**PARTIAL PAYMENT AFFIDAVIT**

**FOR PROJECT FUNDING THROUGH**

**CITY OF CLEARWATER**

**ECONOMIC DEVELOPMENT & HOUSING DEPT**

**Housing Division**

|  |  |
| --- | --- |
| **DATE:** |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **OWNER:** |  | | |
| **ADDRESS:** |  | | |
| **PHONE:** | (   )    -     ext. | **CASE ID:** |  |
| **CONTRACTOR:** |  | | |
| **ADDRESS:** |  | | |
| **PHONE:** | (   )    -     ext. | | |
| **PROPERTY ADDRESS:** |  | | |
| **PROJECT NUMBER:** |  | | |
| **INVOICE NUMBER:** |  | | |

**PARTIAL RELEASE OF LIEN**

|  |  |  |  |
| --- | --- | --- | --- |
| **CONTRACT DATED:** |  | **CONTRACT AMOUNT:** | $ |

The undersigned Contractor certifies that the work covered by this payment has been completed in accordance with the Contract Documents; that all amounts due to subcontractors, vendors, suppliers, or laborers, for which previous payments were received from the Owner, have been paid to subcontractors, vendors, suppliers, or laborers; and that all persons due funds for work covered by this Progress Payment have been paid. The current payment of $      is now due.

The undersigned Contractor, for and in consideration of partial payment to him in the amount of $ , and all other previous payments paid by Owner to Contractor, does hereby waive, release, remise, and relinquish the Contractor’s right to claim, demand, or impose a lien or liens for work done or materials and/or services furnished or any other class of lien whatsoever on the above partial improvements, which have been completed in connection with the above-mentioned Contract.

By:  **.**

|  |  |  |
| --- | --- | --- |
|  |  |  |
| Signature of Contractor |  |  |
|  |  |  |
| Print or Type Name |  | Date |

STATE OF FLORIDA

COUNTY OF PINELLAS

The foregoing instrument was acknowledged before me by means of  physical presence or  online notarization, this \_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_, by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. He/She  is personally known to me or  has produced \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ as identification.

|  |  |
| --- | --- |
|  |  |
|  | Signature of person taking acknowledgement |
|  |  |
|  |  |
|  | Name typed, printed, or stamped |

**OWNER’S AUTHORIZATION**

I hereby authorize and direct the City of Clearwater to pay the sum of $ from my construction escrow account, CDBG funding account, or HOME funding account. The work has been satisfactorily completed in accordance with the Work Contract, dated and change order number(s)      . I understand that this is a Progress Payment to the contractor. This payment, combined with previous payments, represents    % of the contract amount. The work is approximately    % complete.

|  |  |  |
| --- | --- | --- |
|  |  |  |
| Signature of Owner |  |  |
|  |  |  |
| Print or Type Name |  | Date |

**CITY OF CLEARWATER**

**CONSTRUCTION CONSULTANT’S AUTHORIZATION**

I have reviewed and inspected the work on the property located at the above address and hereby authorize and direct the City of Clearwater to pay the sum of $ from the owner’s construction escrow account, CDBG funding account, or HOME funding account, based upon the terms of the Work Contract. The amount of work completed to date represents %.

|  |  |  |
| --- | --- | --- |
|  |  |  |
| Signature of Construction Consultant |  |  |
|  |  |  |
| Print or Type Name |  | Date |