



RECOMMENDED PRE-BID MEETING AGENDA

ENGINEERING DEPARTMENT
(727) 562-4750

Meeting Location:

Staff Only on site

Municipal Services Building RM 221
100 S. Myrtle Ave.
Clearwater, FL 33756

Pre-Bid Conference: Virtual Zoom Meeting

January 26th, 2022, at 9:00 a.m. Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/82362981417?pwd=Z3Y0Y3kvamc4eUErTUtpQm14UmFGdz09>

Meeting ID: 823 6298 1417

Passcode: 099262

MUNICIPAL SERVICES BUILDING PARKING GARAGE RESTORATION (No. 18-0032-EN)

City of Clearwater Project Manager:	Jeremy Alleshouse Jeremy.Alleshouse@myclearwater.com	727-562-4774
Engineering Manager:	Matthew P. Dougherty, PE, Walker Consultants mdougherty@walkerconsultants.com	
Engineering Contract Procurement Specialist (Construction):	Kathy Sowers Kathy.Sowers@myclearwater.com Shawna Blauvelt shawna.blauvelt@myclearwater.com	727-562-4509
Engineering Contract Procurement Specialist:		727-562-4760

1. **Introduction of Attendees** - Attended via Zoom:

Dave Laporte	-	Innovative Masonry Restoration
Mike Batz	-	P & R Renovations and Pro Coatings
Jonathan Croft	-	Restocon Corporation
Alexander David	-	CROM Coatings & Restoration
Dwyane Wyatt	-	Caladesi Construction Co.
Kurtis	-	E&L Construction Group

2. **City's Web Site** – The Invitation to Bid can be found at - <https://www.myclearwater.com/Home/Components/RFP/RFP/201/2511> . If you would like to be considered a plan holder contact Kathy.Sowers@myclearwater.com. **It is the responsibility of the prospective bidders to ensure that they have received all addenda and notices that have been posted in the invitation to bid.**
3. **Pre-Qualification** – <https://www.myclearwater.com/government/city-departments/finance-budget/doing-business-with-the-city/bid-information/construction-management> In order to be eligible to bid for this project, the contractor/bidder must be pre-qualified with the Engineering Department's Construction Division in the **Specialty Concrete Repair & Coating Work** category with a minimum amount of **\$1,000,000.00 (One Million)**. **It is the Contractor's/Bidder's responsibility to confirm pre-qualification eligibility prior to submitting a bid.** Contractors may check their pre-qualification status by contacting Construction Contract and Procurement Specialist Kathy Sowers at (727) 562-4509 or Kathy.Sowers@myclearwater.com. Pre-qualification applications are due on **Wednesday, February 2nd, 2022**, two weeks (ten business days) before the bid opening.
4. **Licenses** – The Contractor shall provide a copy of a current Contractor License/Registration with the State of Florida **AND** Pinellas County's Construction Licensing Board (PCCLB). **If a contractor is currently prequalified with Florida's Department of Transportation, they are exempt from the PCCLB requirement.*
5. **Bid Proposal Forms** – See Section V of the Contract and Specs. **All quantities and costs must be filled in legibly and completely.** Re-check your figures for accuracy.
 - a. Proposal / Bid Bond
 - b. Affidavit
 - c. Non-Collusion Affidavit
 - d. Proposal
 - e. Addendum Sheet
 - f. Bidder's Proposal
 - g. Scrutinized Companies – See Section 9 of the Pre-Bid Agenda
6. **Bid Tabulation Sheet** – An excel version of the bid tabulation sheet has been provided along with the PDF version that is included in the bid proposal of Section V. To ensure accuracy, please use the Excel version to calculate your proposal total. The excel cells that are highlighted in light yellow are to be filled out by you. Type in your unit prices and Excel will automatically calculate the Amount, Subtotal, Contingency, and Grand Total for you. Once completed, print and include the Bid Tab with your bid package. Please contact Contract and Procurement Specialist **Kathy Sowers** at 727-562-4506 or Kathy.Sowers@myclearwater.com if you have any questions.
7. **Proposal Bond** – must be filled out with the **10%** bid bond amount.
8. **Scrutinized Companies** – In Section III - Article 25 and Section V of the specifications, please see:
 - A. Scrutinized Companies that Boycott Israel List Certification Form. This form must be completed regardless of project cost.
 - B. Scrutinized Companies and Business Operations with Cuba and Syria Certification Form
 - B.1. Please note that if the project is under \$1,000,000 this form may be omitted.
9. **Request for Information** – Submit in writing via email to **Project Manager Jeremy Alleshouse** Jeremy.Alleshouse@myclearwater.com and/or **Matthew P Dougherty, PE**, by **Wednesday, February 2nd, 2022 at 5 p.m.** Questions must include company name, contact name, email address and phone number of contact person (in case clarification is needed). **Responses will be issued via addendum by end of day Wednesday, February 9th, 2022.**
10. **Addendums and Notices** - Check the city's website at <https://www.myclearwater.com/Home/Components/RFP/RFP/201/2511> for all addenda and notices. These

may be posted at any time during the bidding process. **It is the responsibility of the prospective bidder to ensure that they have received all addendums.**

11. Bid Opening: Virtual Zoom Meeting

February 16th, 2022, at 2:00 p.m. Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/81916377215?pwd=bXBVQVllejlSeFgzK3BvRUxPVkgwQT09>

Meeting ID: 819 1637 7215

Passcode: 491750

12. Contract Award is scheduled for **Thursday, March 17th, 2022.** (TENTATIVE)

Jeremy and Matthew present the following section -

13. Scope of Work – The **Municipal Services Building Parking Garage Restoration Project (18-0032-EN)** shall be performed in accordance with the Contract Documents and generally includes, but is not limited to, the following:

Concrete and waterproofing restoration
Tee stem bearing pad replacement
Miscellaneous painting
Replacement of existing light fixtures
Concrete Island removal
Electrical conduit installation

Contract Period: 4-6 months from the date reflected in the Notice to Proceed.

14. Site Visit: The garage is utilized for City employee parking Mon-Fri 8-5. It is open to the public at all other times and can be visited during regular hours of operation by appointment:
Jeremy.Alleshouse@myclearwater.com

Clearwater Municipal Building Parking Garage

640 Pierce St
Clearwater, FL 33756
(727) 562-4704

15. Per Florida Statute 337.168(1),

A document or electronic file revealing the official cost estimate of the department of a project is confidential and exempt from the provisions of s. [119.07\(1\)](#) until the contract for the project has been executed or until the project is no longer under active consideration. This information will be withheld until after the Award of Bid.

16. Questions – open to floor.

*The questions/responses will be recorded.