



# CITY OF CLEARWATER PLANNING & DEVELOPMENT SERVICES

100 S. Myrtle Avenue, Clearwater, FL 33756  
Phone (727) 562-4567 Fax (727) 562-4576

## LANDSCAPE PLAN REQUIREMENTS

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ADDRESS \_\_\_\_\_

**Except in the Tourist and Downtown Districts, landscaping shall be required in accordance with the provisions of Article 3 Division 12 for the following development:**

1. All development and the redevelopment or reconfiguration of an surface off-street parking facility.
2. All development within designated scenic corridors.
3. The expansion of the floor area of an existing nonresidential or multifamily structure.

Your plans will not be processed if any of the items listed below are incomplete or missing. An application for any proposed work becomes void if a permit is not issued within six (6) months of the date submitted. A plans review fee is due upon submittal.

**Three (3) copies of the landscape plan must be submitted showing the following information:**

- \_\_\_ 1. All proposed structure and improvements, including but not limited to walls, fences, walks, pools, patios, dumpster pads, pad mounted transformers, fire hydrants, overhead obstructions, easements, sign locations, treatment of all ground surfaces, and any other features that may influence the proposed landscape;
- \_\_\_ 2. Name of abutting street rights-of-way;
- \_\_\_ 3. Drainage and retention areas, including swales, side slopes and bottom elevations, and drainage structures and other drainage improvements;
- \_\_\_ 4. Delineation and dimensions of all required perimeter landscape buffers including sight triangles, if any;
- \_\_\_ 5. Delineation of parking areas and other vehicular use areas, including parking spaces, circulation aisles, interior landscape islands and curbing;
- \_\_\_ 6. Proposed and required parking spaces;
- \_\_\_ 7. Existing trees on site and immediately adjacent to the site, by species, size and location, including dripline;
- \_\_\_ 8. Location, size, description, specification and quantities of all existing and proposed landscape materials, including botanical and common names;
- \_\_\_ 9. Typical planting details for trees, palms, shrubs, and ground cover plants, including planting instructions, soil mixes, backfilling, mulching, staking and protective measures;
- \_\_\_ 10. Interior landscape areas hatched and/or shaded and labeled and interior landscape coverage, expressed both in square feet , exclusive of perimeter landscape strips, and as a percentage of the paved area coverage of the parking lot and vehicular use areas;
- \_\_\_ 11. An irrigation plan for all development requiring Level Two and Three approval;
- \_\_\_ 12. Any conditions of development approval;
- \_\_\_ 13. Any other information that may be needed to show compliance with the provisions of Article 3 Division 12.

For Sites one acre or greater in size or sites having 150' or more of street frontage, the following information is required:

- \_\_\_ 1. A scaled drawing showing the finished elevation of all landscape material proposed to be planted with perimeter landscape buffers adjacent to street rights-of-way. The drawing shall be an artistic rendering of the proposed landscape material as it will appear at the time of installation and will provide a "snapshot" of the overall appearance of the landscape material. The drawing shall include a rendering of all trees, shrubs and groundcovers and should include structures such as walls, fences, signage, benches, utility poles or other structures with the required buffers;
  
- \_\_\_ 2. Dimensional measurements showing the height from finished grade of all landscape materials utilized in the landscape buffers.

Please return check list for review and verification.

Date: \_\_\_\_\_

\_\_\_\_\_  
(signature of applicant)