



Addendum #3
ITB #31-24, Purchase and Installation of Aluminum Signage
April 22, 2024

NOTICE IS HEREBY GIVEN that the following addendum serves to provide clarification and to answer the questions received on ITB #31-24, Purchase and Installation of Aluminum Signage.

Question 1: Is there a quantity list going to be provided?

Answer to Question 1: *This contract will be used on an as-needed-basis without specific quantities predetermined; reference DETAILED SPECIFICATIONS, 2. PURPOSE AND INTENT, page 15 of the solicitation.*

Question 2: You want the bid to including shipping for one sign at a time?

Answer to Question 2: *Per DETAILED SPECIFICATIONS, 15. MINIMUM QUALIFICATIONS, it is required for vendors to have a local office which should eliminate the need for shipping. Any exceptions to this requirement shall be listed on the EXCEPTIONS / ADDITIONAL MATERIAL / ADDENDA form, page 23 of the solicitation for consideration. Delivery fees may be added to Segment 4 – Miscellaneous Labor Rate under REVISED Exhibit A – Bid Pricing 4.11.24.*

Question 3: As mentioned on bid " fabrication and manufacturing of aluminum signage for new and replacements signs throughout the City on an as-needed basis " I need minimum order quantity per order.

Answer to Question 3: *Reference Answer to Question 1 above.*

Question 4: I need previous bid tabulation if available.

Answer to Question 4: *As referenced on our website under this solicitation, this is the first bid for these services therefore a previous bid tabulation is not available.*

Question 5: I need location and counts for the signs you required to remove.

Answer to Question 5: *Reference Answer to Question 1 above.*

Question 6: I need confirmation that do it's bidder responsibility to remove the existing or you will take care of it.

Answer to Question 6: *This will be determined on a project-by-project basis. Pricing for these services is detailed in REVISED Exhibit A – Bid Pricing 4.11.24, Segment 4: Miscellaneous Labor Rates.*

Question 7: What is your expected turnaround time?

Answer to Question 7: *Reference DETAILED SPECIFICATIONS, 4. PROCESS FOR QUOTING SIGNS AFTER BID AWARD, c. TURN AROUND TIME, page 16 of the solicitation.*



Question 8: Do any licensing is required with or after the bid has been approved?

Answer to Question 8: *No licensing is required however, any services conducted on City property will require appropriate insurance coverage, as outlined in DETAILED SPECIFICATIONS, 16. INSURANCE REQUIREMENTS, pages 18-19 of the solicitation.*

Question 9: On pricing sheet segment 4 miscellaneous labor rates it's look like you required signs to be install delivery and remove on an as needed basis.

Answer to Question 9: *As referenced in REVISED Exhibit A – Bid Pricing 4.11.24, Segments 1-3 provide options for pricing per item with or without installation and Segment 4 is for Miscellaneous Labor Rates that **may** include removal, installation, delivery, etc.*

Please note: The ten (10) day deadline for submitting questions is now closed and no further questions will be responded to.

End of Questions and Answers

All other dates and terms and conditions remain the same in this Invitation to Bid.

End of Addenda