



TENT PERMIT APPLICATION

- Documentation Required:
 - **Three fire retardant certificates** per tent. .
 - **Three site plans** showing the location of the tent(s).
 - **Three tent layout drawings** per tent depicting location(s) of exit signs, extinguishers, tables etc.
 - **Notarized letter of authorization** from property owner.

1. Name of organization, store or activity: _____.

2. Property address for tent(s): _____

3. Purpose of Tent(s)	Size of Tent(s)*	Dates & Times (Set-up-Removal)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

*Tents 10' x 10' (100 sq.ft.) and under do not require a permit

4. Tent Contractor Company Name: _____

Address _____

City _____ State _____ Zip _____

Phone _____ **License Number** _____

Email _____

This request has been reviewed by the following department/divisions:

<u>Department or Division</u>		<u>Recommendation</u>	<u>Initials & Date</u>
Zoning	Grant <input type="checkbox"/>	Deny <input type="checkbox"/>	_____
Zoning (for a Temporary Use)	Grant <input type="checkbox"/>	Deny <input type="checkbox"/>	_____
Traffic Engineering	Grant <input type="checkbox"/>	Deny <input type="checkbox"/>	_____
Parking System	Grant <input type="checkbox"/>	Deny <input type="checkbox"/>	_____
Occupational License / Business Tax Receipt	Grant <input type="checkbox"/>	Deny <input type="checkbox"/>	_____
Building Official	Grant <input type="checkbox"/>	Deny <input type="checkbox"/>	_____
Fire Marshall	Grant <input type="checkbox"/>	Deny <input type="checkbox"/>	_____
Parks & Recreation (if tent is on City Property)	Grant <input type="checkbox"/>	Deny <input type="checkbox"/>	_____

Attention: When alcoholic Beverages have been permitted to be sold or given away related to this tent approval, the alcoholic beverages must be consumed within confines of the tent.



Planning & Development Department
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**CLEARWATER FIRE DEPARTMENT
TENT PERMIT CONDITIONS**

Date Issued: _____

Name of Vendor/Renter: _____

Email: _____

Address Location of Tent: _____

For Date(s): _____ through _____

Section I

The following conditions apply to all tents erected within the Clearwater Fire Protection District (note: tents of less than 900 square feet in one area shall be exempt from the following Fire conditions).

Check One	Exits	Tent area (sq.ft.)	Fire Extinguishers	Main Aisle Width
_____	2	1200 – 3000	1	44 inches
_____	2	3001 – 6000	2	44 inches
_____	3	6001 – 9000	3	66 inches
_____	3	9001 – 12000	4	88 inches

Section II

If tent is to be used during the evening hours or with closed sides, the following additional requirements shall apply:

- a. Emergency lighting shall be installed throughout
- b. Illuminated exit lights shall be installed at each exit

If you have any questions concerning these conditions, please contact the Fire Marshal’s Office at (727) 562-4327.

Signature of License Holder OR Authorized Agent

Printed Name

Date