



## RECOMMENDED PRE-BID MEETING AGENDA

ENGINEERING DEPARTMENT  
(727) 562-4750

**Meeting Location:**

**Staff Only on site**

Municipal Services Building RM 221  
100 S. Myrtle Ave.  
Clearwater, FL 33756

Pre-Bid Conference: Virtual Zoom Meeting  
March 9th, 2022, at 10:00 a.m. Eastern Time (US and Canada)  
Join Zoom Meeting

<https://us02web.zoom.us/j/84916850769?pwd=aElBRWpic0hpalF4aHl3dE5tRGtTd09>

Meeting ID: 849 1685 0769  
Passcode: 155597

**Reclaimed Water Piping Improvements Project (No. 21-0029-UT)**

<b>City of Clearwater Project Manager:</b>	<b>Todd Kuhnel</b> <a href="mailto:Todd.Kuhnel@myClearwater.com">Todd.Kuhnel@myClearwater.com</a>	727-562-4798
<b>Engineering Manager:</b>	<b>Weston Haggen, PE,</b> <b>Cha Companies</b> <a href="mailto:WHaggen@chacompanies.com">WHaggen@chacompanies.com</a>	813-819-0562
<b>Engineering Contract Procurement Specialist (Construction):</b>	<b>Kathy Sowers</b> <a href="mailto:Kathy.Sowers@myclearwater.com">Kathy.Sowers@myclearwater.com</a>	727-562-4509
<b>Engineering Contract Procurement Specialist:</b>	<b>Shawna Blauvelt</b> <a href="mailto:Shawna.Blauvelt@myclearwater.com">Shawna.Blauvelt@myclearwater.com</a>	727-562-4760

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1. **Introduction of Attendees**

*Attended via Zoom:*

**Carlos Mendes** - Young's Communications Co Inc.

**Emily Williamson** - CHA Consulting, Inc.

**Glenn Daniel** – City of Clearwater, Water Reclaim/Wastewater Manager

**Jeff Head** – Motive Infrastructure Solutions

**Mike Guerra** - Amici Engineering Contractors

**Michael Vacca** – City of Clearwater, Public Utilities Assistant Manager

Nicholas Lazzari - Amici Engineering Contractors  
Rich Gardner – City of Clearwater, Public Utilities Director  
Paul DuFaux – Rowland, Inc.

2. **City's Web Site** – The Invitation to Bid can be found at - <https://www.myclearwater.com/Home/Components/RFP/RFP/201/2511> . If you would like to be considered a plan holder contact [Shawna.Blauvelt@myclearwater.com](mailto:Shawna.Blauvelt@myclearwater.com). **It is the responsibility of the prospective bidders to ensure that they have received all addenda and notices that have been posted in the invitation to bid.**
3. **Pre-Qualification** – <https://www.myclearwater.com/government/city-departments/finance-budget/doing-business-with-the-city/bid-information/construction-management> In order to be eligible to bid for this project, the contractor/bidder must be pre-qualified with the Engineering Department's Construction Division in the **Water/Reclaimed Distribution Mains** category with a minimum amount of **\$4,000,000.00 (Four Million)**. **It is the Contractor's/Bidder's responsibility to confirm pre-qualification eligibility prior to submitting a bid.** Contractors may check their pre-qualification status by contacting Construction Contract and Procurement Specialist Shawna Blauvelt at (727) 562-4760 or [Shawna.Blauvelt@myclearwater.com](mailto:Shawna.Blauvelt@myclearwater.com). Pre-qualification applications are due on **Wednesday, March 16th, 2022**, two weeks (ten business days) before the bid opening.
4. **Licenses** – The Contractor shall provide a copy of a current Contractor License/Registration with the State of Florida **AND** Pinellas County's Construction Licensing Board (PCCLB). *\*If a contractor is currently prequalified with Florida's Department of Transportation, they are exempt from the PCCLB requirement.*
5. **Bid Proposal Forms** – See Section V of the Contract and Specs. **All quantities and costs must be filled in legibly and completely.** Re-check your figures for accuracy.
  - a. Proposal / Bid Bond
  - b. Affidavit
  - c. Non-Collusion Affidavit
  - d. Proposal
  - e. Addendum Sheet
  - f. Bidder's Proposal
  - g. Scrutinized Companies – See Section 9 of the Pre-Bid Agenda
6. **Bid Tabulation Sheet** – An excel version of the bid tabulation sheet has been provided along with the PDF version that is included in the bid proposal of Section V. To ensure accuracy, please use the Excel version to calculate your proposal total. The excel cells that are highlighted in light yellow are to be filled out by you. Type in your unit prices and Excel will automatically calculate the Amount, Subtotal, Contingency, and Grand Total for you. Once completed, print and include the Bid Tab with your bid package. Please contact Contract and Procurement Specialist **Shawna Blauvelt** at 727-562-4760 or [Shawna.Blauvelt@myclearwater.com](mailto:Shawna.Blauvelt@myclearwater.com) if you have any questions.
7. **Proposal Bond** – must be filled out with the **10%** bid bond amount.
8. **Scrutinized Companies** – In Section III - Article 25 and Section V of the specifications, please see:
  - A. Scrutinized Companies that Boycott Israel List Certification Form. This form must be completed regardless of project cost.
  - B. Scrutinized Companies and Business Operations with Cuba and Syria Certification Form
    - B.1. Please note that if the project is under \$1,000,000 this form may be omitted.
9. **Request for Information** – Submit in writing via email to **Project Manager Todd Kuhnel** [Todd.Kuhnel@myclearwater.com](mailto:Todd.Kuhnel@myclearwater.com) and/or **Weston Haggren, PE**, by **Wednesday, March 16th, 2022 at 5 p.m.** Questions must include company name, contact name, email address and phone number of contact

person (in case clarification is needed). Responses will be issued via addendum by end of day **Wednesday, March 23rd, 2022.**

10. **Addendums and Notices** - Check the city's website at <https://www.myclearwater.com/Home/Components/RFP/RFP/201/2511> for all addenda and notices. These may be posted at any time during the bidding process. **It is the responsibility of the prospective bidder to ensure that they have received all addendums.**

11. **Bid Opening: Virtual Zoom Meeting**

**March 30<sup>th</sup>, 2022, at 2:00 p.m.** Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83115470599?pwd=VGZBSmNDMDF6bTlPTE5Ha3htbWR5QT09>

Meeting ID: 831 1547 0599

Passcode: 411084

12. **Contract Award** is scheduled for **Thursday, May 5<sup>th</sup>, 2022.** (TENTATIVE)

**Todd and Weston present the following section -**

13. **Scope of Work** – The **Reclaimed Water Piping Improvements Project (21-0029-UT)** shall be performed in accordance with the Contract Documents and generally includes, but is not limited to, the following:

Provision and installation of various sizes of reclaimed water (RCW) main installations including: 4-inch and 8-inch HDPE Reclaimed Water main via HDD; 4-inch, 6-inch, and 8-inch PVC Reclaimed Water main via open cut; and 8-inch and 16-inch Ductile Iron Reclaimed Water Main via open cut, and 2-inch polyethylene RCW service line in casing via HDD (~5,200 LF)

Various size gate valve replacements across the City service area including 4", 6", 8", 12", 16", and 20" gate valves and service line replacements in the North Clearwater Beach area (approximately 983 service lines).

Removal and replacement of 8-inch VCP gravity main adjacent to RCW main installation

Manhole replacement

Lateral replacement and reconnection and associated appurtenances.

**Contract Period: 365 days from the date reflected in the Notice to Proceed.**

14. **Site Visit:** No Site Visit.

15. **Per Florida Statute 337.168(1),**

A document or electronic file revealing the official cost estimate of the department of a project is confidential and exempt from the provisions of s. [119.07\(1\)](#) until the contract for the project has been executed or until the project is no longer under active consideration. This information will be withheld until after the Award of Bid.

16. **Questions** – open to floor.

\*The questions/responses will be recorded.