

Little Free Library

Site location/Park name

Memorandum of Understanding

Initial

- _____ I understand that the City of Clearwater will not be responsible for constructing or maintaining the proposed Little Free Library (the Project). The applicant or their designee shall provide the finished product for installation by the City and provide all necessary year-round maintenance for the Little Free Library.

- _____ I understand that if the Little Free Library is not appropriately maintained by the applicant or their designee, then the Parks & Recreation Department (the Department) will provide written notice to the Neighborhood Services Division (the Division). If the issue is not resolved within 15 days of the written notice, then the Little Free Library and its contents will be removed and disposed of as the Department sees fit.

- _____ I shall provide the exact specifications, maintenance plans and location of the proposed Little Free Library to the Department and such plans/locations may be modified as needed by the Department prior to receiving final approval from the Department.

- _____ I understand that damage due to vandalism, weather exposure and general and wear and tear will occur and that I will work with the Division and the Department to promptly address and rectify any complaints/concerns/damage regarding the Little Free Library to the satisfaction of the Department.

- _____ I understand that infrastructure improvements in the park may necessitate the removal of the Little Free Library. I understand that the city has the absolute right to change, modify, destroy, relocate, move, replace, transport, repair or restore my Little Free Library without notice although every attempt will be made by the Department to provide advance notice.

- _____ I understand that by submitting this application, I give the city of Clearwater the right to use images of the Project for promotional purposes.

_____ I understand that if I, and/or the secondary project lead, no longer wish to be responsible for the Project, the Division and Department must be immediately notified. An alternate contact or contacts, as the case may be, must be provided to the Division and Department within 15 days of either notification to the Division and Department of the change in contact or after the third unsuccessful contact attempt by either the Division or Department. If no suitable contact is provided, the Department will consider the Project abandoned and may remove it without any further notice.

Signature
Art Kader
Director
City of Clearwater, Parks & Recreation Department

Date

Signature

Date

Print Name

Name of Little Free Library

Park

Site Location Map

(Parks and Recreation Department Staff Can Assist with This)