



## PLANNING AND DEVELOPMENT DEPARTMENT BUILDING PERMIT - ARTIFICIAL TURF

THE APPLICANT AND/OR AGENT IS REQUIRED TO SUBMIT COMPLETE AND CORRECT INFORMATION AS INCLUDED IN THIS APPLICATION. CONTRACTORS MAY SUBMIT THIS APPLICATION ONLINE THROUGH [EPERMIT.MYCLEARWATER.COM](http://EPERMIT.MYCLEARWATER.COM). THE OWNER OF A DETACHED DWELLING MAY ALSO SUBMIT THIS APPLICATION IN PERSON.

THE APPLICANT, BY FILING THIS APPLICATION, AGREES TO COMPLY WITH ALL APPLICABLE REQUIREMENTS OF THE COMMUNITY DEVELOPMENT CODE. IF THE PROPERTY OWNER IS NOT A NATURAL PERSON, SUCH AS AN ORGANIZATION (COMPANY OR TRUST), THE NAME OF THE PERSON SIGNING ON BEHALF IS REQUIRED. IF THERE IS MORE THAN ONE AGENT OR REPRESENTATIVE, THE NAME OF EACH PERSON NEEDS TO BE PROVIDED. ARTIFICIAL TURF MAY BE PERMITTED ON APPROPRIATELY ZONED PROPERTIES SUBJECT TO MEETING THOSE STANDARDS SET FORTH IN [ARTICLE 3, DIVISION 12](#) OF THE COMMUNITY DEVELOPMENT CODE.

Please note: A permit is not required for a single installation of artificial turf that is 100 square feet or less in area in the \*side or rear\* yard but will be treated as impervious. Artificial turf may be installed on approved (previously permitted) concrete patios, porches, and rooftop patios or decks without a permit.

PERMIT APPLICATION FEE: ☐ \$200

APPLICANT OR CONTRACTOR:

COMPANY NAME:

MAILING ADDRESS:

PHONE NUMBER:

EMAIL:

LICENSE HOLDER:

STATE LICENSE #:

PCCLB LICENSE #:

\*INITIALS: \_\_\_\_\_

PROPERTY OWNER(S)

(IF DIFFERENT FROM APPLICANT):

MAILING ADDRESS:

PHONE NUMBER:

EMAIL:

MANUFACTURER/DETAILS OF

ARTIFICIAL TURF:

RESIDENTIAL OR NONRESIDENTIAL:

MANUFACTURER WARRANTY:

☐ YES

☐ NO

\_\_\_\_\_ YEARS

PILE HEIGHT:

FACE WEIGHT:

LOCATION:

(consistent with the location as indicated on the survey provided and/or landscape plan)

PFAS FREE:

☐ YES

☐ NO

LEAD FREE:

☐ YES

☐ NO

## PLANNING AND DEVELOPMENT DEPARTMENT BUILDING PERMIT - ARTIFICIAL TURF

INFILL:	<input type="checkbox"/> YES	<input type="checkbox"/> NO	
(if YES, what kind?):	_____		
WITHIN FRONT YARD:	<input type="checkbox"/> YES	<input type="checkbox"/> NO	
WITHIN ROW (RIGHT OF WAY):	<input type="checkbox"/> YES*	<input type="checkbox"/> NO	* if YES, Right-of-Way Permit Required
VALUATION OF WORK:	\$ _____		
DIMENSION/SIZE OF AREA TO BE INSTALLED (SQ FT):	_____		
ISR:	EXISTING: _____	PROPOSED: _____	

Please note that for properties in residential zoning districts, artificial turf will not be counted towards the minimum required landscaped areas pursuant to Section 3-1202.A.4 of the Community Development Code and the use of indoor or outdoor plastic or nylon carpeting as a replacement for artificial turf or natural turf on the ground will not be allowed.

Artificial turf may not be installed in the following areas unless otherwise stated herein:

1. In a right-of-way unless otherwise approved by the city engineer; city right-of-way permit must be obtained prior to commencing work.
2. In permanent drainage features such as drainage swales or ponds unless otherwise approved by the city engineer.
3. In perimeter buffers required by Section 3-1202.D or vegetative buffers adjacent to the Preservation District or jurisdictional wetlands required by Section 3-907.A.
4. In parking lot interior or central landscape islands consistent with Section 3-1202.E.
5. In any area used for the parking or driving of motor vehicles.

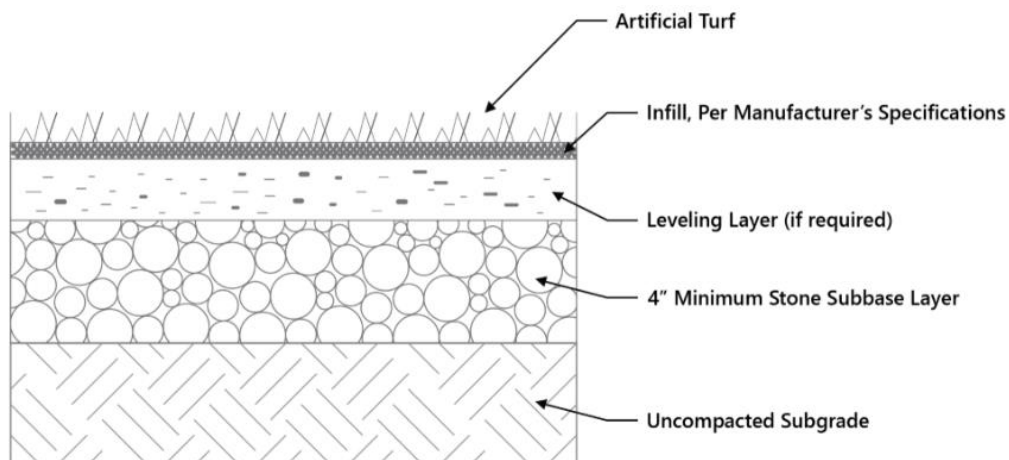
# PLANNING AND DEVELOPMENT DEPARTMENT

## BUILDING PERMIT - ARTIFICIAL TURF

### SUBMITTAL CHECKLIST

#### TO BE SUBMITTED AS PLANS (MANDATORY):

- ☐ Landscape Plan or Property Survey including the following:
  - Residential Landscaped Area (required if installing artificial turf in the front yard; note, some properties, such as corner lots, may have multiple front yards if located along multiple rights-of-way)
  - Location and type of barrier device used to separate artificial turf from live plant materials (onsite or adjacent property, as applicable)
  - Property Lines
  - Rights-of-Way Lines
  - Easement Lines
  - Existing and Proposed Grades
  - Existing and Nearby Trees (Trees within X feet of the edge of artificial turf installation)
  - Drainage Features
  - Utilities
  - Any Other Existing Features; AND
- ☐ Tree Preservation Plan **required** if trees are located on or overhanging the property where artificial turf is being installed; AND
- ☐ Scaled Edge Detail or Cross Section similar to the one depicted below; AND
- ☐ Manufacturer's specifications, including installation instructions and product warranty; AND
- ☐ Documentation showing that the product is lead and PFAS free; AND
- ☐ Photo/Image of product being installed to confirm product meets all standards; AND
- ☐ Verification of materials used for leveling and subbase layers, consistent with requirements for pervious installations, if applicable.



#### TO BE SUBMITTED AS DOCUMENTS (MANDATORY):

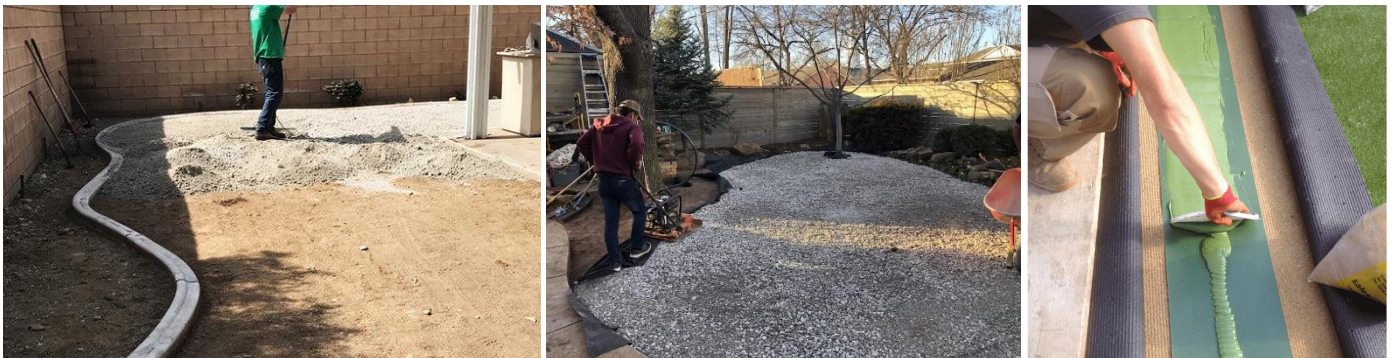
- ☐ Completed Artificial Turf Application
- ☐ Completed and Notarized Affidavit authorizing agent/representative (Page 7)
- ☐ Completed Impervious Surface Ratio (ISR) Worksheet

## PLANNING AND DEVELOPMENT DEPARTMENT BUILDING PERMIT - ARTIFICIAL TURF SUPPLEMENTAL INFORMATION

### **INSTALLATION REQUIREMENTS:**

- All artificial turf shall, at a minimum, be installed according to the manufacturer's specifications.
- Artificial turf installations shall meet tree preservation and protection requirements pursuant to Section 3-1206.
- Installation around existing trees may be restricted to ensure tree roots are not damaged with the installation of the base material or artificial turf and that the overall health of the tree will not be compromised.
- Drainage shall be designed so that stormwater is discharged in a manner that does not adversely affect adjacent lots, rights-of-way (ROW), and/or other downstream or upstream properties and shall follow historic flow paths in the watershed.
- An appropriate barrier device (e.g. concrete mow strip, bender board, brick pavers) is required to separate artificial turf from live plant materials.
- Artificial turf seams shall be installed using a combination of seaming tape and glue with the grain of each piece of artificial turf running in the same direction.
- All edges shall be secured with staples or nails, trimmed to fit against all regular and irregular edges to resemble a natural look and tucked in and anchored.
- If installed immediately adjacent to a seawall, artificial turf shall be pinned or staked behind the seawall. No artificial turf or installation mechanism shall be attached directly to or placed on a seawall or seawall cap.
- If infill is recommended by the manufacturer, it shall consist of clean silica sand or sand-based product with no plastic pellets or crumb rubber. Only Parks & Recreation Facilities and athletic fields may use crumb rubber.
- **Artificial turf installed by residential property owners shall be treated as impervious and count towards the property's impervious surface ratio (ISR).**
- Artificial turf installed by a licensed general contractor or professional with experience in installation of artificial turf will be treated as pervious if the following installation standards are met:
  - Artificial turf backing must be dual flow or hole punched to allow for drainage.
  - For nonresidential installations, a leveling layer shall be provided consisting of one inch of decomposed limestone or granite.
  - A subbase layer shall be provided consisting of four inches or more of clean stone, which consists of washed granite or limestone that meets FDOT #4, #57, or #89 stone specifications.
  - To ensure adequate retention volume in the subbase layer, a minimum size of  $\frac{3}{8}$  to 1 inch stone is required.
  - The underlying soil must remain uncompacted.

**NOTE: THE PROPERTY WILL BE INSPECTED AFTER INSTALLATION TO ENSURE THE ARTIFICIAL TURF WAS INSTALLED IN ACCORDANCE WITH ALL PROVISIONS OF THE DEVELOPMENT CODE. CONTRACTOR OR PROPERTY OWNER SHALL INCLUDE PHOTO/IMAGE EVIDENCE OF EACH LAYER INCLUDING BASE, DEMONSTRATING THE TURF WAS INSTALLED PROPERLY (SEE EXAMPLE BELOW).**





## PLANNING AND DEVELOPMENT DEPARTMENT BUILDING PERMIT - ARTIFICIAL TURF SUPPLEMENTAL INFORMATION

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### **MAINTENANCE REQUIREMENTS:**

- Artificial turf shall be maintained by the property owner in a green fadeless condition and free of dirt, mud, sand, stains, odors, weeds, debris, tears, holes, seam separations, excessive wear, and impressions.
- Maintenance shall include, but is not limited to, regular rinsing with water to wash away pollen and seeds, brushing to keep the blades upright and protect against damage, debris removal, repair of depressions and ruts to maintain a visually smooth surface, elimination of odors or weeds, and ensuring edges are tucked and staked.
- Artificial turf must be maintained in a manner so that stormwater drainage does not adversely affect adjacent lots, rights-of-way, and/or other downstream or upstream properties and allows historical flow paths in the watershed to continue and function.
- Artificial turf must be replaced if it falls into disrepair with fading/discoloration, excessive wear, holes, seam separations, heat degradation, or surfaces that are no longer level due to depressions, ruts, air pockets, or loose areas
- Repair of artificial turf areas shall be performed with like for like materials from the same manufacturer and done in a manner that results in a repair that blends in with the existing artificial turf.
- In the event a like material cannot be obtained, then the most similar material which still meets installation standards may be used; however, evidence that supports the unavailability of a like material from the same manufacturer must be provided.
- Repair or replacement of artificial turf requires a building permit.
- Repair or replacement of artificial turf that is not in compliance with current regulations must be brought into conformance to the greatest extent practicable.



## PLANNING AND DEVELOPMENT DEPARTMENT AFFIDAVIT TO AUTHORIZE AGENT/REPRESENTATIVE

1. Provide names of all property owners on deed – PRINT full names:

\_\_\_\_\_  
\_\_\_\_\_

2. That (I am/we are) the owner(s) and record title holder(s) of the following described property:

\_\_\_\_\_

3. That this property constitutes the property for which a request for (describe request):

\_\_\_\_\_  
\_\_\_\_\_

4. That the undersigned (has/have) appointed and (does/do) appoint:

\_\_\_\_\_

as (his/their) agent(s) to execute any petitions or other documents necessary to affect such petition;

5. That this affidavit has been executed to induce the City of Clearwater, Florida to consider and act on the above described property;
6. That site visits to the property are necessary by City representatives in order to process this application and the owner authorizes City representatives to visit and photograph the property described in this application;
7. That (I/we), the undersigned authority, hereby certify that the foregoing is true and correct.

\_\_\_\_\_  
Property Owner/ Registered Agent of Organization

\_\_\_\_\_  
Property Owner/ Registered Agent of Organization

\_\_\_\_\_  
Property Owner/ Registered Agent of Organization

\_\_\_\_\_  
Property Owner/ Registered Agent of Organization

STATE OF FLORIDA  
COUNTY OF PINELLAS

The foregoing instrument was acknowledged before me by means \* physical presence or \* online notarization, this \_\_\_\_ day of \_\_\_\_\_, 202\_\_ by (\_\_\_\_\_) as (\_\_\_\_\_) of (\_\_\_\_\_), who \_\_\_\_ is/are personally known to me or \_\_\_\_ who has/have produced a driver's license as identification.

NOTARY PUBLIC

Signature: \_\_\_\_\_

My Commission expires: \_\_\_\_\_