-7283-1513	\$ 3,000	1	\$ 3,000
Reliance Motor	75	7362353-001FK	\$ 3,000	1	\$ 3,000
Vogelsang Pump	10	VX136-70QMOHZ	\$ 4,800	1	\$ 4,800
SEW GEARDRIVE	7.5	KAF77 DV132S4	\$ 1,200	1	\$ 1,200
SEW GEARDRIVE	5	KAF77 DFV100L4	\$ 1,200	1	\$ 1,200

Manufacturer	Horsepower	Model #	Rebuild Price Per EACH	EST QTY	Extended Cost
SEW GEARDRIVE	5	DFT100LS4-KS-102	\$ 1,200	1	\$ 1,200
SEW GEARDRIVE	1	FAF37DT80K4	\$ 800	1	\$ 800
U S Motors	50	BF54A	\$ 2,000	1	\$ 2,000
Yeomans	7.5	(Frame #) 210CL6	\$ 3,500	1	\$ 3,500
Myers Pump	2	3MW20M4-21	\$ 2,000	2	\$ 4,000
Myers Pump	20	6VC200M4-23	\$ 6,000	8	\$ 48,000
Flowserve Pump	Horizontal split case	6LR-18A	\$ 18,000	1	\$ 18,000
Flowserve Pump	6 stage VT	15EMM-6	\$ 5,500	1	\$ 5,500
Flowserve Pump	50 HP Horizontal split case	3LR-9A	\$ 15,000	1	\$ 15,000
Flowserve Pump	100 HP Horizontal split case	5LR-15D	\$ 12,000	1	\$ 12,000
Flowserve Pump	Horizontal split case	8LR-14A	\$ 12,000	1	\$ 12,000
Flowserve Pump	Horizontal split case	2K6X4-13RV	\$ 16,000	1	\$ 16,000
Meyers LS Pump & Motor	5	WG 50X-43-35	\$ 2,500	1	\$ 2,500
Verantis/Duall Blower Fans	2105 RPM, SS Shaft, Fiberglas housing	CLUB-2550	\$ 2,500	1	\$ 2,500
Fybroc Pump	382 gpm end-suction	1500 Series	\$ 5,500	1	\$ 5,500
Met-Pro Pump	180 gpm end suction mag drive	345-FV4C	\$ 3,000	1	\$ 3,000
Serfilco Pump	Plastic horizontal	Series HA 4X4AFX10	\$ 3,500	1	\$ 3,500
Sta-Rite Pump		CCHM3-136S	\$ 1,100	1	\$ 1,100
US Motors	450	Frame 5008VP Nameplate P/N 422707-00	\$ 14,000	1	\$ 14,000

Manufacturer	Horsepower	Model #	Rebuild Price Per EACH	EST QTY	Extended Cost
Baldor	3	Frame 145JM	\$ 500	1	\$ 500
Baldor	5	06H002W352	\$ 500	1	\$ 500
Baldor	7.5	Frame 213TC	\$ 600	1	\$ 600
Baldor	15	Frame 284T	\$ 900	1	\$ 900
Baldor	25	Frame 284T	\$ 1,200	1	\$ 1,200
Siemens	5	CC032A	\$ 600	1	\$ 600
Marathon	0.5	Frame 56C	\$ 300	1	\$ 300
WEG	40	Frame 364/5T	\$ 1,700	1	\$ 1,700
WEG	50	Frame 324/6TS	\$ 2,000	1	\$ 2,000
WEG	75	Frame 364/5T	\$ 2,700	1	\$ 2,700
WEG	150	Frame 444/5TS	\$ 4,500	1	\$ 4,500
SEW/Euro-Drive	10	DRE132MC4-KS	\$ 2,000	1	\$ 2,000
SumiTomomixer	15	M4025311	\$ 6,500	2	\$ 6,500
Kaeser Blower	5	BB-C Com-paK Plus	\$ 5,000	1	\$ 5,000
Parts mark-up (not to exceed 10%)			10 %	TOTAL	\$ 42,700

**BID FORM PRICING**  
**BID NO. 210162-B-JL**  
**ELECTRIC MOTOR AND PUMP REPAIR SERVICES**

Description	Unit	Unit Cost	Est Qty	Extended Cost
Regular Hourly Shop Labor Rate	(All inclusive)**	\$ 60 /hour	600	\$ 36,000
Regular Hourly Field Labor Rate	(All inclusive)**	\$ 80 /hour	72	\$ 5,760
Overtime Hourly Rate	Per Person(all inclusive)**	\$ 90 /hour	8	\$ 720
Nights Hourly Labor Rate	Per Person(all inclusive)**	\$ 90 /hour	8	\$ 720
Weekend Hourly Labor Rate	Per Person(all inclusive)**	\$ 90 /hour	8	\$ 720
Holiday Hourly Labor Rate	Per Person(all inclusive)**	\$ 90 /hour	8	\$ 720
Ceramic Coating Rehabilitation (5kg or 10kg kit)		\$ 200 /kg	20	\$ 4,000
17-20 Ton Crane/Operator Hourly Rate	Hourly Rate	\$ 200 /hour	72	\$ 14,400
40-45 Ton Crane w/Operator Hourly Rate	Hourly Rate	\$ 450 /hour	8	\$ 3,600
Does your Firm own a crane?	<input checked="" type="radio"/> YES or NO		TOTAL	\$ 66,640

\*\* (All inclusive) = include any charge for travel time in the above Unit Prices. Hourly rate will NOT be portal to portal but will commence from Clock-In Time at City Facility to Clock-Out Time at City Facility. Adjust your rates accordingly.

**ePayables:** Bidder is currently set up with a merchant account or will set up a merchant account to accept payment by VISA credit card and will accept payment from the City by VISA account through the ePayables electronic payment solution. Yes  No

**Payment:** We accept Visa for payment:  Yes  No. Payment must be processed in 30 days after receipt of proper invoice or services accepted (whichever is the latter).

Bidder: Mader Electric Motors

Address: 18161 N. Tamiami Trail

City: N. Fort Myers State: Florida Zip: 33903

Phone No.: 239-731-5455 Fax No.: 239-731-8665 Email: maderelectricmotors@msn.com

Jeremy Mader - President  
 Printed Name and Title

[Signature]  
 Authorized Signature

6-30-21  
 Date

6. Who will be supervising the services to be performed under this Agreement and what are their qualifications, i.e., certifications, years of experience, number of years employed with your firm, etc.?

Jeremy Mader - 25 years in the industry, Numerous certifications, 25 years Here  
John Miller - 25 years experience, Numerous certifications, 14 years Here

7. Have you had a contract terminated by a customer in the past 3 years? NO  
If yes, please explain.

8. List at least four (4) references you have provided electric motor and pump repair services for in the past three years (Preferably government agencies).

Firm Name	Address	Contact Person /Telephone/Email
<u>Lee County</u>	<u>5180 Tice street, Fort Myers, FL 33905</u>	<u>239-693-2992 Rick Sims</u>
<u>Collier County</u>	<u>10500 Goodlette Frank Rd. Naples, FL 34109</u>	<u>239-253-2734 Fred Price</u>
<u>Polk County</u>	<u>3000 Sheffield Rd Bartow, FL 33830</u>	<u>813-534-6018 Jess C Collins</u>
<u>City of Oldsmar</u>	<u>351 Lafayette Blvd. Oldsmar, FL 34677</u>	<u>813-749-1230 John Derry</u>

9. Provide a copy of your firm's Federal Employer Tax ID certificate.

10. Provide a copy of all your current insurance coverages for General Liability, Automobile and Worker's Compensation and Professional Liability.

11. Provide documentation that your firm is registered with the Florida Division of Corporations to do business within the state of Florida.

12. Provide a list of all Pump Manufacturers that your firm is "OEM Authorized" to service or repair.

13. Provide a list of all Pump Manufacturers that your firm is "Capable" of servicing or repairing.

14. List the ceramic coating product used by your company: ESPECO

15. Provide product information on the ceramic coating product used by your company.

### Vendor Questionnaire/Submittal List

This questionnaire must be completely filled out and returned as part of your bid. Submittals requested must be provided. Failure to do so may result in disqualification of your bid.

Please state the full, legal name (including any d/b/a) of your firm and provide contact information

Company Name: John Mader Enterprises Inc., DBA Mader Electric Motors

Contact Name: Jeremy Mader

Address: 18161 N. Tamiami Trail

Address: Second Location: 7401 Adams Drive, Tampa, FL 33619

City: N. Fort Myers

State: FL Zip: 33903

Telephone: 239-731-5455

Fax: 239-731-8165

E-Mail Address: maderelectricmotors@msn.com Website: www.maderelectricmotors.com

1. How long has your firm been in business? 40 years
2. Please submit a brief history of the firm and a description of the firm's business structure (i.e. partnership, sole ownership, corporation, etc.) and any other statements on the firm's qualifications as deemed appropriate.
3. Annual gross revenues of your firm? (Check the appropriate box)  
 Under \$100,000     \$100,000 – \$499,000     \$500,000 – \$999,000  
 \$1,000,000 - \$2,000,000     over \$2,000,000
4. How many full and part-time employees do you currently employ?  
 Full-time: 30    Part-time: 0
5. Provide information on your employee staffing by category, staff's qualifications and the number of employees in each category.

Category	# of employees
<u>owner / operator - 25 years in the industry</u>	<u>1</u>
<u>Application Engineering - 45 years combined experience</u>	<u>4</u>
<u>Mechanics - over 100 years combined experience</u>	<u>8</u>
<u>Motor Winders - 55 years combined experience</u>	<u>4</u>
<u>Machinists - 55 years combined experience</u>	<u>2</u>



**DRUG FREE WORKPLACE FORM**

**PREFERENCES TO BUSINESSES WITH DRUG-FREE WORKPLACE PROGRAMS  
UNDER SECTION 287.087, FLORIDA STATUTES.**

1. This statement is submitted with the attached Bid.
2. Preference shall be given to businesses with drug-free workplace programs. Whenever two or more bids which are equal with respect to price, quality, and service are received by the City for the procurement of commodities or contractual services, a bid received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie bids will be followed if none of the tied vendors have a drug-free workplace program. In order to have a drug-free workplace program, a business shall:
  - a. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
  - b. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
  - c. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (a).
  - d. In the statement specified in subsection (a), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, violation of Chapter 893 or of any controlled substance law of the United States or any state for a violation occurring in the workplace no later than five (5) days after such conviction.
  - e. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program, if such is available in the employee's community, by any employee who is so convicted.
  - f. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

**AS THE PERSON AUTHORIZED TO SIGN THE STATEMENT, I CERTIFY THAT THIS FIRM COMPLIES FULLY WITH THE ABOVE REQUIREMENTS.**

VENDOR'S PRINTED NAME: Jeremy Mader

AUTHORIZED SIGNATURE: \_\_\_\_\_



# CITY OF TARPON SPRINGS, FL

Procurement Services

324 East Pine Street  
P.O. Box 5004  
Tarpon Springs, Florida 34688-5004  
(727) 942-5615  
Fax (727) 937-1766

July 2, 2021

Jeremy Mader, President  
Mader Electric Motors  
18161 N. Tamiami Trail  
N. Fort Myers, FL 336903

RE: Bid Clarification- Bid No. 210162-B-JL, Electric Motors and Pump Repair Services

Mr. Mader,

Your company recently submitted a bid response, dated June 30, 2021, to Bid No. 210162-B-JL, Electric Motor and Pump Repair Services.

Your bid shows the following:

Manufacturer	Hp	Model #	Rebuild Price/ ea	QTY	Extended Cost
SumiTomomixer	15	M4025311	6,500.00	2	\$6,500.00

After review the extended costs shown are incorrect. The total should be  $6500 \times 2 = 13,000$ . This would also change your total extended cost-but no price adjustment is allowed to the bid. The individual cost remains \$6,500.00.

Please acknowledge this clarification. **Your answer should be returned no later than Friday, July 8, 2021**, and submitted to my attention at email address: [lewis@ctsf.us](mailto:lewis@ctsf.us).

Sincerely,

Janina Lewis, CPPO, NIGP-CPP  
Procurement Services Director

7/2/2021

**BID FORM**  
**BID NO. 210162-B-JL**  
**ELECTRIC MOTOR AND PUMP REPAIR SERVICES**

BIDDER TAW ORLANDO

The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with City of Tarpon Springs to provide all Services specified and in accordance with the other terms and conditions of the Contract Documents.

This Bid will remain subject to acceptance for ninety (90) days after the day of Bid opening.

1. In submitting this Bid, Bidder represents that:

a. Bidder has examined and carefully studied the Bidding Documents and the following Addenda (receipt of all which is hereby acknowledged):

<u>Date</u>	<u>Number</u>	<u>Date</u>	<u>Number</u>
6/24/21	1	_____	_____
_____	_____	_____	_____

b. Bidder is familiar with and is satisfied as to all federal, state and local Laws and Regulations that may affect cost, progress, performance and furnishing of the Work.

c. This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid; Bidder has not solicited or induced any person, firm or corporation to refrain from bidding; and Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or over Owner.

Bidder will provide all services in accordance with the Contract Documents for the prices shown below.

**BID FORM PRICING**  
**BID NO. 210162-B-JL**  
**ELECTRIC MOTOR AND PUMP REPAIR SERVICES**

Bidder will furnish all goods and services in accordance with the Contract Documents for the unit prices shown below:

**Motors:** In the table below, please provide pricing to rebuild motors with new bearings and rewinding the motor.

**Pumps:** In the table below, please provide pricing on rebuilding pumps to include new seals, bearings, single stage impeller, wear ring, 30 foot OEM pump cord (note: no cord on the VTP). Any need for a cord over 30' will be paid for under parts process. Any items not needed will be credited off contract pricing below (i.e. pump does not need a replacement impeller at this time).

**Motor / Pump Repair Equipment List**

Manufacturer	Horsepower	Model #	Rebuild Price Per EACH	EST QTY	Extended Cost
Emerson Motor	100	H080306487-100R-03	\$ 3700	1	\$ 3700
Fairbanks VTP	30	T4A2441031	\$ 8000	1	\$ 8000
Flygt Pump	14	3152.181-09300	\$ 6500	2	\$ 13000
Flygt Pump	30	3171.185-185007	\$ 15000	1	\$ 15000
Hydromatic Pump	30	512L3000M4-8	\$ 8500	1	\$ 8500
ABS	33.5	XFP300J-CH2-PE250/ 8-J-60FM	\$ 13000	1	\$ 13000
Myers Pump	5	4VH50M4-23	\$ 5000	8	\$ 40000
Myers Pump	7.5	4VH75M4-23	\$ 5500	6	\$ 33,000
Myers Pump	7.5	4VH75M4-46	\$ 5500	6	\$ 33,000
Myers Pump	10	4VH10M4-23	\$ 6500	1	\$ 6500
Myers Pump	10	4VH10M4-46	\$ 6500	1	\$ 6500
Myers Pump	15	4VH150M4-23	\$ 7500	12	\$ 90000
Myers Pump	30	12VL300M843	\$ 8500	1	\$ 8500
Myers Pump	40	6VC400M4-43	\$ 9500	1	\$ 9500
Myers Pump	40	12VL400M843	\$ 10500	1	\$ 10500
RUHRPUMPEN VTP	100	13D175	\$ 15000	1	\$ 15000
US Electric Motor	30	11712703-100	\$ 1800	1	\$ 1800
US Electric Motor	40	F209A022346R113M	\$ 2100	1	\$ 2100
Baldor Motor	75	A36-7283-1513	\$ 2900	1	\$ 2900
Reliance Motor	75	7362353-001FK	\$ 2900	1	\$ 2900
Vogelsang Pump	10	VX136-70QMOHZ	\$ 11500	1	\$ 11500
SEW GEARDRIVE	7.5	KAF77 DV132S4	\$ 2150	1	\$ 2150
SEW GEARDRIVE	5	KAF77 DFV100L4	\$ 1950	1	\$ 1950

Manufacturer	Horsepower	Model #	Rebuild Price Per EACH	EST QTY	Extended Cost
SEW GEARDRIVE	5	DFT100LS4-KS-102	\$ 3300	1	\$ 3300
SEW GEARDRIVE	1	FAF37DT80K4	\$ 2500	1	\$ 2500
U S Motors	50	BF54A	\$ 2350	1	\$ 2350
Yeomans	7.5	(Frame #) 210CL6	\$ 5500	1	\$ 5500
Myers Pump	2	3MW20M4-21	\$ 4000	2	\$ 8000
Myers Pump	20	6VC200M4-23	\$ 8000	8	\$ 64000
Flowserve Pump	Horizontal split case	6LR-18A	\$ 12500	1	\$ 12500
Flowserve Pump	6 stage VT	15EMM-6	\$ 15000	1	\$ 15000
Flowserve Pump	50 HP Horizontal split case	3LR-9A	\$ 9900	1	\$ 9900
Flowserve Pump	100 HP Horizontal split case	5LR-15D	\$ 11500	1	\$ 11500
Flowserve Pump	Horizontal split case	8LR-14A	\$ 12500	1	\$ 12500
Flowserve Pump	Horizontal split case	2K6X4-13RV	\$ 14500	1	\$ 14500
Meyers LS Pump & Motor	5	WG 50X-43-35	\$ 3500	1	\$ 3500
Verantis/Duall Blower Fans	2105 RPM, SS Shaft, Fiberglas housing	CLUB-2550	\$ 1500	1	\$ 1500
Fybroc Pump	382 gpm end-suction	1500 Series	\$ 4500	1	\$ 4500
Met-Pro Pump	180 gpm end suction mag drive	345-FV4C	\$ 2500	1	\$ 2500
Serfilco Pump	Plastic horizontal	Series HA 4X4XFX10	\$ 3000	1	\$ 3000
Sta-Rite Pump		CCHM3-136S	\$ 1200	1	\$ 1200
US Motors	450	Frame 5008VP Nameplate P/N 422707-00	\$ 12500	1	\$ 12500

Manufacturer	Horsepower	Model #	Rebuild Price Per EACH	EST QTY	Extended Cost
Baldor	3	Frame 145JM	\$ 577	1	\$ 577
Baldor	5	06H002W352	\$ 577	1	\$ 577
Baldor	7.5	Frame 213TC	\$ 680	1	\$ 680
Baldor	15	Frame 284T	\$ 950	1	\$ 950
Baldor	25	Frame 284T	\$ 1250	1	\$ 1250
Siemens	5	CC032A	\$ 577	1	\$ 577
Marathon	0.5	Frame 56C	\$ 250	1	\$ 250
WEG	40	Frame 364/5T	\$ 1750	1	\$ 1750
WEG	50	Frame 324/6TS	\$ 2050	1	\$ 2050
WEG	75	Frame 364/5T	\$ 2700	1	\$ 2700
WEG	150	Frame 444/5TS	\$ 4550	1	\$ 4550
SEW/Euro-Drive	10	DRE132MC4-KS	\$ 2200	1	\$ 2200
SumiTomo Mixer	15	M4025311	\$ 4000	2	\$ 4000
Kaeser Blower	5	BB-C Com-paK Plus	\$ 4500	1	\$ 4500
Parts mark-up (not to exceed 10%)			10 %	TOTAL	\$ 555,867

**BID FORM PRICING**  
**BID NO. 210162-B-JL**  
**ELECTRIC MOTOR AND PUMP REPAIR SERVICES**

Description	Unit	Unit Cost	Est Qty	Extended Cost
Regular Hourly Shop Labor Rate	(All inclusive)**	\$ 50 /hour	600	\$ 30000
Regular Hourly Field Labor Rate	(All inclusive)**	\$ 75 /hour	72	\$ 5400
Overtime Hourly Rate	Per Person(all inclusive)**	\$ 55 /hour	8	\$ 440
Nights Hourly Labor Rate	Per Person(all inclusive)**	\$ 55 /hour	8	\$ 440
Weekend Hourly Labor Rate	Per Person(all inclusive)**	\$ 55 /hour	8	\$ 440
Holiday Hourly Labor Rate	Per Person(all inclusive)**	\$ 55 /hour	8	\$ 440
Ceramic Coating Rehabilitation (5kg or 10kg kit)		\$ 1000 /kg	20	\$ 20000
17-20 Ton Crane/Operator Hourly Rate	Hourly Rate	\$ 155 /hour	72	\$ 11,160
40-45 Ton Crane w/Operator Hourly Rate	Hourly Rate	\$ 175 /hour	8	\$ 1400
Does your Firm own a crane?	YES or NO	Yes	<b>TOTAL</b>	<b>\$ 69720</b>

\*\* (All inclusive) = include any charge for travel time in the above Unit Prices. Hourly rate will NOT be portal to portal but will commence from Clock-In Time at City Facility to Clock-Out Time at City Facility. Adjust your rates accordingly.

**ePayables:** Bidder is currently set up with a merchant account or will set up a merchant account to accept payment by VISA credit card and will accept payment from the City by VISA account through the ePayables electronic payment solution. Yes \_\_\_\_\_ No

**Payment:** We accept Visa for payment: \_\_\_ Yes  \_\_\_ No. Payment must be processed in \_\_\_ days after receipt of proper invoice or services accepted (whichever is the latter).

Bidder: TAW Orlando

Address: 3400 Bartlett Blvd

City: Orlando State: FL Zip: 32811

Phone No.: 407-423-1886 Fax No.: 407-423-3998 Email: mike.castw@tawinc.com

Michael Castw Regional Sales Mgr.  
 Printed Name and Title

[Signature]  
 Authorized Signature

7/1/21  
 Date

### Vendor Questionnaire/Submittal List

This questionnaire must be completely filled out and returned as part of your bid. Submittals requested must be provided. Failure to do so may result in disqualification of your bid.

Please state the full, legal name (including any d/b/a) of your firm and provide contact information

Company Name: TAW Orlando Service Center

Contact Name: Michael CASTIN

Address: 3400 Bartlett Blvd

Address: \_\_\_\_\_

City: Orlando State: FL Zip: 32811

Telephone: 407-423-1886 Fax: 407-423-3017

E-Mail Address: mike.castin@tawinc.com Website: www.tawinc.com

1. How long has your firm been in business? 100 years
2. Please submit a brief history of the firm and a description of the firm's business structure (i.e. partnership, sole ownership, corporation, etc.) and any other statements on the firm's qualifications as deemed appropriate.
3. Annual gross revenues of your firm? (Check the appropriate box)  
 Under \$100,000     \$100,000 - \$499,000     \$500,000 - \$999,000  
 \$1,000,000 - \$2,000,000     over \$2,000,000
4. How many full and part-time employees do you currently employ?  
 Full-time: 32 Part-time: \_\_\_\_\_
5. Provide information on your employee staffing by category, staff's qualifications and the number of employees in each category.

Category	# of employees
<u>Plant Manager</u>	<u>1</u>
<u>Sales &amp; Sales Manager</u>	<u>5</u>
<u>Production Supervisors</u>	<u>3</u>
<u>Customer Service</u>	<u>4</u>
<u>Mechanics, Winders, Machinist</u>	<u>14</u>
<u>Field Service Techs</u>	<u>3</u>
<u>Truck Drivers</u>	<u>2</u>



6. Who will be supervising the services to be performed under this Agreement and what are their qualifications, i.e., certifications, years of experience, number of years employed with your firm, etc.?

See Attached

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7. Have you had a contract terminated by a customer in the past 3 years? No  
If yes, please explain.

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8. List at least four (4) references you have provided electric motor and pump repair services for in the past three years (Preferably government agencies).

Firm Name	Address	Contact Person /Telephone/Email
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See Attached

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9. Provide a copy of your firm's Federal Employer Tax ID certificate.

10. Provide a copy of all your current insurance coverages for General Liability, Automobile and Worker's Compensation and Professional Liability.

11. Provide documentation that your firm is registered with the Florida Division of Corporations to do business within the state of Florida.

12. Provide a list of all Pump Manufacturers that your firm is "OEM Authorized" to service or repair.

13. Provide a list of all Pump Manufacturers that your firm is "Capable" of servicing or repairing.

14. List the ceramic coating product used by your company: Eutectic and/or

Belzona

15. Provide product information on the ceramic coating product used by your company.

**DRUG FREE WORKPLACE FORM**

**PREFERENCES TO BUSINESSES WITH DRUG-FREE WORKPLACE PROGRAMS  
UNDER SECTION 287.087, FLORIDA STATUTES.**

1. This statement is submitted with the attached Bid.
2. Preference shall be given to businesses with drug-free workplace programs. Whenever two or more bids which are equal with respect to price, quality, and service are received by the City for the procurement of commodities or contractual services, a bid received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie bids will be followed if none of the tied vendors have a drug-free workplace program. In order to have a drug-free workplace program, a business shall:
  - a. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
  - b. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
  - c. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (a).
  - d. In the statement specified in subsection (a), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, violation of Chapter 893 or of any controlled substance law of the United States or any state for a violation occurring in the workplace no later than five (5) days after such conviction.
  - e. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program, if such is available in the employee's community, by any employee who is so convicted.
  - f. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

**AS THE PERSON AUTHORIZED TO SIGN THE STATEMENT, I CERTIFY THAT THIS FIRM COMPLIES FULLY WITH THE ABOVE REQUIREMENTS.**

VENDOR'S PRINTED NAME: Matthew D. Gould

AUTHORIZED SIGNATURE: 



## CITY OF TARPON SPRINGS, FL

Procurement Services

324 East Pine Street  
P.O. Box 5004  
Tarpon Springs, Florida 34688-5004  
(727) 942-5615  
Fax (727) 937-1766

June 24, 2021

**BID #210162-B-JL  
ELECTRIC MOTOR AND PUMP REPAIR SERVICES  
ADDENDUM 1**

In order to provide accurate information the following attachment is provided to all prospective bidders (see Attached Exhibit A).

**QUESTIONS/ANSWERS**

Q1: A Kaeser blower added this year will need specs, can you provide?

**Response:** See attached photo, Exhibit A

- All other requirements, terms and conditions remain the same.
- Copies of the plans and specifications may be obtained through Onvia/DemandStar ([www.demandstar.com](http://www.demandstar.com)).

## EXECUTIVE SUMMARY

Since 1921, Tampa Armature Works Inc. has been a premier sales, service, and predictive maintenance provider for electric motors, pumps, generators, transformers, switchgear, and all rotating apparatus in Florida and the Southeast. Our areas of expertise are High, Medium, and Low Voltage Electric Motors, Servo Motor Repair, Wind Turbine Repair, DC Motors, Synchronous Motors, Nuclear Safety Related Motors, Transformers, Switchgear, VFD's, DC Drives, Submersible Pumps, Turbine Pumps, Gear Boxes, and Blowers.

TAW provides In Shop and On Site Field Services for rotating apparatus of all types; including Motors, Pumps, Compressors, and Gearboxes; as well as; electrical apparatus such as Switch Gear and VFD's. We are trained and certified to perform Vibration Analysis, Laser Alignment, and PDMa Online and Offline Testing.

In addition, TAW is the authorized Kohler distributor for Florida, Alabama, Mississippi, and Louisiana selling, servicing, and maintaining power generators and power distribution systems. TAW also provides Field Service and In Shop Services for nearly all of the power generation manufacturers.

TAW also specializes in manufacturing customized equipment for all power solutions such as, Metal Enclosed Switchgear, Metal Clad Switchgear, Mining Equipment Power Distribution, Power Generation for the Military and Homeland Security, Generator Packaging, Emergency Pump Stations, and Power Controls and Automation.

Presently TAW has annual contracts with City of Orlando, City of Lakeland, OUC Stanton Energy Plant, KUA, Greater Orlando Aviation Authority, Southern Company, Florida Power, CF Industries, MOSIAC, and many others.

In summary Electric Motor, Pumps, Generators, and Electrical Apparatus sales and service are the foundation of TAW.

# EQUIPMENT LIST

## FACT SHEET

### Facility:

- Founded in 1963. Owned by Tampa Armature Works (TAW)
- 19,000 Square Foot Area dedicated for repair. Build in 1996
- Bay doors 18 foot to 15 foot high.
- Self contained paint booth.
- Self contained steam cleaning area.
- Self contained sandblaster.
- Temperature controlled coil and winding room.

### Transportation:

- Flat bed truck. Capacity 26,000 lbs.
- Two flat bed trucks. Capacity 8,000 lbs. one with 2 ½ ton crane.
- Service truck with 2 ½ ton crane.
- Multiple 1 ton pickup trucks some with lift gates.
- Various types of equipment for safe transporting customer equipment (Canvas tarps, Timbers and stands, chains and binders).
- All drivers are CDL approved and have been trained to properly handle large loads. They are available 24 hours a day, 365 days a year.

### Cranes:

- 20 Ton with 18 foot hook height.
- 5 Ton Bridge crane with 18 foot hook height.
- 3 Ton Bridge crane with 18 foot hook height.
- 1 Ton Bridge crane with 18 foot hook height.
- 2 Ton Bridge crane with 10 foot hook height.
- Quantity (2) 2 Ton Bridge crane with 18 foot hook height.
- Quantity (5) 1 Ton Monorails with 16 foot hook height.
- Quantity (2) 2 ton jibs.

### Underwriters Laboratories (U.L.):

- Underwriters' Laboratories approved for rebuilding electronic motors for use in hazardous locations.

- Consistently Pass Quarterly inspections by U.L.

#### Ovens:

- Ace burnout and stripping oven 3'x3'x4' Temperature controlled, equipped with water injection. Calibrated twice a year.
- Ace burnout and stripping oven 10'x10'x10' Temperature controlled, equipped with water injection. With chart recorder. Calibrated twice a year.
- Steel man bake oven 8'x7'x6'. Calibrated twice a year.
- Steel man bake oven 8'x8'x9'. Calibrated twice a year.
- Dispatch bake oven. 3'x3'x3'.

#### Floor Mounted Test Bed:

- Isolated test bed, 8'x4'. 10 Ton capacity.

#### Machine shop:

- Lathe with 48" swing, 20 foot bed.
- Lathe with 32" swing, 12foot bed.
- Lathe with 24" swing, 8foot bed.
- Lathe with 16" swing, 4 foot bed.
- Lathe with 26" swing, 10 foot bed.
- Vertical mill with 42" swing, 7 foot bed.
- Vertical mill with 24" swing, 5 foot bed.
- Various calipers, micrometers and measuring tools. All calibrated twice a year.
- 200 Ton Puller and press.
- 50 Ton Puller and press.
- Several induction bearing heaters.

#### Winding Department:

- Temperature control air condition winding room to ensure moisture free environment.
- Computer and Microfiche to check and record winding data.
- Potter and Ray field Programmable winding machine with auto stop.
- Crown Winding machine.
- Ace winding machine.
- Baker AWAIV-12 Computerized Surge tester including:
  - Hi-Pot tester.
  - Winding resistance tester.
  - Calibrated twice a year.
- Valhalla Scientific 4176 Programmable micro Ohm meter for accurate winding resistance testing.

- Baker 15 KV Surge tester including:
  - Hi-Pot tester.
  - Winding resistance tester.
  - Calibrated twice a year.
- Epoxyite VPI System, 6 foot.
- Epoxy Resin dip tank, 7'x6'
- Various specialized winding tools and soldering equipment.

Core Loss Tester:

- Phenix core loss tester with computer printout to show results. Capacity 1250HP. Calibrated twice a year.

Test Panels:

- Small panel. AC Volts 60, 120, 480 at 200 Amps. DC Volts 0-300 at 50 Amps.
- Large Panel 0-4160 VAC, 0-500 VDC. Provides computerized printouts.
- Both panels calibrated twice a year.

Balancing Equipment:

- Dynamic Research Computerized balancing machine. IRD balance stand, capable of holding 5000lbs with an 84" swing. Computer generated printouts provided before and after readings.

Field Service equipment:

- IRD 880 Vibration analyzer with computer printout Readings. Calibrated twice a year.
- Two Dynamic Research Vibration meters Model D580 Calibrated twice a year.
- Various hand held precision tools, including dial indicator and other alignment tools. All calibrated twice a year.
- SKF Laser Shaft Alignment Tool. Calibrated twice a year.

Servo Lab:

- Mitchell Electronics Feedback device diagnostic system and break out box.
- Mitchell Electronics Test run system.
- Back drive stand.
- Baldor DC and AC Test Drives.
- Baker 10 KV Surge tester with Hi-Pot tester. Calibrated twice a year.
- Tektronix oscilloscope, Resolver frequency generator, adjustable dc power supply, Lockup box and other various tools of the trade.

Meters:

- Many Fluke Multimeters.
- Three Universal Megohm meters.
- Numerous Yokogawa amp meters.
- Various amp meters ohm meters voltmeters and temperature probes.
- Universal thermo couple reader / data logger.
- All calibrated twice a year.

Other Equipment:

- Cutoff Saws
- Drill Press
- Mig Welders
- Tig Welders
- DC Welder

Scheduling:

- Computerized Scheduling of all production and repairs.

General:

- Computerized Purchasing and inventory control
- Quality Assurance department.



# TAW SERVICES

## TAW In-Field Services

- Application Conformance
- Failure Analysis
- Filed Dynamic Baseline Comparison to the In-Shop Test Data
- Running Data Base Development for Predictive Maintenance
- Installation of Repaired Apparatus
- Laser Alignment of Complete Assembly
- Vibration Analysis
- Result Reports
- Oil Analysis
- Blower Repairs
- Thermography
- Non-Destructive Testing
- Electrical Switchgear Service
- Breaker Retrofit and Recondition
- Protective Relay Testing

## Pumps & Mechanical Equipment

- On-Site turnkey
- Gearboxes/Speed Reducers
- Equipment Upgrades/Pump Repair-Rebuild
- Centrifugal Pumps
- Vertical Turbine Pumps
- Submersible Pumps

## Generators

- Engine Generator Systems
- Rentals-Sales & Service
- Engineered Services
- Preventative Maintenances
- Emergency Service and Repair
- Load Bank Testing

## Electrical/Motors

- Motor Controls and Drives
- AC/DC Motor Repair
- Power Distribution Equipment

- Switchgear
- PLC's and Automation Equipment
- Product Application Engineering
- Start-up – Warranty Repair
- Field Service- Turnkey Projects

#### **Mechanical**

- Blowers
- Air Compressors/Field Service and Repair

#### **Custom Equipment**

- Sub Stations
- Electrical Control Packages
- Enclosures/drop-Over-Sled & Skid Mounted-Environmental Controlled
- Mining Sleds
- Pit Gun cars
- Power Equipment Centers
- Climate Controlled Metal Buildings
- Control Consoles
- Control Panels
- Motor Controls
- Tanks
- Custom CAD Drawings
- Electra Static Power Painting
- Steel, Stainless and Aluminum
- Quick Ship Process

**Distributor or Repair Center for the Following**

<b>Pumps</b>	<b>Motors</b>	<b>Others</b>
American Marsh Peerless Mody Peerless Rotan Mody SRS Crisafulli National Pump	AO Smith Baldor Emerson G E Leeson Marathon Siemens TECO Westinghouse U S Electric	Gardner Denver Kohler Generators Sutorbilt Blowers Sumitomo Gear Reducers

**Repair Capabilities for the Following**

<b>Manufacturers</b>	<b>Manufacturers</b>	<b>Types of Equipment</b>
ABS Pumps AO Smith Motors Armstrong Pump Aurora Pump Afton Pump Ash Pump Allweiler Pump Allis Chalmers pump Baldor Motors Barnes Pumps Chicago Yeoman Burks Pumps Byron Jackson Pump Cascade Pumps Crown Pump Crane Demming Pump Dean Pump Durco Pump Emerson Motors Ebarra Pump Davis EMU Fairbanks Morse Pump Flowserve Pumps Flygt Pump Fybroc Pumps G E Motors Gorman Rupp Pump Goulds Pump GIW Pump Hydromatic Pump	Ingersoll Dresser Pump Johnson Pump J-Line KSB Pumps Layne & Bowler Layne Vertiline Marathon Motors Marlow Pump Meyers Pumps Mody Pump National Pump Paco Pump Peerless Pumps Roots Blowers Ruhrpumpen SE Eurodrive Siemens Motors Sutorbilt Blowers Serflico Pumps Simflo Pumps Taco Pump Tarby Pump TECO Westinghouse Motors Tuthill Pump U S Electric Motors Viking Pump Worthington Pump Warren Pupp Wier Wilo Pumps	Air Compressors ANSI Pumps Blowers Boiler Feed Pumps Chemical Pumps Ejector Pumps Electric Generators Electric Motors Gear Drives & Reducers Gear Motors Horizontal Pumps Lo-Lift Pumps Progressive Cavity Pumps Self Priming Pumps Submersible Sump Pumps Vacuum Pumps Variable Speed Drives Vertical Turbines

**TAW ORLANDO SERVICE CENTER SUPERVISOR AND TECHNICIAN EXPERIENCE**

<b><u>NAME</u></b>	<b><u>YEARS EXPERIENCE</u></b>	<b><u>TITLE</u></b>
Doug Ragsdale	42	Plant Manager
Mike Castin	34	Regional Sales Manager
Colin Smith	32	Production Manager
Coy Ray	34	Production Supervisor
Omar Perez	15	Floor Supervisor/Leadman
Steve Martin	39	Winding Supervisor
Mike Napper	33	Winder
Joel Josinvil	18	Winder
Wayne Bryan	40	Mechanic/Machinist
Parviz Mohajer	36	Mechanic
Leafer Marrero	2	Mechanic
Angel Marrero	7	Mechanic
Ron Harrison	30	Mechanic
Derek Farmer	3	Mechanic
Brian Merek	20	Machinist
Kyle Brown	42	Machinist
Jerry Britton	12	Machinist/Welder
Chad Beeb	3	Utility
Eulogio Cruz	8	Parts Cleaner

## REFERENCES

### **OUC – Stanton Energy Center**

5100 South Alafaya Trail  
Orlando, FL 32831  
Kurt Quasney  
Office: 407-658-6444  
Fax: 407-244-8794  
[kquasney@ouc.com](mailto:kquasney@ouc.com)

### **City of Orlando Lift Stations**

5100 L.B. McLeod Road  
Orlando, FL 32811  
Buster Falls  
Office: 407-246-2213  
Fax: 407-246-2886  
[buster.falls@cityoforlando.com](mailto:buster.falls@cityoforlando.com)

### **City of Orlando Waste Water**

5100 L.B. McLeod Road  
Orlando, FL 32811  
Steve Shelnett  
Office: 407-246-2151  
Fax: 407-246-3589  
[steve.shelnett@cityoforlando.net](mailto:steve.shelnett@cityoforlando.net)

### **Greater Orlando Aviation Authority**

One Airport Boulevard  
Orlando, FL 32877-4399  
Hector Perez  
Office: 407-825-2368  
Fax: 407-825-2379  
[hperez@goaa.org](mailto:hperez@goaa.org)

### **City of Maitland**

1827 Fennell Street  
Maitland, FL 32751  
David Gonzalaz  
Office: 407-875-1143  
Fax: 407-660-1677  
[dgonzalaz@itsmymaitland.com](mailto:dgonzalaz@itsmymaitland.com)

### **City of Winter Springs**

150 Hartman Lane  
Winter Springs, FL 32708  
Dave Kerr  
Office: 407-327-6570  
Fax: 407-327-4772  
[dpkerr@winterspringsfl.org](mailto:dpkerr@winterspringsfl.org)

### **City of Winter Park**

1409 Howell Branch Road  
Winter Park, FL 32789  
Gary Heller  
Cell: 407-599-3538  
Fax: 407-599-3576  
[gheller@cityofwinterpark.org](mailto:gheller@cityofwinterpark.org)

### **City of Altamonte Springs**

962 Keller Road  
Altamonte Springs, FL 32714  
Andrew Lobban  
Office: 407-571-8634  
Fax: 407-571-8638  
[alobban@altamonte.org](mailto:alobban@altamonte.org)

## Janina Lewis

---

**From:** Michael Castin <Michael.Castin@tawinc.com>  
**Sent:** Friday, July 02, 2021 11:06 AM  
**To:** Janina Lewis  
**Subject:** RE: Clarification to Bid Response, Bid No. 210162-B-JL Electric Motor and Pump Repair Services

External Email- Use caution with links and attachments

I acknowledge the clarification. Sorry for the confusion.

Thank you,



**Michael Castin | Regional Sales Manager**

TAW Tampa Service Center  
440 S. 78th Street | Tampa, FL 33619  
Tel: 813-612-2600 x2975 | Mobile : 407-448-3451  
Michael.Castin@tawinc.com | [www.tawinc.com](http://www.tawinc.com)

*Excellence in creating innovative solutions for the supply,  
control and use of energy.*

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[shop.tawinc.com](http://shop.tawinc.com)

**From:** Janina Lewis <jlewis@ctsfl.us>  
**Sent:** Friday, July 2, 2021 10:23 AM  
**To:** Michael Castin <Michael.Castin@tawinc.com>  
**Cc:** Janina Lewis <jlewis@ctsfl.us>  
**Subject:** Clarification to Bid Response, Bid No. 210162-B-JL Electric Motor and Pump Repair Services

**CAUTION:** This email originated from outside the TAW organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning.

Please see the attached clarification.

Respectfully,

Janina Lewis, CPPO, NIGP-CPP  
Procurement Services Director  
City of Tarpon Springs  
324 Pine St  
Tarpon Springs, FL 34689

Comm. PH: 727-942-5615 x2232

Email: [jlewis@ctsfl.us](mailto:jlewis@ctsfl.us)

Florida has a very broad public records law. Most written communications to or from the City of Tarpon Springs are public record available to the public and media upon request. Your email communications may therefore be subject to public disclosure. In addition, under Florida law, email addresses are public record.

Confidentiality Notice: This e-mail transmission and any documents, files or previous e-mail messages attached to it may contain confidential information that is legally privileged. If you are not the intended recipient, or a person responsible for delivering it to the intended recipient, you are hereby notified that any disclosure, copying, distribution or use of any of the information contained in or attached to this transmission is **STRICTLY PROHIBITED**. If you have received this transmission in error, please immediately notify us by reply e-mail, or by telephone at the direct dial number above and destroy the original transmission and its attachments without reading or saving in any manner. Thank you. TAW® is a registered trademark of Tampa Armature Works, Inc. and Subsidiaries.



# CITY OF TARPON SPRINGS, FL

Procurement Services

324 East Pine Street  
P.O. Box 5004  
Tarpon Springs, Florida 34688-5004  
(727) 942-5615  
Fax (727) 937-1766

July 2, 2021

Michael Castin, Regional Sales Manager  
TAW Orlando  
3400 Bartlett Blvd  
Orlando, FL 32811

RE: Bid Clarification- Bid No. 210162-B-JL, Electric Motors and Pump Repair Services

Mr. Castin,

Your company recently submitted a bid response, dated July 1, 2021, to Bid No. 210162-B-JL, Electric Motor and Pump Repair Services.

Your bid shows the following:

Manufacturer	Hp	Model #	Rebuild Price/ ea	QTY	Extended Cost
SumiTomo Mixer	15	M4025311	4,000.00	2	\$4,000.00

After review the extended costs shown are incorrect. The total should be  $4000 \times 2 = 8,000$ . This would also change your total extended cost-but no price adjustment is allowed to the bid. The individual cost remains \$4,000.00.

Please acknowledge this clarification. **Your answer should be returned no later than Friday, July 8, 2021**, and submitted to my attention at email address: [lewis@ctsf.us](mailto:lewis@ctsf.us).

Sincerely,

  
Janina Lewis, CPPO, NIGP-CPP  
Procurement Services Director

7/2/2021





# CITY OF TARPON SPRINGS, FL

Procurement Services

324 East Pine Street  
P.O. Box 5004  
Tarpon Springs, Florida 34688-5004  
(727) 942-5615  
Fax (727) 937-1766

June 24, 2021

**BID #210162-B-JL  
ELECTRIC MOTOR AND PUMP REPAIR SERVICES  
ADDENDUM 1**

In order to provide accurate information the following attachment is provided to all prospective bidders (see Attached Exhibit A).

**QUESTIONS/ANSWERS**

Q1: A Kaeser blower added this year will need specs, can you provide?

**Response:** See attached photo, Exhibit A

- All other requirements, terms and conditions remain the same.
- Copies of the plans and specifications may be obtained through Onvia/DemandStar ([www.demandstar.com](http://www.demandstar.com)).



Customer: City of Tarpon Springs

Prepared By: Pablo Rodriguez

**INPUT DATA:**

Operating mode: Gauge pressure  
 Kind of package: Com-paK Plus on frequency control  
 Inlet temperature: 95 °F  
 Inlet pressure: 14.7 psia  
 Inlet flow: 110 icfm

Flow medium : Humid Air  
 Specific heat constant<sub>c</sub>: 1.40  
 Specific weight at standard conditions 0.0760 lb/ ft<sup>3</sup>  
 Pressure difference : 4.3 psig  
 Discharge pessage : 19.0 psia  
 Air humidity: 80 [%]

**Technical data:**

Package: BB 52C  
 Blower: OMEGA 21P  
 Motor power: 5.0 hp  
 Operating voltage: 460V/60Hz

Blower speed(60Hz): 4355 rpm  
 Connection ANSI:2"  
 % of maximum speed: 70  
 Blower: OMEGA 21P

Performance data:	min. frequency	Design point	max. frequency
Frequency:	18.0	58.8	60.0 Hz
Speed:	1310	4270	4360 rpm
Inlet air flow Q1*:	21	110	113 icfm
Inlet air flow Q1 (standard): Standard conditions 14.7psia, 68°F and 0 % RH	19	100	103 scfm
Discharge temperature*:	189	151	149 °F
Blower shaft power*:	1.2	3.4	3.4 bhp
Motor shaft power :			3.9 bhp

	without sound enclosure		with sound enclosure	
Sound pressure level**:	at fmax	81dB(A)		72dB(A)
Sound pressure level**:	at 60 Hz	81dB(A)		72 dB(A)
Sound power level**:	at 60 Hz	96dB(A)		87 dB(A)
Dimension [inches](L x W x H)	31x 25 x 37		31x 31 x 44	
Estimated Weight	ca. 260 lbs		ca. 414 lbs	

IGBT Frequency controlled  
 460V ± 5 % 60 Hz

Standard motor with impulse peak resistance in accordance with IEC 60034-1 for operation with a IGBT frequency converter.

\* Performance data to DIN ISO 1217, PART 1, ANNEX C  
 \*\* Measured to DIN EN ISO 2151, figures ± 3 dB(A), with sound isolated pipework.

Motor shaft power includes belt losses in addition to dirty filter losses of 0.6 psig (40 mbar)



OMEGA/OMEGA PLUS ROTARY BLOWERS  
- RECOMMENDATIONS BLOWERS -

10/31/12  
PAGE 2

Customer: City of Tarpon Springs

Prepared By: Pablo Rodriguez

Kind of package: Com-paK Plus on frequency control      Operating mode: Gauge pressure

Inlet temperature: 95 °F      Valve set pressure: 7.4 psig  
Inlet pressure: 14.7 psia  
Input inlet flow: 110 icfm

Package: BB 52C  
Blower: OMEGA 21P      Blower speed(60Hz): 4355 rpm  
Motor power: 5.0 hp      Connection ANSI: 2"  
Operating voltage: 460V/60Hz      % of maximum speed: 70

Nameplate data:\*\* related to 14.7 psi and 68°F

Pressure difference ΔP: 7.3 psig  
Discharge pressure p2 \*: 22.0 psia

\*Discharge pressure related to max. pressure difference  
Inlet flow Q1: 107 icfm

\*\* At direct connection to power supply without converter

NOTE: ACCESSORIES SHOWN ARE INTENDED FOR AIR USE ONLY.

Accessories:

Unloaded start up valve: AFM4  
Check plate: G2"

	yes	no		yes	no
Sound enclosure:	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Suction from ambient:	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Suction from pipe:	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input checked="" type="checkbox"/>

Instrument/ sensor:

Temperature gauge with switch point:    
Pressure gauge:    
Filter differential pressure switch:    
oil level sensor:    
speed monitor:

Optional for package with sound enclosure

Sound enclosure for outdoor installation:

Frequency converter (FC):

Frequency converter (FC) by customer:    
Kaeser FC type OFC:

Standard equipment with s. encl.: 1x 1 1/4" Blowoff valve, pressure gauge, filter with maintenance indicator  
Standard equipment without s. encl.: 1x 1 1/4" Blowoff valve, filter with maintenance indicator

Comments for project: Com-paK Plus scope includes: sound enclosure (with super-silencing), sub-base, disch. press. gauge, disch. temp. gauge (with adj. switch), inlet filter differential gauge, disch. check valve, flex connector, ventilating fan, & blower motor PTC Thermistors

The enclosure fan motor voltage is the same as the main blower motor unless specified otherwise. Wiring of blower motor, enclosure fan motor, temperature switch, and main blower motor PTC thermistors is by others. Optional PTC relay is P/N 7.2710.2.



# CITY OF TARPON SPRINGS, FL

## Procurement Services

324 East Pine Street  
P.O. Box 5004  
Tarpon Springs, Florida 34688-5004  
(727) 942-5615  
Fax (727) 937-1766

### INVITATION TO BID ELECTRIC MOTOR AND PUMP REPAIR SERVICES

Date: June 7, 2021

Bid No.: 210162-B-JL

**Electronic Sealed bids** will be received by the City of Tarpon Springs, Procurement Services, 324 East Pine Street, Tarpon Springs, FL 34689, until:

**3:00 p.m., Thursday, July 1, 2021**

at which time bids will be publicly opened and read aloud for:

#### **ELECTRIC MOTOR AND PUMP REPAIR SERVICES**

Bids and all addenda shall be available only through DemandStar/Onvia ([www.demandstar.com](http://www.demandstar.com)).

#### **Instructions to Bidders**

##### **Submission and Receipt of Bids**

If you are interested in responding, please submit your bid electronically via DemandStar.com, e-bidding. Bids must be received in Procurement Services at or before the specified time of opening. Bidders are welcome to attend; however no award will be made at this time. Facsimile bids will not be considered. Late bids will not be accepted. The City will not pay any costs incurred by bidders in the preparation of its bid. Bids may not be withdrawn for 90 days after bid opening.

##### **Preparation of Bids**

Bids will be prepared in accordance with the following:

- a. The enclosed Bid Form is to be used in submitting your bid. All information required by the Bid form shall be furnished. The bidder shall print or type his name and manually sign the schedule and each continuation sheet on which an entry is made. Bids having any erasures or corrections must be initialed by the bidder in ink. Bids shall be signed in ink. All bid amounts shall be typewritten or filled in with ink.
- b. All bids must be signed with the firm's name and by an officer or employee having authority to bind the company or firm by his/her signature.

- c. Unit price shall be shown and where there is an error in extension of price, the unit price shall govern.
- d. Proposed service/delivery times must be shown and shall include Saturdays, Sundays, and Holidays (if applicable).
- e. Bidders shall thoroughly examine the drawings, specifications, schedule, instructions and all other contract documents.
- f. Bidders shall make all investigations necessary to thoroughly inform themselves regarding plant and facilities for delivery of material and equipment, services as required by the bid conditions. No plea of ignorance by the bidder of conditions that exist or that may hereafter exist as result of failure or omission on the part of the bidder to make the necessary examinations and investigations or failure to fulfill in every detail the requirements of the contract documents will be accepted as a basis for varying the requirements of City or the compensation to the vendor.
- g. Bidders are advised that all City contracts are subject to all legal requirements provided for in any Purchasing Resolutions or Policies of City and State and Federal Statutes.
- h. The bidder shall retain a copy of all bid documents for future reference.

### **Explanations to Bidders**

All questions or requests for additional information are required to be in writing and e-mailed to [purchasing@ctsfj.us](mailto:purchasing@ctsfj.us).

**Questions must be submitted, in writing, not later than June 16, 2021.**

Any verbal responses to questions or changes or additions to the Scope of Services or any part of this Invitation to Bid shall not be binding on the City or its representatives. Only changes or additions made by Addenda issued by the City of Tarpon Springs through DemandStar/Onvia should be considered for your bid submittal.

### **Compliance**

Failure to comply with the ITB in full may be cause for rejection of bid. Bids must conform to the scope of services and terms and conditions. Bids must be returned on the forms provided. Nonconformance with these instructions is grounds for rejection of bid.

### **Rejection of Bids**

The City reserves the right to accept or reject any and all bids or parts of bids, waive minor informalities, and request rebids on the material or services described in the ITB. The City reserves the right to waive minor informalities.

**Ex-Parte Communication.** In order to ensure fair evaluation of bids, ex parte communication initiated by bidders is prohibited from the time the responses are opened until a final decision has been made. No bidder may initiate communication with any City Commissioner or any City official, staff, or employee who is participating in the evaluation process. Any and all communication initiated by a bidder after the responses are opened must be in writing to:

Janina Lewis, CPPO, NIGP-CPP  
Procurement Services Director  
City of Tarpon Springs  
Procurement Services  
PO Box 5004  
Tarpon Springs, FL 34688-5004  
727-937-1766 Fax  
[jl@ctsf.us](mailto:jl@ctsf.us)

The City may, however, initiate communication with any bidder in order to obtain additional information or clarification necessary for fair evaluation of their bid. Ex parte communication initiated by a bidder may disqualify that bidder from consideration for this or future Invitations to Bid.

Janina Lewis, CPPO, NIGP-CPP  
Procurement Services Director

JL:jl

Attachments

## ELECTRIC MOTOR AND PUMP REPAIR SERVICES

### Scope of Work

#### 1. General:

The City of Tarpon Springs seeks the services of a qualified Contractor to provide electric motor, pump, drive, gearbox, compressor, centrifugal and positive displacement blower equipment and repair services. The City reserves the right to make multiple awards, to primary and secondary awardee(s) if in the best interest of the City. There are no minimum or maximum guarantee of orders that will be placed as a result of this award, and all orders will be placed on an as-needed basis. All orders shall reference Blanket Purchase Order(s) numbers which will be established for this purpose.

#### 2. Scope of Work

Work will be performed at the Contractor's facility or, if the problem is immediately diagnosable and on-site repair is possible, at the City of Tarpon Springs facilities. The work involves troubleshooting, maintenance, repair or replacement of electric motors and or pumps on a task order basis. The work may include, but is not limited to the following: dismantling, inspection, steam cleaning and oven drying of parts, meg of starter windings, core testing stators, surge testing stator windings, dipping and baking stators, checking all mechanical fits, replacement of seals and bearings, replacement of "O" ring seals, replacement of shaft sleeves, inspection of all pump components, machining of shafts and impellers, replacement of wear rings and or impellers, assembly and testing. Testing shall include a tank test which verifies loaded amperage, gallons per minute (gpm), and seal integrity. Other tasks as required or requested to maintain operation of equipment must be in accordance with requirements outlined by the OEM.

#### 3. General Specifications

All materials used in replacement of parts shall be "first use", OEM or equivalent to OEM Specifications, free of wear, breaks, cracks, corrosion, and all other defects. A markup on replacement parts will be allowed based upon an agreed markup percentage (not to exceed 10%) with the original receipts furnished to the City of Tarpon Springs Contract Manager or their designee.

Bidders shall submit prices for: labor rates that will be charged per person, for any travel time charges, and onsite general repairs to include: regular hours, overtime hours, nights, weekends, and holidays; and pricing to rebuild motors and pumps based on the attached list, as well as the percentage mark-up from vendor cost of replacement parts / motors (not to exceed 10%). All equipment to be picked up and delivered will be scheduled twenty-four (24) hours in advance with a boom truck to be supplied by the contractor Monday-Friday from 7:00 am – 2:00 pm hours at no additional charge.

For security purposes, the Successful Contractor will ensure that all staff sent to the job site will sign in and out at the designated reception area when working or delivering equipment on each visit. City staff will provide a safety briefing for contractor's staff members on their initial visit to facility.

The Successful Contractor shall provide and furnish all tools, equipment, supplies and trained personnel required to complete each task in a safe and efficient manner. Successful Contractor's staff will work closely with plant personnel to minimize any safety hazards or equipment shut downs. All equipment and/or work area will be left in a clean and safe condition by the contractor at the end of each trip or work day.

#### **4. Ceramic Coating Rehabilitation**

When deemed in the best interest of the City, rehabilitation by application of an approved ceramic coating may be used. Coating must be approved by its manufacturer for use in the water and wastewater industry and vendor must warranty proper application. Use of a ceramic coating for rehabilitation must be approved by City **PRIOR** to any work being done.

Regardless of the coating used, Contractor should follow the Steel Structures Painting Council (SSPC) recommendations and the manufacturer's instructions for surface preparation.

#### **5. Procedures for Initiating and Completing Scheduled Repairs**

A City of Tarpon Springs Department representative will complete an "Equipment Pickup Form" and contact the Successful Contractor via fax or email to schedule pickup of equipment in all cases except in an emergency. Procedures for emergency repairs are detailed in a separate section of this scope. Pickup of equipment shall be within forty-eight (48) hours of contact excluding weekends or holidays. Equipment pickups must be made between the hours of 7:00 am – 2:00 pm. Unique Serial/Tracking numbers shall be documented for each item picked up. The City reserves the right to request expedited repairs in the event of an emergency. City personnel will be present and shall digitally photograph any/all equipment prior to its removal from the City's site.

Contractor shall determine the extent of repair required to return equipment to OEM specifications and the feasibility to repair the item and provide a written quotation/estimate for approval of requesting department. Each quotation/estimate shall be sequentially numbered and include the serial/tracking Number of the equipment and an itemized list of all parts to be replaced. When and if the repair is approved, return of the signed quote/estimate by the City Department Representative (including the Blanket Purchase Order number the repair should be billed against) shall act as the Notice to Proceed.

All equipment repairs are expected to be completed and returned within fifteen (15) calendar days from the date of equipment pick-up, any deviation from this shall be noted on the equipment completion and return form submitted for approval with the Contractor invoice. An "Equipment Completion and Return Form" will be completed by contractor and be used to document repairs and delivery date. An invoice will also be delivered with equipment for prompt payment processing with quotation/estimate number referenced on original invoice. The equipment serial/tracking number will be used for tracking purposes.

Non-repairable components not feasible for repair shall be promptly returned to the City with next delivery or pickup. Successful Contractor will be required to submit the Equipment Completion and Return Form with non-repairable or de-valued components as well with the "Date Equipment Returned" section completed and "Comments" of "Not Repairable" and reason annotated on the form.



## **6. Procedure for Initiating and Completing Emergency Repairs**

The Successful Contractor shall respond via telephone within two (2) hours, seven (7) days per week, twenty four (24) hours per day, to an emergency call from the City Representative. Note that in the event of an emergency the City will issue a task order without first requiring a written estimate, however an estimate will be submitted as soon as practical thereafter. The Contractor shall submit and keep a list of persons with their phone numbers to be called in the event of an emergency. The list and its updates will be submitted to the City Representative.

## **7. Warranty**

Rebuilt or repaired equipment shall be guaranteed for six (6) months from the date it is placed in service by the City as determined by City records. Any component failing during this six-month (6-month) period shall be replaced or repaired at no cost to the City. The City agrees that equipment held "on the shelf" for longer than 24 months (after delivery to the City by the vendor) before being placed in service will be exempt from this requirement

## **8. Qualified Contractors**

The Contractor shall have a minimum of three (3) years of experience in providing prompt troubleshooting and repair of equipment listed previously without subcontracting any part thereof. Please show on Vendor Questionnaire the number of years services have been provided for each reference.

## **9. Method of Award**

The City reserves the right to make multiple awards (primary and secondary) as they deem necessary.

## **10. Stock Parts**

The City will require awardee(s) to keep in stock parts for the Myers Pumps detailed on the Motor/Pump Repair Equipment List to ensure the Contractor's ability to meet the specified repair turn-around time.

## **11. Crane**

Contractor must either own or have access to a 17-20 ton crane and a 40-45 ton crane. Contractor must have qualified staff to operate crane in accordance with OSHA (or other regulatory) guidelines.

The need for a crane will be communicated to the Contractor upon the initial request for services.

## SPECIAL CONDITIONS

### 1. Intent

The intent of this document is to describe the terms and conditions of a purchase agreement for the provision of electric motor and pump repair services for the City of Tarpon Springs.

### 2. Scope

Contractor shall furnish all labor, material, supervision, and equipment to provide electric motor and pump repair services in accordance with all specifications contained herein.

### 3. Agreement Period

Duration of the contract shall be for a period of five (5) years, with two-12 month renewal options.

### 4. Terms and Conditions

Contractor warrants that terms and conditions are firm for the agreement period as stated in the Invitation to Bid ("ITB").

### 5. Price

Contractor warrants that all prices stated in its bid will remain firm for the initial 12 months of this Agreement. Any escalation in prices will be made on an annual basis thereafter by mutual agreement between the City and Contractor. Request for price increases must be made in writing to the Procurement Services Director at least 60 days in advance. Increases in prices shall be based on the most recent U.S. Bureau of Labor Statistics, Employment Cost Index news release text (released Quarterly: April, July, October and January of each fiscal period) **12-month percentage changes in the Employment Cost Index, not seasonally adjusted**. Private Industry, Compensation Costs, the percentage change for the most recent calendar year reported, not to exceed five (5) percent (see <http://www.bls.gov/news.release.eci.toc.htm>). All request for price increases are subject to review and approval by the City.

### 6. Estimated Quantities

Estimated quantities listed in the ITB are given only as a guideline for preparing your bid and should not be construed as representing actual quantities to be purchased under this Agreement.

### 7. Insurance Requirements

The successful Contractor shall provide a Certificate of Insurance in accordance with the Insurance Requirements prior to issuance of a Purchase Order (minimum insurance requirements are attached).

## **8. References**

Vendor References must include at least four (4) references for organizations (preferably government entities) for which the same or similar work has been performed. References in the City's immediate or nearby area are preferred. Include contact names and telephone numbers.

## **9. Authority of the City**

Subject to the power and authority of the City of Tarpon Springs ("City") as provided by law in this Agreement, the City shall in all cases determine the quantity, quality, and acceptability of the work, materials and supplies for which payment is to be made under this Agreement. The City shall decide questions that may arise relative to the fulfillment of the Agreement or the obligations of Contractor hereunder.

## **10. F.O.B. Point**

All prices quoted by Contractor shall be F.O.B. destination with all delivery costs and charges included in the bid price.

## **11. Employee Identification**

The contractor shall make identification available upon request. Contractor and its employees shall dress in a professional manner compliant with the City and OSHA safety standards. Contractor and its employees shall dress in a manner representative of the Contractor's organization. The Contractor's employees shall not dress in a manner representative of the City.

## **12. Material Safety Data Sheets**

If any chemicals or materials or products containing toxic substances, as defined by Chapter 442, Florida Statutes, are to be used at any time during this Agreement pursuant to completion of this Agreement; the Contractor shall furnish Material Safety Data Sheets to the Public Services Director or designee prior to commencing such use.

## **13. Bidder Capability**

Prior to contract award, any bidder may be required to show that he has the necessary facilities, equipment, ability, and financial resources to provide the services specified in a satisfactory manner and within the guidelines of the specifications; that he has had experience in work of the same or similar nature; and that he has references which will satisfy the City.

## **14. Licenses and Permits**

Contractor shall be responsible for obtaining any and all necessary licenses, certifications and approvals which may be required by any government agency in connection with Contractor's performance of this Agreement. Upon request of the City, Contractor shall provide the City with written evidence of such licenses, certifications and approvals. Fees for permits for work on City property will be waived if the contractor obtains the permits prior to start of work.

#### **15. Omissions**

Failure or omission of any responder to receive or examine any form, instrument, or other documents shall in no way relieve any bidder from any obligation with respect to this proposal or the evidence of compliance with this bid

#### **16. No Liens**

Contractor shall not suffer any liens to be filed against any City property by reason of any work, labor, services or materials performed at or furnished to City property, to Contractor, or to anyone using City property through or under Contractor. Nothing contained in this Agreement shall be construed as consent on the part of the City to subject City property or any part thereof to any lien or liability under any Laws.

#### **17. No Waiver**

No provision of this Agreement will be deemed waived unless expressly waived in writing signed by the waiving party. No waiver shall be implied by delay or any other act or omission of either party. No waiver by either party of any provision of this Agreement shall be deemed a waiver of such provision with respect to any subsequent matter relating to such provision, and the City's consent respecting any action by Contractor shall not constitute a waiver of the requirement for obtaining the City's consent respecting any subsequent action.

#### **18. Performance**

Contractor shall be responsible for performing the work necessary to meet City standards in a safe, neat, and good workmanlike manner, using only generally accepted methods in carrying out the work, and complying with all federal and state laws, and all ordinances and codes of the City relating to such work.

#### **19. Damage**

Contractor shall carry out the work with such care and methods as not to result in damage to public or private property adjacent to the work. Should any public or private property be damaged or destroyed, Contractor, at its expense, shall repair or make restoration as is practical and acceptable to the City and/or owners of destroyed or damaged property promptly within a reasonable length of time. (Not to exceed 30 calendar days from date damage was done.)

#### **20. Examination of the Work**

The City shall be furnished with every means to verify whether or not the materials and work are in accordance with the requirements of this Agreement. Failure to reject or condemn defective work at the time it is done will not prevent its rejection whenever it is discovered.

#### **21. Non Exclusive Clause**

Award of this Agreement shall impose no obligation on the City to utilize Contractor for all work of this type, which may develop during the agreement period. This is not an exclusive contract. The

City specifically reserves the right to concurrently contract with other companies for similar work if it deems such action to be in the City's best interest.

## **22. Subcontracting**

The hiring or use of outside services or subcontractors in connection with the performance of Contractor's obligations under this Agreement shall not be permitted without the prior written approval of the City. Contractor shall promptly pay all subcontractors and suppliers. Any subcontracting, so permitted by the City, shall be subject to all the terms and conditions and other provisions of this Agreement.

Notwithstanding any such subcontracting, Contractor shall remain obligated and responsible to the City for the performance of all terms and conditions and other provisions of this Agreement.

## **23. Agreement**

A purchase order or blanket purchase order will be issued by Procurement Services for the term of this Agreement.

## **24. Provision for Other Jurisdiction**

Unless specifically prohibited by Vendor, it agrees that it will sell under the prices, terms and conditions of this bid to other jurisdictions.

## **25. Changes In Work**

The City may, at any time work is in progress, by written order and without notice to the sureties, make alterations in the terms of work as shown in the specifications, require the performance of extra work, decrease the quantity of work, or make such other changes as the City may find necessary or desirable. Contractor shall not claim breach of contract by reasons of such changes by the City. Changes in work and the amount of compensation to be paid to Contractor for any extra work as so ordered shall be determined in accordance with the unit prices quoted herein.

## **26. Independent Contractor**

In accepting this Agreement, Contractor covenants that it presently has no interest, and shall not acquire any interest, direct or indirect, financial or otherwise, which would conflict in any manner or degree with the performance of the services hereunder. Contractor further covenants that, in the performance of this Agreement, no subcontractor or person having such an interest shall be employed. Contractor certifies that to the best of its knowledge, no one who has or will have any financial interest under this Agreement is an officer or employee of City. It is expressly agreed by Contractor that in the performance of the services required under this Agreement, Contractor, and any of its subcontractors, employees, or agents shall at times be considered independent contractors and not agents of City.

## **27. Rejection of Work**

Contractor agrees that the City has the right to make all final determinations as to whether the work has been satisfactorily completed.

## **28. Completion of Work**

If Contractor fails to comply with the conditions of this Agreement, or fails to complete the required work or furnish the required materials within the time stipulated, the City reserves the right to purchase in the open market, or to complete the required work, at the expense of Contractor. The City may seek recourse including but not limited to, the provisions of the performance bond if such bond is required under the conditions of this Agreement.

## **29. Specifications, Changes in Writing**

The parties shall not be bound by or be liable for any statement, representation, promise, inducement, or understanding of any kind or nature not set forth herein or by written amendment. No changes, amendments, or modifications of any of the terms or conditions of the specification shall be valid unless reduced in writing and signed by both parties.

## **30. Contract Adjustments**

The City reserves the right to make modifications to this Agreement at any time during the Agreement period regarding the nature, method, scope, frequency or timing of the Contractor's obligations. Any material expansion of the Scope shall require the written consent of the both the City and Contractor. Should any material deletions or additions to the Scope be made, Contractor's compensation will be adjusted accordingly, in such amount or amounts as will be mutually agreed upon.

Notwithstanding the foregoing, the City shall have the right to terminate this Agreement if Contractor and the City fail to reach agreement on any modification within 30 days of the City's notification to Contractor or fail to reach an agreement on adjusted compensation associated with the modifications.

There shall be no adjustment of Contractor's compensation made necessary as a result of the mismanagement, improper act, or other failure of Contractor, its employees, agents or subcontractors to properly perform its obligations under this Agreement. There shall be no increase in Contractor's compensation for any reason unless authorized in writing prior to the performance of services.

## GENERAL CONDITIONS

### 1. DEFINITIONS

**Addendum:** A modification of the Bid/Contract Documents issued by Procurement Services and distributed to prospective Bidders prior to the bid due date and time.

**Bid.** The written submittal of a Bidder, submitted on the Bid Form to provide goods and/or perform the work/services in accordance with the requirements and specifications of the Bid Documents and stating the consideration that the Bidder will require for doing so.

**Bidder.** An individual, partnership or corporation submitted a bid, on the attached Bid Form, for the item and/or service contemplated.

**City:** The term City means the City of Tarpon Springs, Florida.

**Change Order.** A written order issued by the Procurement Services Director to the Successful Bidder/Contractor directing certain changes, additions or reductions in work or services or in the materials or methods to be used.

**Contract:** The written agreement between the City and the Successful Bidder/Contractor for the provision of goods and/or performance of the work or services in accordance with the requirements of the Bid Documents and for the payment at the agreed bid price or adjusted as a result of an approved change order.

**Contract Documents.** The Bidding Documents, Purchase Order, Contract, and Performance and Payment Bond, together with all Addenda, Supplemental Agreements and Change Orders.

**Invitation to Bid.** The term Invitation to Bid means a solicitation of formal sealed bids. The acronym "ITB" means Invitation to Bid, the ITB includes the Instructions to Bidders, General Conditions, purchase descriptions and/or specifications and may also include additional terms and conditions and all documents whether attached or incorporated by reference, utilized for soliciting sealed bids.

**Laws:** The term laws means current and future federal, state, and local statutes, rules, regulations and ordinances, the federal and state constitutions, and the orders and decrees of any lawful authorities having jurisdiction over the matter of issue.

**Responsible Bidder.** The term responsible bidder means a bidder who has the capability in all respects to perform fully the contract requirements, and the tenacity, perseverance, experience, integrity, reliability, capacity, facilities, equipment and credit which will assure good faith performance.

**Responsive Bidder.** The term responsive bidder means a bidder who has submitted a bid which conforms in all material respects to the requirements set forth in the ITB.

**Supplies.** All property, including but not limited to equipment, materials, printing, insurance, and leases of real property, excluding land or a permanent interest in land.

**Services.** The furnishing of labor, time or effort by a contractor, not involving the delivery of a specific end product other than reports which are merely incidental to the requirement performance. The term shall not include employment agreements or collective bargaining agreements.

## 2. PREPARATION OF BID

Bid will be prepared in accordance with the following:

- (a) Our enclosed Bid Summary is to be used in submitting your bid.
- (b) All information required by the Bid Summary shall be furnished. The bidder shall print or type his name and manually sign the schedule and each continuation sheet on which an entry is made.
- (c) Unit prices shall be shown and where there is an error in extension of price, the unit price shall govern.
- (d) Alternate bids will not be considered unless authorized by the Invitation to Bid.
- (e) Proposed delivery time must be shown and shall include Sundays and holidays.
- (f) Bidders will not include federal taxes nor State of Florida sales, excise, and use taxes in bid prices, as the City is exempt from payment of such taxes. An exemption certificate will be signed where applicable upon request.
- (g) Bidders shall thoroughly examine the drawings, specifications, schedule, instructions and all other contract documents.
- (h) Bidders shall make all investigations necessary to thoroughly inform themselves regarding plant and facilities for delivery of material and equipment as required by the bid conditions. Plea of ignorance by the bidder of conditions that exist or that may hereafter exist as a result of failure or omission on the part of the bidder to make the necessary examinations and investigations, or failure to fulfill in every detail the requirements of the contract documents, will not be accepted as a basis for varying the requirements of the City or the compensation to the vendor.

## 3. DESCRIPTION OF SUPPLIES

Any manufacturer's names, trade names, brand name, or catalog numbers used in specifications are for the purpose of describing and establishing general quality levels. SUCH REFERENCES ARE NOT INTENDED TO BE RESTRICTIVE. Bids will be considered for all brands which meet the quality of the specifications listed for any items, unless the term "no substitute" is used. The term is simply to indicate the type, character, quality and/or performance equivalence of the item desired. However, the proposed substitution item must be of such character, quality and/or performance equivalence as that indicated in the specifications. A proposed substituted item must include complete data as to the manufacturer's name, type, model number, any descriptive bulletins and specifications. If adequate information is not submitted with the bid, it may be rejected. The City will be the sole judge in determining if the item bid qualifies as an approved equal.

- (b) Bidders are required to state exactly what they intend to furnish; otherwise they shall be required to furnish the items as specified.
- (c) Bidders will submit, with their proposal, data necessary to evaluate and determine the quality of the item(s) they are bidding.
- (d) The City reserves the right to request from bidders a separate manufacturer's certification of all statements made in the bid. Failure to provide such certification may result in rejection of bid or termination of the Contract, for which the bidder must bear full liability. These certifications shall be furnished at no cost to the City.

## 4. SUBMISSION OF BID

- (a) Bids or proposals shall be submitted electronically. Failure to comply could result in the bid or proposal being rejected.
- (b) Bid and changes thereto shall be entered electronically by the due date/time of bid receipt.
- (c) Bid must be submitted on the forms furnished. Electronic bids will be considered. The City reserves the right to modify the Bid Proposal by electronic notice provided such notice is received prior to the time and date set for the bid submittal.



## 5. REJECTION OF BID

- (a) The City may reject a bid if:
  - 1. The bidder misstates or conceals any material fact in the bid.
  - 2. The bid does not strictly conform to the law or requirements of bid.
  - 3. The bid is conditional, except that the bidder may qualify his bid for acceptance by the City on an "all or none" basis. An "all or none" basis bid must include all items upon which the bid was invited.
- (b) The City may, however, reject any and/or all bids whenever it is deemed in the best interest of the City to do so, and may reject any part of a bid unless the bid has been qualified as provided in 5(a)
  - 3. The City reserves the right to waive any minor informalities or irregularities in any bid.
- (c) The City, in its sole discretion, will determine whether or not a bidder is a responsible bidder.

## 6. WITHDRAWAL OF BID

- (a) Bid may not be withdrawn after the time set for the bid submittal for a period of time as specified.
- (b) Bid may be withdrawn prior to the time set for the bid submittal. Such request must be in writing.

## 7. LATE BID OR MODIFICATIONS

- (a) Bid and modifications received after the time set for the bid submittal will not be considered. In addition, late bids will not be accepted, will be rejected and will be returned for any reason. The time clock stamp located in Procurement Services shall be the official time stamp. This upholds the integrity of the bidding process.
- (b) Modifications in writing received prior to the time set for the bid submittal will be accepted.

## 8. PUBLIC REVIEW AT BID OPENING

Bids will be opened immediately after the bid submittal date and time (3:00 PM) by Procurement Services, 324 E. Pine Street, Tarpon Springs, FL 34689. The public may attend the bid opening, but may not immediately review any bids submitted. The names of respondents will be read aloud at the time of opening. Pursuant to Florida Statute 119, all bids submitted shall be subject to review as public records after 30 days from opening, or earlier if an intended decision is reached before the ten day period expires.

## 9. BID TABULATION INQUIRIES

Inquiries relating to the results of this bid, prior to the official bid award by the City of Tarpon Springs Board of Commissioners shall be available only through DemandStar/Onvia ([www.demandstar.com](http://www.demandstar.com)). Tabulations will be posted on DemandStar/Onvia ([www.demandstar.com](http://www.demandstar.com)) after 30 days to comply with Florida Statute 119.

## 10. AWARD OF CONTRACT

- (a) The contract will be awarded to the lowest responsive, responsible bidder whose bid, conforming to the Invitation to Bid, is most advantageous to City of Tarpon Springs, price and other factors considered. For Invitation to Bid for Sale of Surplus Property, award will be made to the highest and most advantageous bid including price and other factors considered.
- (b) The City reserves the right to accept and award item by item, and/or by group, or in the aggregate, unless the bidder qualifies his bid by specified limitations. Re Par.5(a) 3.
- (c) If two or more bids received are for the same total amount or unit price, quality and service being equal, the contract shall be awarded in accordance with the Purchasing Administrative Code.

(d) Prices quoted must be FOB City of Tarpon Springs with all transportation charges prepaid unless otherwise specified in the Invitation to Bid.

A written award of acceptance (Purchase Order), mailed or otherwise furnished to the successful bidder, shall result in a binding contract without further action by either party.

#### **11. LAWS/ORDINANCES**

The Contractor shall observe and comply with all Federal, state, local and municipal laws, ordinances rules and regulations that would apply to this contract.

#### **12. LEGAL REQUIREMENTS**

Applicable provisions of all federal, state, county laws, and local ordinances, rules and regulations shall govern development, submittal and evaluation of all bids received in response hereto and shall govern any and all claims and disputes which may arise between person(s) submitting a bid response hereto and the City by and through its officers, employees and authorized representations, or any other person, natural or otherwise; and lack of knowledge by any bidder shall not constitute a cognizable defense against the legal effect thereof.

#### **13. PROVISION FOR OTHER AGENCIES**

Unless otherwise stipulated by the bidder, the bidder agrees to make available to all Government agencies, departments, and municipalities the bid prices submitted in accordance with said bid terms and conditions therein, should any said governmental entity desire to buy under this proposal. Eligible Users shall mean all state of Florida agencies, the legislative and judicial branches, political subdivisions (counties, local district school boards, community colleges, municipalities, or other public agencies or authorities), which may desire to purchase under the terms and conditions of the contract.

#### **14. NON-COLLUSION**

By submitting this bid, Bidder certifies that this offer is made without prior understanding, agreement, or connection with any corporation, firm or person submitting an offer for the same materials, services, supplies, or equipment and is in all respects fair and without collusion or fraud.

No premiums, rebates or gratuities are permitted, either with, prior to or after any delivery of material or provision of services. Any violation of this provision may result in the Contract cancellation, return of materials or discontinuation of services.

#### **15. CONTRACTOR LICENSE REQUIREMENT**

All contractors performing construction and related work in the City of Tarpon Springs must comply with our regulatory legislation. Failure to have a competency license in a regulated trade will be cause for rejection of any bid and/or contract award.

#### **16. PERMITS/LICENSES**

The Contractor is responsible for obtaining any permits/licenses necessary to complete the work covered by this order prior to starting any work under this order. The City will waive the permit fee.

#### **17. MATERIAL SAFETY DATA SHEETS REQUIREMENTS**

If any chemicals, materials, or products containing toxic substances, in accordance with OSHA Hazardous Communications Standards, are contained in the products purchased by the City as a result of this bid, the successful bidder shall provide a Material Safety Data Sheet at the time of each delivery.

#### **18. AUDIT**

The City reserves the right to audit the records of the awarded Contractor for the commodities and/or services provided under the Contract at any time during the performance and term of the Contract and for a period of five (5) years after completion and acceptance by the City. If required by the City, said Contractor agrees to submit to an audit by an independent certified public accountant selected by the City. The Contract shall allow the City to inspect, examine and review the records of the Contractor in relation to this contract at any and all times during normal business hours during the term of the Contract

#### **19. PUBLIC ENTITY CRIME INFORMATION STATEMENT**

A statement is no longer required as part of the bid submittal; however, bidders are subject to the provisions of Section 287.133, Florida Statutes, whereby the State maintains a convicted vendor listing which excludes those suppliers from bid submittal for a period of thirty-six (36) months.

#### **20. MULTIPLE COPIES**

Unless otherwise specified, responses to an Invitation to Bid or Request for Proposal (RFP) should be submitted in duplicate

#### **21. INDEMNIFICATION**

The Contractor agrees to protect, defend, indemnify, and hold the City and its officers, officials, employees and agents harmless from and against all liabilities, losses, claims, demands, injuries, damages, expenses, and suit or actions at law in equity or arising administratively, including costs and attorney's fees, which the City or its officers, officials, employees and agents may suffer, sustain, incur or be subject because of or arising out of or caused in whole or in part as the result of any negligent, wrongful, intentional, or deliberate act or omission, any fraud or defalcation, or any failure to fully perform the terms, conditions, and obligations of the contract by the Contractor and its agents, officers, employees, and subcontractors, except when such liabilities, losses, claims, demands, injuries, damages, expenses, actions, costs and attorney's fees arise solely as the result of the sole negligence or fault of the City. These obligations shall survive acceptance of any goods and/or performance and payment therefore by the City.

#### **22. PATENTS & ROYALTIES**

The Contractor, without exception, shall indemnify and save harmless the City and its employees from liability of any nature and kind, including cost and expenses for or on account of any copyrighted, patented or un-patented invention, process, or article manufactured or used in the performance of the contract, including its use by the City. If the Contractor uses any design, device, or materials covered by letters, patent or copyright, it is mutually agreed and understood without exception that the bid prices shall include all royalties or costs arising from the use of such design, device, or materials in any way involved in the work.

#### **23. VARIANCES**

For purposes of bid evaluation, Bidder's must indicate any variances, no matter how slight, from ITB General Conditions, Special Conditions, Specifications or Addenda as provided in the ITB. No variations or exceptions by a Bidder will be considered or deemed a part of the bid submitted unless

such variances or exceptions are listed in the bid. If variances are not stated, or referenced as required, it will be assumed that the product or service fully complies with the City's terms, conditions and specifications.

By receiving a bid, City does not necessarily accept any variances contained in the bid. All variances submitted are subject to review and approval by the City. If any bid contains material variances that, in the City's sole opinion, make that bid conditional in nature, the City reserves the right to reject the bid or part of the bid that is declared, by the City as conditional.

#### **24. TESTING**

After delivery, random samples may be selected and submitted to a commercial laboratory, or other inspection agency, for testing to determine if they conform to the specifications. In cases where tests indicate the samples do not meet specifications, the cost of the testing shall be borne by Vendor. When tests indicate the materials do not meet specifications, the City reserves the right to cancel the award and purchase the goods in the open market at the expense of the Vendor.

#### **25. MINIMUM AND MANDATORY TECHNICAL SPECIFICATIONS**

The technical specifications may include items that are considered minimum, mandatory, or required. If any Bidder is unable to meet or exceed these items, and feels that the technical specifications are overly restrictive, the bidder must notify Procurement Services immediately. Such notification must be received by Procurement Services prior to the deadline contained in the ITB, for questions of a material nature, or prior to five (5) days before bid due and open date, whichever occurs first. If no such notification is received prior to that deadline, the City will consider the technical specifications to be acceptable to all bidders.

#### **26. CERTIFICATE OF INSURANCE**

The contractor must provide a Certificate of Insurance in accordance with Insurance Requirements, prior to issuance of Purchase Order or commencement of any work hereunder.

#### **27. ASBESTOS MATERIALS**

- a. The contractor shall perform all work in compliance with Federal, State and local laws, statutes, rules, regulations and ordinances, including but not limited to the Department of Environmental Protection (DEP)'s asbestos requirements, 40 CFR Part 61, Subpart M, and OSHA Section 29 CFR 1926.58. Additionally, the contractor shall be properly licensed and/or certified for asbestos removal as required under Federal, State and local laws, statutes, rules, regulations and ordinances.

The City shall be responsible for filing all DEP notifications and furnish a copy of the DEP notification and approval for demolition to the successful contractor. The City will furnish a copy of the asbestos survey to the successful bidder. The contractor must keep this copy on site at all times during the actual demolition.

- b. All material supplied must be 100% asbestos free. Bidder, by virtue of bidding, certifies that if awarded any portion of the ITB the bidder will supply only material or equipment that is 100% asbestos free.

#### **28. PAYMENT/INVOICES**

The bidder must specify on the Bid Summary form exactly the company name and address which must be the same as invoices submitted for payment as a result of award of this bid. Further, the successful

bidder is responsible for immediately notifying Procurement Services of any company name change, which would cause invoicing to change from the name used at the time of the original bid. Payment will be made, in arrears, in accordance with Florida Statute, § 218.70, et. seq., the Local Government Prompt Payment Act.

Invoices are to be submitted to the ordering Department.

Cash Discounts. Bidders may offer a cash discount for prompt payment; however, such discounts shall not be considered in determining the lowest net cost for bid evaluation purposes. Bidders are encouraged to reflect cash discounts in the unit prices quoted. In connection with any discount offered, time will be computed from the date of receipt of supplies or services or from the date a correct invoice is received, whichever is the later date. Payment is deemed to be made on the date of mailing the check.

## **29. TAXES**

The City of Tarpon Springs is exempt from Federal Excise and Florida Sales taxes on direct purchase of tangible property. Exemption number for Federal Excise tax is 85-8012621696C-2 and State Sales tax exemption number is 59-6000437.

## **30. QUALIFICATIONS/INSPECTION**

Bids will only be considered from firms normally engaged in providing the types of commodities/services specified herein. The city reserves the right to inspect the Bidder's facilities, equipment, personnel, and organization at any time, or to take any other action necessary to determine Bidder's ability to perform. The City reserves the right to reject bids where evidence or evaluation is determined to indicate inability to perform.

## **31. RESERVATIONS FOR AWARD AND REJECTION OF BIDS**

The City reserves the right to reject any or all bids, part of bids, and to waive minor irregularities or variations to specifications contained in bids, and minor irregularities in the bidding process. The City also reserves the right to award the contract on a split order basis, lump sum basis, individual item basis, or such combination as shall best serve the interest of the City. The City reserves the right to make an award to the responsive and responsible bidder whose product or service meets the terms, conditions, and specifications of the ITB and whose bid is considered to best serve the City's interest. In determining, the responsiveness of the offer and the responsibility of the Bidder, the following shall be considered when applicable: the ability, capacity and skill of the Bidder to perform as required; whether the Bidder can perform promptly, or within the time specified, without delay or interference; the character, integrity, reputation, judgment, experience and efficiency of the Bidder; the quality of past performance by the Bidder; the previous and existing compliance by the Bidder with related laws and ordinances; the sufficiency of the Bidder's financial resources; the availability, quality and adaptability of the Bidder's supplies or services to the required use; the ability of the Bidder to provide future maintenance, service or parts; the number and scope of conditions attached to the bid.

## **32. DELIVERY**

Unless otherwise specified in the ITB, all prices quoted by the bidder shall be F.O.B. Tarpon Springs, Florida, with all delivery costs and charges included in the bid price. Deliveries are to be made during regular business hours. Failure to do so may be cause for rejection of bid.

### **33. MATERIAL QUALITY**

All materials used for the manufacture or construction of any supplies, materials or equipment covered by this bid shall be new. The items bid must be new, unless recycled materials are certified by Bidder, the latest model, of the best quality, and highest grade workmanship.

### **34. MODEL NUMBER CORRECTIONS**

If the model number for the make specified in the ITB is incorrect or no longer available and replaced with an updated model with new specifications, the Bidder shall enter the correct model number on the bidder proposal page. In the case of an updated model with new specifications, Bidder shall provide adequate information to allow the City to determine if the model bid meets the City's requirements.

### **35. SAMPLES AND DEMONSTRATIONS**

Samples or inspections of product may be requested to determine suitability. Unless otherwise specified in Special Conditions, samples shall be requested after the date of bid opening, and if requested should be received by the City within seven (7) working days of request. Samples, when requested, must be furnished free of expense to the City and if not used in testing or destroyed, will upon request of the Bidder, be returned within thirty (30) days of bid award at Bidder's expense. When required, the City may request full demonstrations of units prior to award. When such demonstrations are requested, the Bidder shall respond promptly and arrange a demonstration at a convenient location. Failure to provide samples or demonstrations as specified by the City may result in rejection of a bid.

### **36. LIFE CYCLE COSTING**

If so specified in the ITB, the City may elect to evaluate equipment proposed on the basis of total cost of ownership. In using Life Cycle Costing, factors such as the following may be considered: estimated useful life, maintenance costs, cost of supplies, labor intensity, energy usage, environmental impact, and residual value. The City reserves the right to use those or other applicable criteria, in its sole opinion that will most accurately estimate total cost of use and ownership.

### **37. WRITTEN REQUESTS FOR INTERPRETATIONS/CLARIFICATIONS**

No oral interpretations will be made to any firms as to the meaning of specifications or any other contract documents. All questions pertaining to the terms and conditions or scope of work of this bid/proposal must be sent in writing (mail or fax) to Procurement Services and received by the date specified in ITB. Responses to questions may be handled as an addendum if the response would provide clarification to requirements of the bid. All such addenda shall become part of the contract documents. The City will not be responsible for any other explanation or interpretation of the proposed bid made or given prior to the award of the contract. Procurement Services will be unable to respond to questions received after the specified time frame.

### **38. ASSIGNMENT**

The Contractor shall not transfer or assign the performance required by this ITB without the prior written consent of the City. Any award issued pursuant to this ITB, and the monies, which may become due hereunder, are not assignable except with the prior written approval of the City Commission or the City Manager or City Manager's designee, depending on original award approval.

### **39. NON-EXCLUSIVE CONTRACT**

The City reserves the right to competitively bid any item on this contract or purchase it from another supplier when it is in the best interest of the City.

### **40. LOBBYING**

Lobbying shall be prohibited on all City competitive selection processes, and contract awards in accordance with City Ordinance No. 2008-15.

### **41. EX-PARTE COMMUNICATION**

In order to ensure fair evaluation of bids, ex-parte communication initiated by bidders is prohibited from the time the responses are opened until a final decision has been made. No bidder may initiate communication with any City Commissioner or any City official, staff, or employee who is participating in the evaluation process. Any and all communication initiated by a bidder after the responses are opened must be in writing to the Procurement Services Director. The City may however initiate communication with any bidder in order to obtain additional information or clarification necessary for fair evaluation of their bid/proposal. Ex-parte communication initiated by a bidder may disqualify that bidder from consideration for this or future Invitations to Bid/Requests for Proposal.

### **42. QUANTITIES/REVISED REQUIREMENTS**

The City of Tarpon Springs reserves the right to increase or decrease the quantity of any or all bid items. The unit price shall remain as accepted at bid award. When approved by the City as an amendment to this Purchase Order/Agreement and authorized in writing, the Contractor shall provide such revised requirements.

### **43. PROTEST**

All complaints or grievances shall be in accordance with the City of Tarpon Springs's Ordinance No. 2008-15.

### **44. INTEGRITY OF BID DOCUMENTS**

Bidders shall use the original Bid Form(s) provided by Procurement Services and enter information only in the spaces where a response is requested. Bidders may use an attachment as an *addendum* to the Bid Form(s) if sufficient space is not available on the original form for the bidder to enter a complete response. Any modifications or alterations to the original bid documents by the bidder, whether intentional or otherwise, will constitute grounds for rejection of a bid. Any such modifications or alterations a bidder wishes to propose must be clearly stated in the bidder's proposal response and presented in the form of an addendum to the original bid documents.

### **45. PROHIBITION OF INTEREST**

No contract will be awarded to a bidding firm who has City elected officials, officers or employees affiliated with it, unless the bidding firm has fully complied with current Florida State Statutes and City Ordinances relating to this issue. Bidders must disclose any such affiliation. Failure to disclose any such affiliation will result in disqualification of the Bidder and prohibition from engaging in any business with the City.

#### **46. PUBLIC RECORDS**

Florida law provides that municipal records shall at all times be open for personal inspection by any person. Section 119.01, F.S., the Public Records Law. Information and materials received by the City in connection with an ITB response shall be deemed to be public records subject to public inspection upon award, recommendation for award, or 10 days after bid opening, whichever occurs first. However, certain exemptions to the public records law are statutorily provided for in Section 119.07, F.S. If the Proposer believed any of the information contained in his or her response is exempt from the Public Records Law, then the Proposer, must in his or her response, specifically identify the material which is deemed to be exempt and cite the legal authority for the exemption. The City's determination of whether an exemption applies shall be final, and the Proposer agrees to defend, indemnify, and hold harmless the City and the City's officers, employees, and agents, against any loss or damages incurred by any person or entity as a result of the City's treatment of records as public records.

#### **PUBLIC RECORDS CUSTODIAN**

**IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:**

**CITY CLERK  
410 NORTH RING AVENUE  
TARPON SPRINGS, FL 34689  
727-942-5614  
CITYCLERK1@CTSFL.US**

#### **47. UNUSUAL CIRCUMSTANCES**

If during a contract term where costs to the City are to remain firm or adjustments are restricted by a percentage or CPI cap, unusual circumstances that could not have been foreseen by either party of the contract occur, and those circumstances significantly affect the Contractor's cost in providing the required prior items or services, then the Contractor may request adjustments to the costs to the City to reflect the changed circumstances. The circumstances must be beyond the control of the Contractor, and the requested adjustments must be fully documented. The City may, after examination, refuse to accept the adjusted costs if they are not properly documented, increases are considered to be excessive, or decreases are considered to be insufficient. In the event the City does not wish to accept the adjusted costs and the matter cannot be resolved to the satisfaction of the City, the City will reserve the followings options.

The contract can be canceled by the City upon giving thirty (30) days written notice to the Contractor with no penalty to the City or Contractor. The Contractor shall fill all City requirements submitted to the Contractor until the termination date contained in the notice.

The City requires the Contractor to continue to provide the items and services at the firm fixed (non-adjusted) cost until the termination of the contract term then in effect.

If the City, in its interest and in its sole opinion, determines that he Contractor in a capricious manner attempted to use this section of the contract to relieve themselves of a legitimate obligation under the contract, and no unusual circumstances had occurred, the City reserves the right to take any and all



action under law or equity. Such action shall include, but not e limited to, declaring the Contractor in default and disqualifying him for receiving any business from the City for a stated period of time.

If the City does agree to adjusted costs, these adjusted costs shall not be invoiced to the City until the Contractor receives notice in writing signed by a person authorized to bind the City in such matters.

#### **48. AUTHORIZATION**

The individual executing this bid/proposal on behalf of the Company warrant to the City that the Company is a Florida corporation duly constituted and authorized to do business in the State of Florida, is in good standing and that Company possesses all of the required licenses and certificates of competency required by the State of Florida and the City of Tarpon Springs to perform the work herein described.

#### **49. LITIGATION VENUE**

This Agreement shall be governed by and construed and interpreted in accordance with the laws of the State of Florida. Each of the parties hereto:

Irrevocably submits itself to the exclusive jurisdiction of the Circuit Court of the State of Florida, Pinellas County, and the jurisdiction of the United States District Court for the Middle District of Florida, for the purposes of any suit, action, or other proceeding arising out of, or relating to, this Agreement:

Waives and agrees not to assert against any party hereto, by way of motion, as a defense or otherwise, in any suit, action, or other proceeding, (1) any claim that is not personally subject to the jurisdiction of the above-named courts for any reason whatsoever or that its property is exempt or immune from setoff, execution, or attachment, either prior to judgment or in aid of execution, for any reason whatsoever; and (2) to the extent permitted by applicable law any claim that such suit, action or proceeding by any party hereto is brought in an inconvenient forum or that the venue of such suit, action, or proceeding is improper or that this Agreement or the subject matter hereof may not be enforced in or by such courts.

#### **50. ATTORNEY'S FEES**

In the event either party employs an attorney to enforce any of the conditions of this Agreement or to enforce any covenants hereunder or to enforce any of the rights, remedies, privileges, or options at law or in equity; the prevailing party shall be entitled to reimbursement from the non-prevailing party of all legal costs and expenses incurred or paid by the prevailing party in so doing, including without limitation, all attorney and paralegal fees and costs if the matter is settled by legal action at the trial court level and at any and all appellate court levels in all matters of collection, enforcement, construction, and interpretation, as well as appearances in and connected with any bankruptcy proceedings or creditors' reorganization or similar proceedings.

#### **51. NOTICES**

Any notice required or permitted to be given under this agreement shall be sufficient if in writing and sent by Certified Return Receipt Request Mail to the Vendor and the City at their respective addresses.

## **52. SCRUTINIZED COMPANIES PURSUANT TO FLORIDA STATUTE SECTION 287.135 AND 215.473**

Contractor must certify that the company is not participating in a boycott of Israel. Contractor must also certify that Contractor is not on the Scrutinized Companies that Boycott Israel list, not on the Scrutinized Companies with Activities in Sudan List, and not on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or has been engaged in business operations in Cuba or Syria. Subject to limited exceptions provided in state law, the City will not contract for the provision of goods or services with any scrutinized company referred to above. Contractor must submit the certification that is attached to this contract. Submitting a false certification shall be deemed a material breach of contract. The City shall provide notice, in writing, to the Contractor of the City's determination concerning the false certification. The Contractor shall have five (5) days from receipt of notice to refute the false certification allegation. If such false certification is discovered during the active contract term, the Contractor shall have ninety (90) days following receipt of the notice to respond in writing and demonstrate that the determination of false certification was made in error. If the Contractor does not demonstrate that the City's determination of false certification was made in error then the City shall have the right to terminate the contract and seek civil remedies pursuant to Section 287.135, Florida Statutes, as amended from time to time.

## **53. VENDOR REGISTRATION**

Prior to award of an agreement resulting from this solicitation, successful bidder shall be registered with the Florida Division of Corporations ([www.dos.state.fl.us/startbus/register.htm](http://www.dos.state.fl.us/startbus/register.htm)) to do business in the state of Florida and as a vendor with the City of Tarpon Springs.

## **54. E-VERIFY REGISTRATION**

In accordance with Section 448.095, Florida Statutes, the Awardee/Contractor agrees to register with and utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired during the term of the award/contract for the services specified in the award/contract. The Awardee/Contractor must also include a requirement in subcontracts that the subcontractor must register with and utilize the E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the award/contract term. If the Awardee/Contractor enters into a contract with a subcontractor, the subcontractor must provide the Awardee/Contractor with an affidavit stating that the subcontractor does not employ, contract with, or subcontract with an unauthorized alien. The Awardee/Contractor shall maintain a copy of such affidavit for the duration of the award/contract. If the City has a good faith belief that the Awardee/Contractor has knowingly violated Section 448.09(1), Florida Statutes, the City shall terminate the Contract with the Awardee/Contractor, and the Contractor may not be awarded a contract with the City for at least 1 year after the date on which the award/contract was terminated. The Awardee/Contractor is liable for any additional costs incurred by the City as a result of the termination of the award/contract. If the City has a good faith belief that a subcontractor knowingly violated the law, but the Awardee/Contractor has otherwise complied with the law, the City shall promptly notify the Awardee/Contractor and order the Awardee/Contractor to immediately terminate the award/contract with the subcontractor.

## **55. DRUG FREE WORKPLACE**

Preference shall be given to businesses with drug-free workplace programs in accordance with Section 287.087, Florida Statutes. Whenever two or more proposals which are equal with respect to price, quality, and service are received by the City for the procurement of commodities or contractual services, a proposal received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie proposals will be followed if none of the tied bidders have a drug-free workplace program.

## 56. FORCE MAJEURE

In the event that either part shall be delayed or hindered in or prevented from the performance required hereunder by reasons of strikes, lockouts, labor troubles, failure of power, riots, insurrection, war, acts of God, or other reasons of like nature not the fault of the party delayed in performing work or doing acts ("Permitted Delay"), such party shall be excused for the period of time equivalent to the delay caused by such Permitted Delay. Notwithstanding the foregoing, any extension of time for a Permitted Delay shall be conditioned upon the party seeking an extension of time delivery written notice of such Permitted Delay to the other party within (10) days of the event causing the Permitted Delay.

## 57. TERMINATION

- (a) The City of Tarpon Springs reserves the right to terminate this contract without cause by giving thirty (30) days prior notice to the contractor in writing of the intention to terminate or with cause if at any time the contractor fails to fulfill or abide by any of the terms or conditions specified.
- (b) Failure of the contractor to comply with any of the provisions of this contract shall be considered a material breach of contract and shall be cause for immediate termination of the contract at the discretion of City of Tarpon Springs.

In the event sufficient budgeted funds are not available for a new fiscal period, the City shall notify the vendor of such occurrence and contract shall terminate on the last day of current fiscal period without penalty or expense to the City.

- (d) In addition to all other legal remedies available to City of Tarpon Springs, Tarpon Springs reserves the right to terminate and obtain from another source, any items/services which have not been delivered within the period of time stated in the proposal, or if no such time is stated, within a reasonable period of time from the date of order as determined by the City of Tarpon Springs.

**BID FORM**  
**BID NO. 210162-B-JL**  
**ELECTRIC MOTOR AND PUMP REPAIR SERVICES**

BIDDER \_\_\_\_\_

The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with City of Tarpon Springs to provide all Services specified and in accordance with the other terms and conditions of the Contract Documents.

This Bid will remain subject to acceptance for ninety (90) days after the day of Bid opening.

1. In submitting this Bid, Bidder represents that:

- a. Bidder has examined and carefully studied the Bidding Documents and the following Addenda (receipt of all which is hereby acknowledged):

<u>Date</u>	<u>Number</u>	<u>Date</u>	<u>Number</u>
_____	_____	_____	_____
_____	_____	_____	_____

- b. Bidder is familiar with and is satisfied as to all federal, state and local Laws and Regulations that may affect cost, progress, performance and furnishing of the Work.
- c. This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid; Bidder has not solicited or induced any person, firm or corporation to refrain from bidding; and Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or over Owner.

Bidder will provide all services in accordance with the Contract Documents for the prices shown below.

**BID FORM PRICING**  
**BID NO. 210162-B-JL**  
**ELECTRIC MOTOR AND PUMP REPAIR SERVICES**

Bidder will furnish all goods and services in accordance with the Contract Documents for the unit prices shown below:

**Motors:** In the table below, please provide pricing to rebuild motors with new bearings and rewinding the motor.

**Pumps:** In the table below, please provide pricing on rebuilding pumps to include new seals, bearings, single stage impeller, wear ring, 30 foot OEM pump cord (note: no cord on the VTP). Any need for a cord over 30' will be paid for under parts process. Any items not needed will be credited off contract pricing below (i.e. pump does not need a replacement impeller at this time).

**Motor / Pump Repair Equipment List**

Manufacturer	Horsepower	Model #	Rebuild Price Per EACH	EST QTY	Extended Cost
Emerson Motor	100	H080306487-100R-03	\$	1	\$
Fairbanks VTP	30	T4A2441031	\$	1	\$
Flygt Pump	14	3152.181-09300	\$	2	\$
Flygt Pump	30	3171.185-185007	\$	1	\$
Hydromatic Pump	30	512L3000M4-8	\$	1	\$
ABS	33.5	XFP300J-CH2-PE250/ 8-J-60FM	\$	1	\$
Myers Pump	5	4VH50M4-23	\$	8	\$
Myers Pump	7.5	4VH75M4-23	\$	6	\$
Myers Pump	7.5	4VH75M4-46	\$	6	\$
Myers Pump	10	4VH10M4-23	\$	1	\$
Myers Pump	10	4VH10M4-46	\$	1	\$
Myers Pump	15	4VH150M4-23	\$	12	\$
Myers Pump	30	12VL300M843	\$	1	\$
Myers Pump	40	6VC400M4-43	\$	1	\$
Myers Pump	40	12VL400M843	\$	1	\$
RUHRPUMPEN VTP	100	13D175	\$	1	\$
US Electric Motor	30	11712703-100	\$	1	\$
US Electric Motor	40	F209A022346R113M	\$	1	\$
Baldor Motor	75	A36-7283-1513	\$	1	\$
Reliance Motor	75	7362353-001FK	\$	1	\$
Vogelsang Pump	10	VX136-70QMOHZ	\$	1	\$
SEW GEARDRIVE	7.5	KAF77 DV132S4	\$	1	\$
SEW GEARDRIVE	5	KAF77 DFV100L4	\$	1	\$

Manufacturer	Horsepower	Model #	Rebuild Price Per EACH	EST QTY	Extended Cost
SEW GEARDRIVE	5	DFT100LS4-KS-102	\$	1	\$
SEW GEARDRIVE	1	FAF37DT80K4	\$	1	\$
U S Motors	50	BF54A	\$	1	\$
Yeomans	7.5	(Frame #) 210CL6	\$	1	\$
Myers Pump	2	3MW20M4-21	\$	2	\$
Myers Pump	20	6VC200M4-23	\$	8	\$
Flowserve Pump	Horizontal split case	6LR-18A	\$	1	\$
Flowserve Pump	6 stage VT	15EMM-6	\$	1	\$
Flowserve Pump	50 HP Horizontal split case	3LR-9A	\$	1	\$
Flowserve Pump	100 HP Horizontal split case	5LR-15D	\$	1	\$
Flowserve Pump	Horizontal split case	8LR-14A	\$	1	\$
Flowserve Pump	Horizontal split case	2K6X4-13RV	\$	1	\$
Meyers LS Pump & Motor	5	WG 50X-43-35	\$	1	\$
Verantis/Duall Blower Fans	2105 RPM, SS Shaft, Fiberglas housing	CLUB-2550	\$	1	\$
Fybroc Pump	382 gpm end-suction	1500 Series	\$	1	\$
Met-Pro Pump	180 gpm end suction mag drive	345-FV4C	\$	1	\$
Serfilco Pump	Plastic horizontal	Series HA 4X4XFX10	\$	1	\$
Sta-Rite Pump		CCHM3-136S	\$	1	\$
US Motors	450	Frame 5008VP Nameplate P/N 422707-00	\$	1	\$

Manufacturer	Horsepower	Model #	Rebuild Price Per EACH	EST QTY	Extended Cost
Baldor	3	Frame 145JM	\$	1	\$
Baldor	5	06H002W352	\$	1	\$
Baldor	7.5	Frame 213TC	\$	1	\$
Baldor	15	Frame 284T	\$	1	\$
Baldor	25	Frame 284T	\$	1	\$
Siemens	5	CC032A	\$	1	\$
Marathon	0.5	Frame 56C	\$	1	\$
WEG	40	Frame 364/5T	\$	1	\$
WEG	50	Frame 324/6TS	\$	1	\$
WEG	75	Frame 364/5T	\$	1	\$
WEG	150	Frame 444/5TS	\$	1	\$
SEW/Euro-Drive	10	DRE132MC4-KS	\$	1	\$
SumiTomomixer	15	M4025311	\$	2	\$
Kaeser Blower	5	BB-C Com-paK Plus	\$	1	\$
Parts mark-up (not to exceed 10%)				%	TOTAL \$

**BID FORM PRICING**  
**BID NO. 210162-B-JL**  
**ELECTRIC MOTOR AND PUMP REPAIR SERVICES**

Description	Unit	Unit Cost	Est Qty	Extended Cost
Regular Hourly Shop Labor Rate	(All inclusive)**	\$ /hour	600	\$
Regular Hourly Field Labor Rate	(All inclusive)**	\$ /hour	72	\$
Overtime Hourly Rate	Per Person(all inclusive)**	\$ /hour	8	\$
Nights Hourly Labor Rate	Per Person(all inclusive)**	\$ /hour	8	\$
Weekend Hourly Labor Rate	Per Person(all inclusive)**	\$ /hour	8	\$
Holiday Hourly Labor Rate	Per Person(all inclusive)**	\$ /hour	8	\$
Ceramic Coating Rehabilitation (5kg or 10kg kit)		\$ /kg	20	\$
17-20 Ton Crane/Operator Hourly Rate	Hourly Rate	\$ /hour	72	\$
40-45 Ton Crane w/Operator Hourly Rate	Hourly Rate	\$ /hour	8	\$
Does your Firm own a crane?	YES or NO		<b>TOTAL</b>	<b>\$</b>

\*\* (All inclusive) = include any charge for travel time in the above Unit Prices. Hourly rate will NOT be portal to portal but will commence from Clock-In Time at City Facility to Clock-Out Time at City Facility. Adjust your rates accordingly.

**ePayables:** Bidder is currently set up with a merchant account or will set up a merchant account to accept payment by VISA credit card and will accept payment from the City by VISA account through the ePayables electronic payment solution. Yes \_\_\_\_\_ No \_\_\_\_\_

**Payment:** We accept Visa for payment: \_\_\_Yes \_\_\_No. Payment must be processed in \_\_\_days after receipt of proper invoice or services accepted (whichever is the latter).

Bidder: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_ Email: \_\_\_\_\_

\_\_\_\_\_  
 Printed Name and Title

\_\_\_\_\_  
 Authorized Signature

\_\_\_\_\_  
 Date



### Vendor Questionnaire/Submittal List

This questionnaire must be completely filled out and returned as part of your bid. Submittals requested must be provided. Failure to do so may result in disqualification of your bid.

Please state the full, legal name (including any d/b/a) of your firm and provide contact information

Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_ Website: \_\_\_\_\_

1. How long has your firm been in business? \_\_\_\_\_
2. Please submit a brief history of the firm and a description of the firm's business structure (i.e. partnership, sole ownership, corporation, etc.) and any other statements on the firm's qualifications as deemed appropriate.
3. Annual gross revenues of your firm? (Check the appropriate box)  
 Under \$100,000    \$100,000 – \$499,000    \$500,000 – \$999,000  
 \$1,000,000 - \$2,000,000    over \$2,000,000
4. How many full and part-time employees do you currently employ?  
Full-time: \_\_\_\_\_ Part-time: \_\_\_\_\_
5. Provide information on your employee staffing by category, staff's qualifications and the number of employees in each category.

Category	# of employees
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

6. Who will be supervising the services to be performed under this Agreement and what are their qualifications, i.e., certifications, years of experience, number of years employed with your firm, etc.?

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7. Have you had a contract terminated by a customer in the past 3 years? \_\_\_\_\_  
If yes, please explain.

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8. List at least four (4) references you have provided electric motor and pump repair services for in the past three years (Preferably government agencies).

<b>Firm Name</b>	<b>Address</b>	<b>Contact Person /Telephone/Email</b>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

9. Provide a copy of your firm's Federal Employer Tax ID certificate.

10. Provide a copy of all your current insurance coverages for General Liability, Automobile and Worker's Compensation and Professional Liability.

11. Provide documentation that your firm is registered with the Florida Division of Corporations to do business within the state of Florida.

12. Provide a list of all Pump Manufacturers that your firm is "OEM Authorized" to service or repair.

13. Provide a list of all Pump Manufacturers that your firm is "Capable" of servicing or repairing.

14. List the ceramic coating product used by your company: \_\_\_\_\_

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15. Provide product information on the ceramic coating product used by your company.

**DRUG FREE WORKPLACE FORM**

**PREFERENCES TO BUSINESSES WITH DRUG-FREE WORKPLACE PROGRAMS  
UNDER SECTION 287.087, FLORIDA STATUTES.**

1. This statement is submitted with the attached Bid.
  
2. Preference shall be given to businesses with drug-free workplace programs. Whenever two or more bids which are equal with respect to price, quality, and service are received by the City for the procurement of commodities or contractual services, a bid received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie bids will be followed if none of the tied vendors have a drug-free workplace program. In order to have a drug-free workplace program, a business shall:
  - a. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
  - b. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
  - c. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (a).
  - d. In the statement specified in subsection (a), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, violation of Chapter 893 or of any controlled substance law of the United States or any state for a violation occurring in the workplace no later than five (5) days after such conviction.
  - e. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program, if such is available in the employee's community, by any employee who is so convicted.
  - f. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

**AS THE PERSON AUTHORIZED TO SIGN THE STATEMENT, I CERTIFY THAT THIS FIRM COMPLIES FULLY WITH THE ABOVE REQUIREMENTS.**

VENDOR'S PRINTED NAME: \_\_\_\_\_

AUTHORIZED SIGNATURE: \_\_\_\_\_

## Minimum Insurance Requirements

Contractor shall carry the following minimum types and amounts of insurance at its own expense, for the contract period:

- A. The insurance required must be written by an insurer authorized to do business in the State of Florida and also have an "A" policyholder's rating and a financial rating of at least Class VIII in accordance with the most current A.M. Best Company, Inc. Key Rating Guide. Prior to the time the contractor is entitled to commence any part of the project, work, or services under this contract, Contractor shall procure, pay for, and maintain at least the following insurance coverage's and limits. Said insurance shall be evidenced by delivery to the Procurement Services of a Certificate of Insurance executed on a standard ACORD form, listing all coverage and limits, expiration dates and terms of policies, and all endorsements whether or not required by the City. The insurance requirements shall remain in effect throughout the term of this Contract, or any Contract extension.
- 1) Worker's Compensation in at least the limits as required by law; Employers' Liability Insurance of not less than \$1,000,000 for each accident, to include disease each employee \$1,000,000 and disease aggregate \$1,000,000. The contractor agrees to waive its right of subrogation as part of this coverage. Exceptions if individual performing the work is a Corporate Officer. Copies of waivers as provided by FS 440.05 & 440.055.
  - 2) Comprehensive General Liability Insurance including, but not limited to, Independent Contractor, Contractual, Premises/Operations, Products/Completed Operations and Personal Injury covering the liability assumed under indemnification provisions, with limits of liability for personal injury and/or bodily injury, including death, of not less than \$1,000,000, each occurrence; and property damage of not less than \$100,000, each occurrence. (Combined Single Limits of not less than \$1,000,000, each occurrence, will be acceptable unless otherwise stated). Coverage shall be on an occurrence basis, and the policy shall include Broad Form Property Damage coverage, and Fire Legal Liability of not less than \$500,000 per occurrence, unless otherwise stated by exception herein.
  - 3) a. Comprehensive Automobile and Truck liability covering owned, hired, and non-owned vehicles with minimum limits of \$1,000,000. (Combined Single Limits of not less than \$1,000,000, each occurrence, will be acceptable unless otherwise stated). Coverage shall be on an "occurrence basis, such insurance to include coverage for loading and unloading hazards.
  - 3) b. \$1,000,000 combined single limits, personal injury and/or bodily injury, including death, and property damage liability bodily injury, including death, and property damage liability insurance as an excess of the primary coverage required above.
  - 4) Pollution liability insurance no less than \$100,000.
- B. Each Insurance Policy shall include the following conditions by endorsement to the policy:
- 1) Each policy shall require that thirty (30) days prior to expiration, cancellation, non-renewal, or any material change in coverage's or limits, a notice thereof shall be given to the City by certified mail to: City of Tarpon Springs, %Procurement Services, P.O. Box 5004, Tarpon Springs, Florida, 34688-5004. Contractor shall also notify City, in a like manner, within twenty-four (24) hours after receipt, of any notices of expiration, cancellation, non-renewal, or material change in coverage received by said Contractor from its insurer; and nothing contained herein shall absolve Contractor of this requirement to provide notice.

2) Companies issuing the insurance policy, or policies, shall have no recourse against City for payment of premiums or assessments for any deductibles which all are at the sole assessments for any deductibles which all are at the sole responsibility and risk of Contractor.

3) The term "CITY" shall include all Authorities, Boards, Commissions, Divisions, Departments, and offices of City and individual members, employees thereof in their official capacities, and/or while acting on behalf of the City.

4) City of Tarpon Springs shall be endorsed to the required policy or policies as an "Additional Insured" or "Additional Named Insured", endorsed on the policy/policies.

5) The policy clause "Other Insurance" shall not apply to any insurance coverage currently held by City to any such future coverage, or to City's Self-Insured Retentions of whatever nature.

## ATTACHMENT A AGREEMENT

THIS AGREEMENT, made and entered into on the \_\_\_\_\_ day of \_\_\_\_\_, 202,  
by and between \_\_\_\_\_ (herein referred to as the  
"Contractor") and the City of Tarpon Springs, Florida (herein referred to as the "City").

### WITNESSETH:

NOW, THEREFORE in consideration of the promises and covenants contained herein, the parties agree as follows:

1. **Contractor Duties.**

That the Contractor shall *provide goods/furnish material and perform work* for:

**Insert Description**

for the City of Tarpon Springs, Florida, and in full and complete accordance as provided by the following enumerated documents, ("Contract Documents") which are incorporated herein by reference and made a part hereof as if fully setout herein:

The Invitation for Bid No. 210162-B-JL and Addendum No(s). I, xx ("Exhibit A")  
The Contractor's Bid dated xxxxxx , 200x ("Exhibit B")  
This instrument and any changes to the following documents agreed to by  
the parties hereto.

2. **Contract Period.**

Duration of the contract shall be for a period of 5 years (60 months) from the date of contract execution and any extension thereof. The City reserves the right to extend the contract under the same terms and conditions for **two** one-year periods from date of expiration provided such extension is mutually agreeable to both the City and the Contractor.

3. **Payment**

Provided Contractor faithfully performs its obligations contained in this Agreement, the City shall pay Contractor in accordance with this Agreement (fill in amount) ("Payment").

4. **Amendments.**

All provisions of the Contract Documents shall be strictly complied with and conformed to by the Contractor, and no amendment to this Contract shall be made except upon the written consent of the parties, which consents shall not be unreasonably withheld.

**5. Severability.**

In the event that any provision or portion hereof of any Contract Document shall be found to be invalid or unenforceable, then such provisions or portion thereof shall be performed in accordance with the applicable laws. The invalidity or unenforceability of any provision or portion of any Contract Document shall not affect the validity or enforceability of any other provision of the Contract Documents.

**6. Due Authority.**

Each part to this Agreement represents and warrants to the other parties that (i) they are duly organized, qualified and existing entities under the laws of the State of Florida, and (ii) all appropriate authority exists so as to duly authorize the persons executing this Agreement to so execute the same fully bind the parties on whose behalf they are executing.

City of Tarpon Springs:

By: \_\_\_\_\_  
City Manager

ATTEST:

By: \_\_\_\_\_  
City Clerk

(City Seal)

Contractor:

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_  
Secretary

(Corporate Seal)

Approved as to form:

By: \_\_\_\_\_  
City Attorney

\_\_\_\_\_  
Date

(Acknowledgment of Contractor)

State of \_\_\_\_\_)

County of \_\_\_\_\_) ss:

City of \_\_\_\_\_)

The foregoing Agreement was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_,

\_\_\_\_\_, by \_\_\_\_\_  
(Name and Title)

of \_\_\_\_\_ ("Company"), on behalf of the Company. He/She is personally known to me or has produced \_\_\_\_\_, as identification and appeared before me at the time of notarization.

\_\_\_\_\_ warrants that he/she is authorized by the Company to execute the foregoing Agreement.

NOTARY PUBLIC:

Sign: \_\_\_\_\_

Print/Type: \_\_\_\_\_

My commission expires: \_\_\_\_\_

SEAL



**CITY OF TARPON SPRINGS  
EQUIPMENT COMPLETION AND RETURN FORM**

WWTP 201 E Pine St Tarpon Springs, FL <input type="checkbox"/>	RO Plant 1624 L&R Industrial Blvd Tarpon Springs, FL <input type="checkbox"/>	Golf Course 1310 S. Pinellas Ave Tarpon Springs, FL <input type="checkbox"/>	Repair Estimate #	Invoice #
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**AS-NEEDED PUMPS, MOTORS, GEARBOXES, DRIVES, BLOWERS,  
COMPRESSORS AND RELATED EQUIPMENT REPAIR SERVICES**

**(TO BE COMPLETED BY REPAIR CONTRACTOR EMPLOYEE)**

Contractor Name: \_\_\_\_\_

Equipment Description: \_\_\_\_\_ Serial/Tracking #: \_\_\_\_\_

**WORK COMPLETED:**

New Wear Ring: \_\_\_\_\_ New Impeller: \_\_\_\_\_ Pump Overhaul: \_\_\_\_\_

Motor Rewind: \_\_\_\_\_ Replace Power Cord (size/length): \_\_\_\_\_

Amount and Location of Ceramic Coating Applied: \_\_\_\_\_

**PUMP/MOTOR FINAL TEST RESULTS:**

Test Voltage Results: \_\_\_\_\_ Mechanical Noise: \_\_\_\_\_

No-Load Amperage: \_\_\_\_\_ Electrical Harmonics Noise: \_\_\_\_\_

Loaded Amperage: \_\_\_\_\_ Final Meg Test – 500 Volts: \_\_\_\_\_

Vibration: \_\_\_\_\_ Tank Tested \_\_\_\_\_ gpm

Date Work Completed: \_\_\_\_\_ Date Equipment Returned: \_\_\_\_\_

Comments: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Contractor shall sign, date, and submit one (1) copy of this form with invoices and supporting documentation including breakdown of charges by bid items in accordance with City of Tarpon Springs Bid No. 21062-B-JL.**

\_\_\_\_\_  
 Contractor's Representative  
 (Signed) Printed \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_  
 City's Representative  
 (Signed) Printed \_\_\_\_\_ Date \_\_\_\_\_

## CITY OF TARPON SPRINGS EQUIPMENT PICKUP FORM

WWTP 201 E Pine St Tarpon Springs, FL <input style="width: 40px; height: 20px; margin: 5px auto;" type="checkbox"/>	RO Plant 1624 L&R Industrial Blvd Tarpon Springs, FL <input style="width: 40px; height: 20px; margin: 5px auto;" type="checkbox"/>	Golf Course 1310 S. Pinellas Ave Tarpon Springs, FL <input style="width: 40px; height: 20px; margin: 5px auto;" type="checkbox"/>
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### AS-NEEDED PUMPS, MOTORS, GEARBOXES, DRIVES, BLOWERS, COMPRESSORS AND RELATED EQUIPMENT REPAIR SERVICES

(TO BE COMPLETED BY CITY OF TARPON SPRINGS EMPLOYEE)

Contractor Name: \_\_\_\_\_

Equipment Description: \_\_\_\_\_ Serial/Tracking#: \_\_\_\_\_

Equipment Location: \_\_\_\_\_

Pump Motor Nameplate: \_\_\_\_\_ Intact

Nameplate Data: \_\_\_\_\_

Pick-up Date: \_\_\_\_\_ Request Return Date: \_\_\_\_\_  
(Not to Exceed 15 calendar days)

Other Equipment Description: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Equipment Condition (Describe condition of equipment and reason for repair): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NOTE: All equipment to be returned to OEM specifications.

Was a photo of this equipment taken before it was picked up? \_\_\_\_\_

**The equipment described above was picked up for repair in accordance with City of Tarpon Springs Bid No. 210162-B-JL.**

\_\_\_\_\_  
Contractor's Representative  
(Signed) Printed \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_  
City's Representative  
(Signed) Printed \_\_\_\_\_ Date \_\_\_\_\_

**NOTE: REMOVE ALL ACCESSORIES PRIOR TO SHIPPING OUT**