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**Addendum #1**  
**RFP # 31-22, Citywide Staffing Services**  
**08/11/2022**

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**NOTICE IS HEREBY GIVEN** that the following addendum serves to provide clarification and to answer the questions received on RFP # 31-22, Citywide Staffing Services.

Question 1: What kinds of positions are you looking to staff here?

**Answer to Question 1: Reference DETAILED SPECIFICATIONS, Item 3. Scope of Work, page 17, for a list of the City's current open positions.**

Question 2: Are we able to bid on some categories and not others?

**Answer to Question 2: The intent of this RFP is to seek proposals from qualified staffing Agency(s) for the positions that each Agency can offer with a corresponding hourly rate.**

Question 3: What previous spend have you used on temporary staffing services?

**Answer to Question 3: This is the first time the City has issued a solicitation for staffing services so past history is not available.**

Question 4: Who are the incumbent vendors?

**Answer to Question 4: Reference Answer to Question 3.**

Question 5: What are the temporary staffing bill rates for the current incumbents?

**Answer to Question 5: Reference Answer to Question 3.**

Question 6: How much was the previous years spend on temporary staffing services?

**Answer to Question 6: Reference Answer to Question 3.**

Question 7: It is unclear whether you want only electronic submissions of the proposal on the mentioned site or if we have to mail the physical copies of the proposal on the given address. We would prefer to only upload the electronic versions and kindly confirm if that would suffice.

**Answer to Question 7: Reference 1. PROPOSAL SUBMISSION, page 22 of the solicitation document.**

Question 8: Tab 3: Where are the positions that we need to price for in the proposal?

**Answer to Question 8: Reference Answer to Question 1 above.**

Question 9: Kindly let us know the spending for the last few years under this sourcing category at the City of Clearwater. Also how many positions are sourced annually through this model.

**Answer to Question 9: Reference Answer to Question 3.**

Question 10: What are your payment terms?

**Answer to Question 10: The City's standard payment terms are Net 30.**



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Question 11: Are there any pain points or issues with the current vendor(s)?

**Answer to Question 11: Reference Answer to Question 3.**

Question 12: Please confirm the anticipated number of awards.

**Answer to Question 12: This is unknown at this time. Reference INSTRUCTIONS, Item i.16 RESERVATIONS.**

*End of Questions and Answers*

All other dates and terms and conditions remain the same in this Request for Proposal.

*End of Addenda*