



RECOMMENDED PRE-BID MEETING AGENDA

ENGINEERING DEPARTMENT
(727) 562-4750

Meeting Location:

Staff Only on site

Municipal Services Building RM 221
100 S. Myrtle Ave.
Clearwater, FL 33756

Pre-Bid Conference: Virtual Zoom Meeting

March 30th, 2022, at 10:00 a.m. Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/89477201350?pwd=bnpZNCtqM1AwYkhmaGtYS0kzTFRvdz09>

Meeting ID: 894 7720 1350

Passcode: 291014

SITE VISIT PLANNED TO FOLLOW THE PRE-BID MEETING

WTP3

2709 SR 580

Clearwater, FL 33761

East Dome and Aerator and Misc. Improvements (No. 20-0012-UT)

City of Clearwater Project Manager:	Frederick Hemerick fred.hemerick@myclearwater.com	727-562-4627
Engineering Manager:	Brian E. Walter, PE, Biller Reinhart Engineering Group, Inc bwalter@billerreinhart.com	855-482-7655
Engineering Contract Procurement Specialist (Construction):	Kathy Sowers Kathy.Sowers@myclearwater.com	727-562-4509
Engineering Contract Procurement Specialist:	Shawna Blauvelt shawna.blauvelt@myclearwater.com	727-562-4782

Introduction of Attendees

Attended via Zoom:

Please email Shawna.Blauvelt@myclearwater.com with your name and company name to insure no one in attendance is missed. In attendance:

Frederick Hemerick, Project Manager, City of Clearwater Public Utilities Assistant Manager
Charles McAbee, City of Clearwater, Water Treatment Plant Chief Op
Brian Walter, Engineering Manager, Biller Reinhart Engineering Group
Randall Arthurs, Onsite Project Engineer, Biller Reinhart Engineering Group
Kelsey Romao, Structural
Amanda Denton, Florida Design Contractors
Alex Ciasca, Crom
Adrian Moore, Precon Corporation

1. **City's Web Site** – The Invitation to Bid can be found at - <https://www.myclearwater.com/Home/Components/RFP/RFP/201/2511> . If you would like to be considered a plan holder contact Shawna.Blauvelt@myclearwater.com. **It is the responsibility of the prospective bidders to ensure that they have received all addenda and notices that have been posted in the invitation to bid.**
2. **Pre-Qualification** – <https://www.myclearwater.com/government/city-departments/finance-budget/doing-business-with-the-city/bid-information/construction-management> In order to be eligible to bid for this project, the contractor/bidder must be pre-qualified with the Engineering Department's Construction Division in the **Specialty Concrete Repair & Coating Work** category with a minimum amount of **\$1,500,000.00 (One and a half Million)**. **It is the Contractor's/Bidder's responsibility to confirm pre-qualification eligibility prior to submitting a bid.** Contractors may check their pre-qualification status by contacting Construction Contract and Procurement Specialist Kathy Sowers at (727) 562-4509 or Kathy.Sowers@myclearwater.com. Pre-qualification applications are due on **Wednesday, April 6th, 2022**, two weeks (ten business days) before the bid opening.
3. **Licenses** – The Contractor shall provide a copy of a current Contractor License/Registration with the State of Florida **AND** Pinellas County's Construction Licensing Board (PCCLB). **If a contractor is currently prequalified with Florida's Department of Transportation, they are exempt from the PCCLB requirement.*
4. **Bid Proposal Forms** – See Section V of the Contract and Specs. **All quantities and costs must be filled in legibly and completely.** Re-check your figures for accuracy.
 - a. Proposal / Bid Bond
 - b. Affidavit
 - c. Non-Collusion Affidavit
 - d. Proposal
 - e. Addendum Sheet
 - f. Bidder's Proposal
 - g. Scrutinized Companies – See Section 9 of the Pre-Bid Agenda
5. **Bid Tabulation Sheet** – An excel version of the bid tabulation sheet has been provided along with the PDF version that is included in the bid proposal of Section V. To ensure accuracy, please use the Excel version to calculate your proposal total. The excel cells that are highlighted in light yellow are to be filled out by you. Type in your unit prices and Excel will automatically calculate the Amount, Subtotal, Contingency, and Grand Total for you. Once completed, print and include the Bid Tab with your bid package. Please contact Contract and Procurement Specialist **Shawna Blauvelt** at 727-562-4782 or Shawna.Blauvelt@myclearwater.com if you have any questions.
6. **Proposal Bond** – must be filled out with the **10%** bid bond amount.
7. **Scrutinized Companies** – In Section III - Article 25 and Section V of the specifications, please see:
 - A. Scrutinized Companies that Boycott Israel List Certification Form. This form must be completed regardless of project cost.
 - B. Scrutinized Companies and Business Operations with Cuba and Syria Certification Form
 - B.1. Please note that if the project is under \$1,000,000 this form may be omitted.

8. **Request for Information** – Submit in writing via email to **Project Manager Fred Hemerick** fred.hemerick@myclearwater.com and/or **Brian E Walter, PE**, by **Wednesday, April 6th, 2022, at 5 p.m.** Questions must include company name, contact name, email address and phone number of contact person (in case clarification is needed). **Responses will be issued via addendum by end of day Wednesday, April 13th, 2022.**

9. **Addendums and Notices** - Check the city's website at <https://www.myclearwater.com/Home/Components/RFP/RFP/201/2511> for all addenda and notices. These may be posted at any time during the bidding process. **It is the responsibility of the prospective bidder to ensure that they have received all addendums.**

10. **Bid Opening: Virtual Zoom Meeting**

April 20th, 2022, at 2:00 p.m. Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/89007547514?pwd=QmduMjQ4ZDN6WVVB4RXZwME9IR3JCUT09>

Meeting ID: 890 0754 7514

Passcode: 581250

11. **Contract Award** is scheduled for **Thursday, May 19th, 2022.** (TENTATIVE)

Fred (Charles McAbee backing up Fred) and Brian present the following section -

12. **Scope of Work** – East Dome and Aerator and Misc. Improvements (No. 20-0012-UT) shall be performed in accordance with the Contract Documents and generally includes, but is not limited to, the following:

Horizontal, vertical, and overhead concrete repairs. Overhead corrosion inhibitor application. Restoration of hatches, metal fasteners, gaskets etc. Joint sealant replacement. Coating and/or recoating of tank surfaces internally and externally on (2) pre-stressed concrete drinking water storage tanks.

Contract Period: 360 days from the date reflected in the Notice to Proceed.

13. **Site Visit:** A site visit will occur following the zoom meeting. Please contact Fred Hemerick at fred.hemerick@myclearwater.com

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14. **Per Florida Statute 337.168(1),**

A document or electronic file revealing the official cost estimate of the department of a project is confidential and exempt from the provisions of s. [119.07\(1\)](#) until the contract for the project has been executed or until the project is no longer under active consideration. This information will be withheld until after the Award of Bid.

15. **Questions** – open to floor.

*The questions/responses will be recorded.